The Division of Student Affairs at Bronx Community College is comprised of several offices, which include Enrollment Management, the Office of Student Services, Student Life; the Athletic Department; the Bronx Community College Early Childhood Center, and the Judicial Affairs office.

Our overarching mission is to provide learner centered co-curricular opportunities for all students at the College. Serving as advocates for the student community, we collaboratively work with students to foster their development as whole and resilient persons. We do this by introducing and transitioning students to the higher educational environment, exposing them to the richness of cultural diversity and encouraging them to develop their personal values and ethical principles.


OFFICE OF GENERAL COUNSELING

GENERAL COUNSELING AND CURRICULUM ADVISEMENT

Counseling Faculty
Associate Professors: J. Misick, N. Reynoso
Assistant Professors: T. Ingram, V. Rodriguez, V. Walker

Loew Hall, Room 432
Phone: 718-289-5866

General Counseling offers course and curriculum advisement to students who are in their first year of college. The mission of General Counseling is to provide educational, developmental and preventive counseling services to enable students to meet their academic and career goals while having the opportunity to develop intellectually and emotionally.
The Office of General Counseling is committed to addressing multi-cultural issues encountered by students. Career inventories and other assessment instruments are administered to help students better understand their interests, abilities, values and psychological needs.

The counseling faculty teaches the Orientation and Career Development course (OCD 01), which is required for graduation. In the OCD course, the counselor assists freshmen students to develop effective study skills, time management and career decision-making skills.

Additional courses offered by General Counseling are Career Exploration (OCD 11) and College Work Experience (CWE 31). The Career Exploration course is designed to assist students in confirming their academic major and career goals and the College Work Experience course is for students who have at least 30 credits and wish to receive real life work experience. In this class students learn about workplace protocols, how to write a resume and job interviewing skills.

General counselors are responsible for the advisement and registration of incoming freshmen during the first year. Academic advisement for all other students is provided by the academic department, the Academic Success Center, special programs and the Student Assistance Center.

**COLLEGE DISCOVERY PROGRAM (CD)**

**Manager:** Cynthia Suarez-Espinal  
**Developmental Education Facilitator:** Kwame Nyarko  
**Counseling Coordinator:** Sachiel Mondesir  
**Academic Support Coordinator:** Jessenia Paoli

Loew Hall, Room 400  
Phone: 718-289-5882  
www.bcc.cuny.edu/CollegeDiscovery/default.cfm

College Discovery is the higher education opportunity program at the two-year CUNY colleges. It has been a part of The City University since 1964 when it was established by a resolution of the Board of Higher Education. It provides comprehensive academic support to assist capable students who otherwise might not be able to attend college due to their educational and financial circumstances. Students are admitted without regard to age, sex, sexual orientation, race, disability or creed.

The overall purpose of the CD Program is to provide a range of supportive services to ensure students’ ability to succeed. Students apply directly to The City University of New York’s Office of Admission Services, and must also satisfy certain economic eligibility criteria. Students that have previously attended college are not eligible to enter the CD Program, except transfers from the Percy Ellis Sutton SEEK Program or other opportunity programs such as EOP and HEOP.
If you are eligible for CD you will receive the following benefits and services:

**Counseling**
- Meet with a College Discovery counselor who will help you plan your classes, teach you how to succeed academically, explore careers, and guide you throughout your time at BCC.

**Academic Support**
- Provides small group or one-on-one tutoring from current BCC students and alumni as well as faculty. Tutors will help you learn the material from class, teach you how to study, and help you prepare for exams and papers.

**Book Stipend**
- CD provides you with a book stipend each semester to help pay for your books.

**The Pre-College Summer Experience**
- This six-week program will introduce you to college life and to the academic demands of BCC. The summer experience prepares you for academic life at BCC. The dates for the program are end of June to the beginning of August.

**Developmental Education Workshop**
- A series of developmental education workshops and seminars provide you with college survival and other life skills. These workshops are provided in addition to the Orientation and Career Development course (OCD 01).

**CAREER AND TRANSFER SERVICES**
**Director:** Vacant  
**Assistant Director:** Jessica Perez  
**Employment Specialist:** Wrenn Crowe  
**Transfer Specialist:** Chantelle Wright

Loew Hall, Room 330  
Phone: 718-289-5759  
www.bcc.cuny.edu/CareerDevelopmentOffice/

The Career and Transfer Services Office provides an array of advisement and educational services for students and alumni/alumnae that assist individuals to successfully achieve their academic and career goals and objectives. Specific services provided by this unit may include:

**Career Services**
- Introduction to College majors and career options  
- Career assessments, and assessment of academic strengths and needs  
- Internships and career fairs  
- Online internship and employment opportunities along with a number of additional career related activities

**Transfer Services**
- Academic advisement and registration assistance for transfer students  
- Senior college, H/EOP, and SEEK/CD (educational opportunity program) transfer admission information, assistance, application, and acceptance
• Activities and events, including on-campus recruitment, internship, career and transfer fairs, and senior college field trips

**Transfer Planning**
www.bcc.cuny.edu/TransferCounseling/
The primary reason for early and continuing transfer planning is to ensure that degree program and curriculum are consistent with future career or educational plans. Waiting until the last semester may limit options. Articulation agreements are excellent tools for transfer planning. They provide a course of action for students, including an outline of the most appropriate courses to schedule. Furthermore, some articulation agreements encourage students to continue in the same course of study they started at BCC, while others gear students toward a particular career or educational pathway.

Use this convenient transfer planning timeline to help you determine what to do and when to do it.

*0-12 Credits*
• Read the College Catalog
• Explore career and educational pathways
• Select your degree program
• Read articulation agreements

*13-24 Credits*
• Check for new articulation agreements
• Visit college websites
• Read the CUNY transfer policy
• Write your resume

*25-30 Credits*
• Explore transfer options
• Attend senior college open house events
• Check for new articulation agreements
• Begin scholarship search

*35-45 Credits*
• Check for new articulation agreements
• See academic adviser for pre-graduation audit
• Update your resume
• Apply for scholarships

*Final Semester*
• Apply for graduation
• Send applications
• Apply for financial aid and scholarships

*Post Graduation*
• Send final transcript to the school you have been accepted to.
TRANSFER APPLICATION ESSENTIALS
BCC CEEB Code: 2051
Secure other college and high school CEEB codes at http://www.suny.edu/Student/apply_tables_codes.cfm

CUNY & SUNY Application Priority Deadlines:
Spring Admissions: September 15
Fall Admissions: February 1

CUNY Transfer Application is available online at the CUNY Portal (www.cuny.edu)
Students should log into the CUNY Portal, click on “apply to CUNY” and look for the transfer application.

CUNY Application Processing Center: 212-997-CUNY (2869)

SUNY Transfer Application is available online at http://www.suny.edu/student/apply_online.cfm
SUNY Recruitment Response Center: 1-800-342-3811

PSYCHOLOGICAL SERVICES
Mental Health Counselor: Donna Parroff-Sherman
Mental Health Counselor: Esther Levy

Loew Hall, Room 212
Phone: 718-289-5727

The mission of Psychological Services is to assist students with their college adjustment by helping students work through psychological concerns that may be affecting their personal and academic growth. Psychological Services provides individual short-term counseling, crisis intervention, groups and workshops, and referrals to on-campus and off-campus community resources. Services are confidential and free to all registered Bronx Community College students.

OFFICE OF DISABILITY SERVICES
Manager: Patricia Fleming
Accommodations Specialist: Laura Schwartz
CUNY Office Assistant: Janet Nelson

Loew Hall, Room 211
Phone: 718-289-5874

The Office of Disability Services’ mission is to provide equal access to educational opportunities and all curricular and co-curricular opportunities for students with disabilities in accordance with federal and state legislation. This enables students with disabilities to succeed not only academically, but socially and professionally as well. The office works with students and the
campus community to build a supportive inclusive environment where programs, services, and activities are usable by all constituents (to the greatest extent possible).

Students registered with the office receive such accommodations as priority registration, quiet testing environment, extended time to take exams, course material in alternative formats, readers, scribes, sign language interpreters, and advocacy and referrals. Our computer lab, located in Loew Hall, room 217, is equipped with assistive technology such as speech recognition software, zoom text, and computer programs designed to assist students with learning disabilities.

**HEALTH SERVICES**

*College Nurse:* Ms. Dorothy Muller, RN

Loew Hall, Room 101  
Phone: 718-289-5858

Health Services offers physical assessments with counseling and referrals, as needed, treatment for minor injuries, and over-the-counter medication. Free immunization for measles, mumps, rubella, hepatitis B and flu (seasonal) are provided. Oral HIV testing is offered every Thursday by the Hispanic AIDS Forum (with pre- and post-counseling).

A partnership with Morris Heights Health Center allows all registered students without health insurance access to primary health care services at their facilities for a $10 co-payment. Students are encouraged to enroll in government funded free or low cost medical insurance at Morris Heights Health Center. Call for an appointment at 718-483-1234.

**OMBUDSPERSON**

*College Ombudsperson:* Dr. Vincent Bonelli  
After consulting the normal channels without receiving an adequate response to a valid complaint, a student may wish to speak to the College ombudsperson (Colston Hall, room 304; 718-289-5656). The ombudsperson gives assistance in resolving student problems.

**SPEECH LAB**

*Director:* Dr. Joel Magloire  
The Department of Communication Arts and Sciences has a Speech Laboratory (Colston Hall, room 736), which will help students to achieve oral intelligibility, strengthen aural comprehension, improve speech production patterns for business and professional use, and improve communication competence for vocational, recreational and relational use. The Speech Lab is designed to provide self-directed and self-monitored instruction, with the assistance of peer tutors, in the oral production of English. Students typically work on their production of consonants, word pronunciation, and the use of tenses and intonation. The Speech Lab is open Monday to Friday, with evening hours available.

**WRITING CENTER**

*Director:* Ms. Jan Robertson  
The Writing Center (Philosophy Hall, Lower Level) offers tutoring in all types of writing assignments. Students can find help in writing papers for English, history, psychology, biology
(all sciences), art history, music history and all writing intensive courses. The center also assists students preparing to take ACT and CPE exams. The computer lab in the center is equipped with 32 computers with Internet access and can be used for research and practice writing. The Writing Center also offers a traveling workshop program through which tutors are sent to classrooms to conduct writing workshops. Tutoring is available on a walk-in basis; no appointment is necessary. The center is open Mondays 9 a.m.-8 p.m., Tuesdays 9 a.m.-9 p.m., Wednesdays 9 a.m.-10 p.m., Thursdays 9 a.m.-8 p.m., and Fridays 9 a.m.-2 p.m.

OFFICE OF STUDENT LIFE
Director: Ms. Melissa Kirk
Assistant Director: Mr. Manny Lopez
Assistant Director: Ms. Audrey Rose-Glenn
The Office of Student Life includes a variety of co-curricular activities, special programs, and College-wide organizations and clubs that are an integral part of college life. The purpose of this office is to enhance the overall student experience through exposure to diverse perspectives, leadership development, and co-curricular programming. In addition, the Office of Student Life is the central clearinghouse for information on all student matters. Student Life, the Student Government Association (SGA) and the Inter-Organizational Council (IOC) work collaboratively for the benefit of students and the campus community.

The Student Activities Committee, a Senate sub-committee, is comprised of students, faculty, and administrators. This body serves in an advisory capacity to the Office of Student Life. They review and approve clubs and College-wide organizations and provide direction for campus-wide programs and activities. Visit www.bcc.cuny.edu/student life for more information.

Student Government Association (SGA)
The Student Government Association is comprised of 15 senators elected by the student body each spring semester. An internal election is conducted for executive positions. As a body, SGA provides direction and guidance on all student-related matters, including student activities and campus programming. SGA members participate fully in the College Senate and its many sub-committees.

Roscoe C. Brown Jr. Student Center
The Roscoe C. Brown Jr. Student Center is dedicated to serving the social, cultural and recreational needs of Bronx Community College students, and provides for a variety of services and educational experiences. The facility includes a cafeteria, theatre, club offices, meeting rooms and the Barnes and Noble bookstore. For information regarding use of the facilities for programs, meetings or conferences, contact the Student Center Office at 718-289-5201.

Shuttle Bus
A free shuttle bus service provides evening students with transportation from campus to several subway and bus lines. The hours of operation are 5:30 to 10:30 p.m., Monday through Thursday, September through May. Student fees cover the cost of this service.
Clubs and Organizations
The Inter-Organizational Council (IOC) is the representative body that deals with the welfare and governance of all student clubs and College-wide organizations, except the Student Government Association. The IOC is comprised of one student from each chartered club, organization and honor society at Bronx Community College. There are over 30 student clubs and organizations at BCC with academic, cultural, and social themes. BCC students can join an existing club or start a new club with other BCC students of similar interests. Joining a BCC club is an excellent way to enhance the academic experience at BCC. Students who participate in BCC clubs can explore academic programs and majors, develop leadership skills, practice teamwork, build cross-cultural appreciation, and provide community service.

For more information, visit the IOC Office in Roscoe C. Brown Jr. Student Center, room 309; call 718-289-5201; or visit our website at www.bcc.cuny.edu/studentlife.

Bronx Community College Association, Inc.
The Bronx Community College Association, Inc, is a chartered corporation with a Board of Directors comprised of students, faculty and administrators, and chaired by the College president or a designee. The principle purpose for which the Association has been created is to fund co-curricular programming and activities including, but not limited to, student publications, honor societies, clubs, athletic teams and College-wide organizations.

Student Publications and Media
The Communicator (newspaper)
Through the Looking Glass (literary magazine)

ATHLETICS
Director of Athletics: Eric Mercado

The Athletics Program (Alumni Gym, room 300B) at Bronx Community College provides opportunities for students to compete against neighboring community college intercollegiate athletic teams.

Participation in this program fosters the values of discipline, cooperation and collaboration as well as the spirit of team competition. Through team play, the student athlete learns how to work with others for the achievement of individual and group goals. Individual contributions may include increased confidence, self-esteem, and leadership abilities.

Membership on individual teams is open to all full-time students who are making satisfactory progress toward an associate degree. An acceptable medical report must be on file in the Health Services Office.

All students participating in team sports must submit a yearly physical examination record.

The College is a member of the National Junior College Athletic Association (Region XV) and The City University of New York Athletic Conference.
Intercollegiate Athletic Teams
Men’s Baseball
Men’s Basketball
Women’s Basketball
Men’s Soccer
Women’s Volleyball
Track and Field (men and women)
Cross Country
Indoor Track
Outdoor Track

Athletics Program Participation Notice
The College files an annual report with the U.S. Secretary of Education on intercollegiate athletics, which includes information on the participation of males and females on its teams, and the expenditures and revenues of those teams. Copies of the annual report on intercollegiate athletics are available at the reference desk of the library and on the College website.

Intramurals/Recreation/Sports Clubs
The intramural sports program (Alumni Gym, room 300) is primarily for those with average athletic abilities and, although spirited, is of a less competitive nature than intercollegiate sports. The recreational activities program is designed to provide an opportunity for exercise of a non-competitive nature for all those who are motivated toward attaining or maintaining a satisfactory level of physical fitness.

Basketball, volleyball, power lifting, football, swimming, tennis and table tennis are a few activities among many that are scheduled on an intramural basis. The program is open to all students with an acceptable medical report on file in the Health Services Office.

SPECIAL PROGRAMS
To meet the needs of its students, Bronx Community College has developed a variety of special programs. Many have received national attention for their ability to enrich the educational experience of community college students.

The programs offer a variety of opportunities to pursue independent interests and individualized learning. In addition, students can work side by side with some of the leading research scientists in the country, or participate in small specialized learning communities to help them succeed.

Alliance for Minority Participation in Science, Engineering & Mathematics (AMP)
Coordinator: Dr. Maria Psarelli
AMP is a federally funded minority research and training program sponsored by a grant from the National Science Foundation in collaboration with CUNY. Its goal is to encourage the participation of minority students in scientific, engineering and mathematical disciplines (SEM). AMP at BCC provides instructional and tutorial support for introductory SEM courses. It also provides funding for supervised research by undergraduate students.
College Opportunity to Prepare for Employment Program (C.O.P.E)

**Director:** Barbara Martin

The College Opportunity to Prepare for Employment Program (Loew Hall, Room 106A; 718-289-5861) is funded by the Human Resources Administration (HRA) and is a collaborative effort with BCC and CUNY. C.O.P.E.’s mission is to provide students with comprehensive services, while helping them to successfully meet the relevant requirements of the Human Resources Administration. Services are available to anyone who is a current or former student or applicant, and who is either receiving public assistance cash benefits (Temporary Assistance to Needy Families, Safety Net Family Assistance, Safety Net Single Assistance), or who meets federal income guidelines for families with income under 200% of the federal poverty level. Staff assists students with job placement, academic advisement, childcare referrals, personal counseling, educational career workshops and HRA advocacy.

Collegiate Science Technology Entrance Program (CSTEP)

**Project Directors:** Mr. Thomas Brennan and Mr. Eugene Adams

The purpose of CSTEP is to increase the number of historically under-represented and disadvantaged college students who enroll in and complete undergraduate and graduate programs that lead to professional licensure or to careers in mathematics, science, technology and health related fields. During the academic year CSTEP provides academic enrichment through workshops, tutoring, research in science and mathematics, field trips and other activities. CSTEP is funded by the New York State Department of Education.

Coordinated Undergraduate Education (CUE)

**Assistant Dean of Academic Affairs:** Dr. Jason Finkelstein

Bronx Community College participates in strengthening undergraduate education for Associate in Arts (A.A.) and Associate in Science (A.S.) graduates who are well prepared to compete and succeed in senior colleges and for Associate in Applied Science (A.A.S.) graduates and students earning certificates who are well prepared to enter and compete in the workforce. The Coordinated Undergraduate Education (CUE) initiative provides a cohesive vehicle for the continued strengthening of the College’s programs and services. CUE integrates the Student Success Program, Academic Support Services, Writing Across the Curriculum and the General Education Initiative to provide a cohesive approach to strengthening undergraduate education across CUNY.

Student Success Program

The Student Success Program offers a series of innovative programs for students who require remedial courses. These innovative programs are the Freshman Initiative Program, Freshman Learning Blocks, Summer Success Program, and January/June Workshops.

Freshman Initiative Program (FIP)

The Freshman Initiative Program is designed for entering freshmen who require at least two of the following remedial courses: English 01, English 02, English 10, Reading 01, Reading 02, Math 01, 03, 05. Students take only one of these subjects at a time for approximately five weeks. By the end of the semester, all participants have taken two to three developmental courses and at least one credit-bearing course. Class size is limited to 20 students. In addition, the program provides in-class tutoring and professional counseling. OCD 01 is required for all participants.
Summer Success Program (SSP)
The Summer Success Program offers free developmental courses in basic skills for entering freshmen and first-year students. Courses are specifically designed to assist students in passing the CUNY ACT Examinations in reading, English, and CUNY Math Compass Exam. This program provides small classes, intensive tutoring, and computerized learning labs.

January/June Intersession Workshops
January/June Workshops are designed to strengthen students’ academic skills in the areas of English, math, and ESL as students seek to move out of remedial courses and pass the CUNY ACT Examinations. These workshops are basically for students that did not pass their remedial courses during the regular semester. Overall, students are enrolled in one subject at a time in small classes, with an intensive academic format supported by tutoring.