

Institutional Development

■ INSTITUTIONAL DEVELOPMENT

Acting Dean: Ms. Carin Savage

The Division of Institutional Development is comprised of three units charged with providing a comprehensive range of programs and services which enable the College to raise needed funds to support its educational programs and advance the social and economic well-being of the community. These units include the Offices of Continuing and Professional Studies, Development, and Grants and Contracts.

These units respond to the needs of diverse populations served by the College, providing access to instruction and services for academic improvement, institutional and faculty development, occupational training and career development and personal enrichment; and through the work of a foundation, secures private sector support for the College.

Programs and services are developed in collaboration with academic departments, business and labor organizations, government agencies, foundations and other educational institutions, and community groups. The Division of Institutional Development is committed to excellence in education and to services that are responsive to the needs of the college community and its neighbors.

Office of Continuing and Professional Studies (CPS)

Assistant Dean of Continuing and Professional Studies: Ms. Elizabeth Oliver

CPS offers non-credit tuition courses and programs for lifelong learning and professional and community development. Courses provide opportunities for students to attain new skills to support their career development and compete in today's technological environment of business and industry. CPS certificate programs and customized business training meet industry standards. Courses are conducted both on campus and at satellite learning centers throughout the Bronx. CPS also provides customized training for local and regional employers, unions, and community-based organizations.

Office of Development

Assistant Dean of Planning and Program Development: Dr. Michael Seliger

Associate Director, Development: Dr. Ann Ilan Alter

Development Assistant: Ms. Tonja E. Withers

The Office of Development identifies, establishes relationships with, and secures grants from corporate and foundation sources in support of the College's priorities. The Office also has oversight of the Hall of Fame for Great Americans.

Office of Alumni Affairs*Alumni Officer:* Dr. Ingrid DeCicco

The Office of Alumni Affairs represents the College in promoting the organization of alumni and in coordinating their activities. Its purpose is to support the College's educational mission and to enrich the lives of alumni. The alumni website publishes and gathers information to facilitate communication between alumni and the College. The address is www.bcc.cuny.edu/alumni.

Office of Grants and Contracts*Acting Dean of Institutional Development:* Ms. Carin Savage

The Office of Grants and Contracts develops and administers grant and contract funded programs from federal, state, and local governmental agencies and private foundations. These programs are designed to strengthen the College's academic offerings, student services and learning environment and support faculty development and research. The Office of Grants and Contracts also responds to the needs of the surrounding community, collaborating with the public schools, business and labor organizations, government agencies and community groups to obtain sponsored support for a variety of educational and community outreach programs.

■ ACADEMIC SUPPORT PROGRAMS**Carl D. Perkins Vocational and Applied Technology Education Act Program (Perkins III)***Acting Dean of Institutional Development:* Dean Carin Savage

This grant supports approved programs designed to provide students with the academic, vocational and technical knowledge needed to prepare for further education and for careers in current or emerging employment sectors. Initiatives include tutorial support, academic advisement and the modernization and upgrade of vocational programs, class presentations and computer labs. Student progress, graduation and employment are the major goals.

Computer Science, Engineering and Mathematics Scholarship (CSEMC) Program*Project Director:* Dr. Madelaine Bates

The CSEMS Program is a four-year grant funded by the National Science Foundation. The goal of the program is to increase the number of full-time students majoring in computer science, mathematics, engineering and engineering technology at the College. In order to qualify for the scholarship and remain in the program, students must be US citizens, resident aliens or asylum aliens, be full-time, maintain a GPA of 2.8, and qualify for financial assistance. The program supports up to 31 students for a maximum of four semesters. It provides

them with an annual stipend of \$3125. Each scholar is assigned a faculty mentor who works with the student throughout the student's stay at the College. Additional academic support is provided for all courses in the student's major through study groups and individual tutoring.

CSTEP*Directors:* Dr. Nasser Abdellatif and Dr. Andrew Akinmoladun

The main goals of the CSTEP program are to improve the success and retention rates of historically underrepresented students in the first two years of their collegiate experience, to increase the likelihood that CSTEP students will graduate from Bronx Community College and to increase the percentage and facilitate the transition of BCC CSTEP students to senior colleges for an advanced degree. Special emphasis will be given to students with interest in the science, mathematics, engineering, and technology fields that lead to professional licensure.

1199 Advisement and Retention Program*Coordinator:* Ms. Paula Wickland

The Nursing Advisement and Retention Program is a collaborative effort with BCC/CUNY, 1199 Health Employees Workers Union and the JFK Jr. Institute for Worker Education at CUNY. This program assists employees/students in achieving their academic and career goals by earning degrees in health related fields thereby strengthening the workforce in the health care industry. This initiative provides customized and enhanced academic advisement, transfer, admissions, enrollment, counseling, tutoring, course scheduling and academic monitoring.

Environmental Entrepreneurship Program funded by the Oceanic and Atmospheric Administration NOAA, U.S. Department of Commerce.*Project Director:* Dr. Reid Strieby

The Environmental Entrepreneurship Program is designed to increase the number of Bronx minority students who choose to enter the field of environmental science. It has created a dedicated partnership between the Bronx Community College's Environmental Technology Program, the BCC Tech Prep Program, the Bronx High School of Science and the NOAA CREST program at the City College of New York. In addition, high school science teachers from six Tech Prep schools also participate in the Environmental Entrepreneurship Program. Activities include curriculum enhancement and hands-on field research experience that combine student and faculty participation, staff development workshops for new high school science teachers, academic advisement, career counseling, tutorial services, and a paid summer work experience for participating students.

Generations Plus Evening and Weekend Clinical Nursing Program

Program Liaison: Ms. Paula Wickland

Generations⁺/Northern Manhattan Healthcare Network of the NYC Health and Hospitals Corporation in association with BCC/CUNY and the JFK, Jr. Institute for Worker Education at CUNY is a program expansion at BCC. This program expansion creates evening and weekend clinical slots for qualified employees/students enrolled at the College. This initiative provides individualized supportive, academic services that include advisement, transfer, admissions, enrollment, counseling, tutoring, and support services with ongoing assessments for employees/students. It helps participants to achieve their academic and career goal of earning an AAS/RN Degree in Nursing while strengthening the workforce in the public health care system.

Head Start Partnership Program

Director: Ms. Jean Shaddai

Under that initiative, Head Start workers, primarily Teacher Assistants and Family Workers, take credit-bearing courses infused with Head Start relevant material, with special support services for students who had not been in College in years, if at all. Students will complete the program with degrees in either Education or Human Services

Healthcare Worker Upgrade Training Initiative

Director: Assistant Dean Elizabeth Oliver

The New York State Department of *Healthcare Worker Upgrade Training Initiative* is designed to provide needs-specific training to incumbent healthcare workers. Bronx Community College has partnered with two local community health centers. The project provides an extensive workplace task analysis and worker assessment. Skills specific training is designed in response to the employer needs for clinical upgrades. The project also provides for the training of LPNs and RNs through a coordinated effort with the College's Nursing Department.

NIH Bio-Medical 2 + 2 Program

Director: Dr. Andrew Akinmoladun

The NIH 2 + 2 program which is funded by the National Institute of Health is a collaborative effort between Clarkson University and Bronx Community College. The program is designed to increase the number of Black, Hispanic and Native American students currently in community college two-year biomedical and other science programs to seek Baccalaureate degrees - or higher. The program offers academic-year educational components (peer tutoring, course equivalency review, counseling, career planning), and skill development (basic preparation in research-related mathematics, technology and presentations). As many as 15 qualified participants are invited to complete a paid, eight-week summer research experience, including room and board at Clarkson.

Professional Staff Congress—CUNY Research Award Program

These funds encourage and support the scholarly and creative activities of the College's faculty. Seventeen faculty have received these awards, supporting research initiatives in several areas of scholarly discipline, including chemistry, creative writing, engineering, English, history, mathematics, music and musicology, performing arts, visual arts and women's studies.

Student Support Services Program (PASS) Center

Director: Ms. Francoise Cromer

The PASS Center conducts a federally funded TRIO Student Support Services Program that facilitates student academic progress, persistence and transfer. In addition to providing academic support services to eligible students, the Center addresses personal problems that impact on academic performance. The goal of the PASS Center is to enable students to successfully adjust to the College environment and graduate.

Other TRIO projects at Bronx Community College include Upward Bound and Educational Opportunity Centers (EOC).

Title V Collaborative Program

Coordinator: Prof. Mitchell Wenzel

Activity Directors: Dean Nadine Posner, Dr. Harriet Shenkman

Bronx Community College has received a Title V Cooperative Grant with Lehman College for the next five years. The grant is divided into three activities: increasing the rate at which Hispanics and minority graduates from BCC transfer to and graduate from Lehman College, developing new and enhancing existing articulated programs to increase transfers to Lehman College and faculty development.

Workforce Development Initiative: Preparing Tomorrow's Mathematics and Science Teachers

Director: Ms. Diane D'Alessio

Through a Workforce Development Initiative (WDI), CUNY has provided funding to support the project which is designed to successfully implement two academic programs at Bronx Community College in collaboration with Lehman College. These new programs consist of two secondary education options within the Liberal Arts and Sciences Associate of Science degree programs. One will be in earth science, and the other will be in mathematics. BCC graduates will transfer to Lehman College to enter teacher preparation courses with a seamless transition. WDI funding also provides the funding necessary to develop a high profile marketing and recruitment effort. These two new programs in secondary education hold the promise of recruiting and preparing a new generation of mathematics and science teachers and helping to meet the country's current critical shortage in these disciplines.

■ CAMPUS FACILITIES SUPPORT

Conservation Master Plan

Designed in 1892-96 by McKim, Mead & White, the Bronx Community College historic campus is one of the triumphs of late 19th-century American architecture. Water leakage, materials failure, and highway and industrial pollution, however, are damaging the historic buildings surrounded by the Hall of Fame for Great Americans. The Getty Foundation has given a Campus Heritage Grant to the College for historic research, structural analysis, materials testing, and cost estimation leading to a conservation master plan for these important buildings.

■ COLLABORATIVE PROGRAMS WITH THE PUBLIC SCHOOLS

College Now

Director: Mr. Eugene Adams

Coordinator: Mr. Carlos Rivera

College Now is a collaboration between the City University of New York and the New York City Board of Education. College Now assists high school students in the strengthening of their writing and math competency. Qualifying students enroll in Bronx Community College credit-bearing courses.

Family College

Director: Mr. Omar Morris

A partnership with BCC, the NYC Board of Education, Community School District 10 and the Human Resources Administration which integrates education, child care and social services. Qualified parents enroll as full-time students at BCC while their children ages 4 to 6 attend District 10's Early Childhood School on campus. To qualify, parents must have a high school diploma or equivalent, reside in District 10 in the Bronx, have a child of the appropriate age and be on public assistance.

Liberty Partnership Program

Director: Mr. Lesleigh Hogg

This program provides a progressive and individualized approach for a summer and academic year program providing science, mathematics and language arts instruction and internships for at-risk high school students.

National Center for Educational Alliances

Directors: Dr. Richard Donovan,

Ms. Barbara Schaier-Peleg

This program promotes broad-based collaboration nationally and internationally. The Center works to expand higher education opportunities for disadvantaged students by promoting collaboration among schools, colleges and other organizations dedicated to fundamental long-term educational reform.

Science and Technology Entry Program (STEP)

Directors: Dr. Nasser Abdellatif,

Dr. Andrew Akinmoladun

This program is for high school students interested in pursuing a career in the science, technology or health fields. It provides academic upgrading, after school and summer jobs, mentors and guidance services to facilitate entry into college or full-time employment upon graduation.

Teachers' Center Consortium Program

Director: Mr. Eugene Adams

This program provides credit courses for New York City Board of Education paraprofessionals.

Tech Prep

Director: Dr. Nasser Abdellatif and Ms. Jean Keizs

Tech Prep is designed to link career programs at the high school level to career programs at the community college level. Goals include increased high school graduation rates with students better prepared to begin college level work, increased career awareness, redesigning the 11th and 12th grade math, science and communications curricula into a contextualized career related format, and enhanced high school teacher effectiveness.

Upward Bound

Director: Ms. Michelle Danvers-Foust

This college preparatory program is designed to develop the skills and motivation necessary for success in college for high school students from low-income backgrounds and inadequate secondary school preparation. The program includes a six-week summer component which gives students an opportunity to live on a college campus and earn credits toward their high school diploma and college degree.

■ COMMUNITY EDUCATION AND OUTREACH PROGRAMS

Adult Basic Education

Director: Ms. Blanche Kellawon

This program provides classes in basic reading, pre-GED, and all levels of English as a second language. Courses are offered to the public at no charge.

Career Directions for Displaced Homemakers

Director: Ms. Blanche Kellawon

This program provides counseling, academic and vocational support services and job placement primarily for women who are heads of households and do not have the support of a spouse.

Center for Sustainable Energy*Acting Director:* Dr. James Quigley

The Center promotes the use of alternative energy sources, such as fuel cells, solar power, wind, water and hydrogen, to all stakeholders interested in introducing renewable energy technology to the Bronx and New York City. The Center will positively impact on the business community as well as the individual health of Bronx residents.

CUNY Catch*Director:* Ms. Jean Napper

A consortium with LaGuardia Community College and Medgar Evers College provides transitional educational support services to newly released ex-offenders.

CUNY Free GED Program*Director:* Ms. Blanche Kellawon

This is a free high school equivalency preparation program for high school dropouts, 19 years of age or older.

Educational Opportunity Center (EOC)*Executive Director:* Mr. Wendell Joyner

The Bronx EOC is one of ten SUNY funded centers that provides academic instruction, vocational training, placement and support services to educationally and economically disadvantaged adults. Located in the Bathgate Industrial Park, the Bronx EOC is housed in a modern 42,000 square foot facility. A specially designed EOC child care center is available one block away to accommodate the needs of EOC students with children.

EI Civics: English Literacy and Civics Education*Director:* Ms. Jean Napper

In addition to English as a Second Language classes, this program prepares adults to understand and navigate governmental, educational and workplace systems and to access key American institutions such as banking and health care.

EDGE (Education for Gainful Employment)*Director:* Ms. Jean Napper

Education for Gainful Employment (EDGE) provides English literacy instruction, job training and job placement assistance to 500 limited English proficiency individuals who also have limited family income. The program provides language instruction in the context of specific vocational concentrations such as office and retail environments.

iNdlovu Partnership College*Directors:* Dr. Richard Donovan and Ms. Barbara Schailer-Peleg

The National Center for Educational Alliances is helping to create iNdlovu Partnership College which involves 33 organizations in KwaZulu, Natal, South Africa.

InVEST (Individual Vocational Education and Skills Training)*Director:* Ms. Jean Napper

InVEST provides free courses for eligible public assistance recipients in order to improve their job related skills. The goal of InVEST is to help participants get better jobs and raise their salaries so they no longer need public assistance.

Poised for Success*Director:* Ms. Jacqueline Ravenell

POISED FOR SUCCESS (Perfect Opportunity for Individual Skills and Educational Development) is an HRA funded CUNY Program providing expectant mothers and mothers with young children with educational opportunities which prepares or advances them in parenting, family and personal health, basic academic skills, computers, job search and workplace literacy. The program has three phases: POISED I (13 weeks) where the skills are emphasized and POISED II (12 weeks) when the student comes for two days to be guided in intensive job search while they are employed in an HRA or campus assigned job in the Welfare to Work Program (WEP), and POISED-at-Home, where students exempt from mandatory participation in a work experience program because they are in the late stages of pregnancy or have a child up to nine weeks of age, receive basic skills and parenting instructions in their home.

Project Hire*Director:* Ms. Glenda Self

Job training and placement services in building trades/property maintenance are available through this program.

Project SOS*Director:* Ms. Eileen Resnick

This program provides comprehensive case management services and counseling for home-bound older adults. Housekeeping, personal care and home-delivered meals can also be arranged.

Youth Work Skills Project*Director:* Ms. Glenda M. Self

The goal of the Youth Work Skills project is to assess, address, and remediate the academic readiness of out-of-school youth 16-21 reading below the fifth grade level. The program assists them in developing an educational and work skill plan that will lead to higher reading and math scores (at least two years), acquisition of a high school diploma, and job skills. Classroom training in occupational skills introduces students to career options. The target population is economically disadvantaged youth. Preference is given to 18 and 19 year olds, homeless youth, AFDC recipients, and teen parents who are living in the Bronx. The length of the project is eight months.