BRONX COMMUNITY COLLEGE
of the City University of New York
Technology Oversight Committee
Minutes of the Meeting, January 24th, 2018

Language Hall - President Conference Room
10:00 a.m. - 12:00 p.m.

Present: Jonathan Lacay, Mark Lennerton, Lisa Amowitz, Mittal Harini, Robert Lupo, Eric Carlson, Stephen Powers, Eugene Mananga, David Puglia, Elyse Gruttadauria, Jordi Getman, Mehdi Lejmi, Wedsly Guerrier, Michael Miller, Katherine Acevedo, Maria Pantoja, David Taylor, Chris Efthimiou
Excused: Gina Galligan-Ugarte, Karla Williams, Olusola Alamu, Yun Rung Cyphers, Dapo Ibrahim.
Guests: Debra Gonsher, William Medina.

The meeting was called to order by the Co-Chair, Loïc Audusseau, at 10:05 a.m.

1. **Introduction**

    Co-Chair, Loïc Audusseau, gave his welcome remarks and shared his expectations for the Technology Oversight Committee (TOC). He reminded everyone of the importance of IT Governance, how this will help create a more collaborative and transparent environment at BCC and ultimately benefit students and the rest of the BCC Community.

2. **TOC Members Introduction.** Members introduced themselves.

3. **New Business**

    a. Review of the proposed TOC charter

    -   Co-Chair, Loïc Audusseau, gave some background information on the creation of the proposed TOC charter. A first framework featuring multiple advisory workgroups was submitted to a selected few back in August 2017. The model was at the time considered inadequate and/or too complex for an organization like BCC. A new model was put together in October 2017 at the request of Chief Information Officer (CIO) Loïc Audusseau with the help of Faculty members. Most of the individuals who participated in the creation of the new proposed charter are currently members of the TOC.
    -   Co-Chair, Loïc Audusseau, invited TOC members to provide feedbacks and make requests for changes before the proposed charter could be approved.

- The following changes to the proposed charter were recommended by TOC members:

    1. Purpose section. Add "University Initiatives" to first bullet point. "Discuss, review and align technology to institutional priorities **and University initiatives**, identifying and addressing existing technology challenges and needs;"
    2. List the Chief Librarian under "Organizational Structure".
    3. Under "Organizational Structure", add "(Library represented by Chief Librarian)" after "One (1) representative from each Academic Department".

- All Committee members voted in favor of changes #1, #2, and #3.
- TOC Charter was approved.

b. TOC Co-Chair Election

- Committee member Mittal Harini asked for the co-chair of the TOC to be a Faculty member. Request was made to update the TOC charter accordingly. Changes included:

    1. Under "Organizational Structure", update "The committee is co-chaired by the CIO and one non-Information Technology Services member of the committee" to "The committee is co-chaired by the CIO and **one Faculty representative from an Academic Department**". Also update "The non- Information Technology Services co-chair is elected by TOC members." to "The **Faculty representative** co-chair is elected by TOC members."

    - Change #1 was approved, nineteen (19) in favor, one (1) abstention. Committee Member Mark Lennerton was the abstention.
    - Election of Co-Chair of the TOC. David Puglia was nominated. Puglia was elected by ballot vote (Y-20, N-0, Abstain-0).

c. TOC Communication

    - Co-Chair, Loïc Audusseau, discussed communication moving forward and presented the TOC SharePoint Site. Contact information of all TOC members have been posted on the SharePoint Site. All TOC documents and future meeting dates will be posted on SharePoint. TOC agendas and meeting minutes will be posted on the BCC website as well for public access.

d. Student Technology Fee

    - Co-Chair, Loïc Audusseau, spoke about the STF information posted on the BCC website. He also reminded TOC members that the STF Committee work for 2018-2019 needed to start as soon as possible because of the April 30th deadline to submit the STF plan to the University. Loïc Audusseau also spoke about the importance of having significant student representation on the STF committee.
    - TOC members discussed the need to have the STF Committee report to the TOC and that the Chair of the STF Committee should be selected among TOC members.

- Robert Lupo spoke in favor of electing Mark Lennerton as the next STF Chair. Mark Lennerton was elected by voice vote (Y-20, N-0, Abstain-0). Results will be communicated by the TOC Co-Chairs to President Isekenegbe.
- TOC members discussed the need to put a STF working group together to write a charter for the STF. The following TOC members volunteered to be part of this working group: Mittal Harini, Loïc Audusseau, David Puglia, Michael Miller, Mark Lennerton. The working group should meet before the next TOC meeting.

The meeting was adjourned by the co-chair, Loïc Audusseau, at 11:45 a.m.

Respectfully submitted,

Jennifer Reyes, Secretary

Handouts:

- TOC Members List