

**Paralegal Studies
Certificate Program
Fall 2015-SPRING 2016**

REMEDIAL SEQUENCE (if required)

ESL 01 (8) ▶▶ ESL 02 (6) ▶▶ ESL 03 (6) ▶▶ ENG 09 (4)

ENG 01 (4) ▶▶ ENG 02 (4)

RDL 01 (4) ▶▶ RDL 02 (6)

MTH 01 (4) ▶▶ MTH 05 (6)

GRADUATION REQUIREMENTS

CAT-R CAT-W CAT-M GPA ≥ 2.0

¹Department Permission Required.

NOTE:

- Students who may transfer to a four-year college should consult an Advisor for possible replacement courses.
- The Paralegal Certificate is designed for advanced students who already have a minimum of 60 college credits OR a two-year degree.

<input type="checkbox"/> DAT 10	Computer Fundamentals and Applications	3
<input type="checkbox"/> LAW 17	Introduction to Paralegal Studies	3
<input type="checkbox"/> LAW 19	Introduction to Law Office Management & Computers	3
<input type="checkbox"/> LAW 41	Business Law	3
<input type="checkbox"/> LAW 47	Civil Procedure	3
<input type="checkbox"/> LAW 95	Legal Research & Writing	3
<input type="checkbox"/> LAW 96	Advanced Legal Research & Writing	3
Subtotal:		21

Select TWO from the following courses:		
<input type="checkbox"/> LAW 52 Business Organizations		
<input type="checkbox"/> LAW 62 Family Law		
<input type="checkbox"/> LAW 65 Criminal Law and Procedures		
<input type="checkbox"/> LAW 72 Real Property		
<input type="checkbox"/> LAW 77 Immigration Law		
<input type="checkbox"/> LAW 82 Insurance and Torts		
<input type="checkbox"/> LAW 91 Landlord/Tenant Advocacy ¹		
<input type="checkbox"/> LAW 92 Estates, Trusts and Wills		
6		
Select ONE from the following courses:		
<input type="checkbox"/> ACC 111 Principles of Accounting I	4	
<input type="checkbox"/> BUS 111 Applications of Mathematics for Business	3	
<input type="checkbox"/> TAX 11 Introduction to Taxation	3	
Subtotal:		9-10
TOTAL:		30-31