



**BCC Auxiliary Enterprises Corporation
General Plenary Board Meeting
Minutes
October 19, 2017
President's Conference Room – LH17
1:00 p.m.**

Convener: Thomas Isekenegbe, Chair

Present: Hussein Abdul, Mariama Bah, Dapo Ibrahim, Thomas Isekenegbe, Mary Martinez, David Taylor, Rolly Wiltshire, Karen Thomas

Absent: Julie Bolt, Wali Ullah

Guests: Irene R. Delgado, Jeffrey Wisotsky, Zanin Lindsay, John Socas, Ryan McCarthy

The meeting was called to order at 1:00 p.m. by Thomas Isekenegbe

1. Opening Remarks/Review/Recap:

- Introductions and an overview was discussed with the group. It was mentioned that there will be some changes to the members lists of the Auxiliary General Plenary Board. Moving forward, they will fill the two faculty positions that are now vacant.
- A review of the minutes from the September 7, 2017 meeting was discussed. With a couple of minor corrections (misspellings), the Auxiliary General Plenary Board approved the minutes unanimously.

2. Open Discussions:

- A review of a draft form was presented called "Application to Request for Funds". It was expressed that this application form could be used to structure and streamline the process to request for funds from the Auxiliary General Plenary Board. The board spoke about developing a website containing this form and other pertinent information about Auxiliary Enterprises Corporation. It was recommended that this form must be completed one month prior to the event (or need) by the requestor and in compliance with the financial statement policies by Auxiliary General Plenary Board. There is no limit to the maximum dollar amount that can be requested.
- Prof. Jeffrey Wisotsky gave a brief presentation on his request for funding for a film festival. It was noted that this film festival has been conducted in the past with funding approved by the Auxiliary General Plenary Board. As a formality, President Thomas Isekenegbe requested that Prof. Jeffrey Wisotsky go through the new proposed process and submit an

"Application to Request for Funds" form once it is finalized. It was mentioned that the funding request will eventually be approved. Prof. Wisotsky mentioned that the college should continue to allow outside film vendors to use various locations here on campus. This would continue to generate revenue for the college. President Isekenegbe stated that the Auxiliary General Plenary Board will explore other avenues to generate revenue as well. It was suggested that the outside film vendors be mindful of a campus environment when using BCC's space and that they consider using students to work with them. Mr. Rolly Wiltshire recommended as well that the film vendors be mindful that CUNY is a unionized environment and has policies to adhere to when possibly using a student to work with them.

- Prof. John Socas asked to give a brief presentation to request for additional funds for his department's theatre workshops (which includes additional designers, electrical/lightning etc.). He submitted a detailed packet explaining his purpose and itemized budgetary needs for the theatre's workshops. Assistant Vice President Taylor suggested that the Auxiliary General Plenary Board will have to review the financial aspects of his request once it goes through the new proposed process. President Thomas Isekenegbe expressed that there will be no vote on Prof. Socas' request today. The Auxiliary General Plenary Board will have further discussions at the next meeting.
- Vice President Irene R. Delgado and Mr. Ryan McCarthy both spoke about the need for additional funding for the Athletics Department (which includes new uniforms, equipment, etc.). The amount originally requested was for \$150,000 dollars to be broken down over time. President Thomas Isekenegbe expressed that the commitment to approve for funding for our students should be long term. He believes that proper representation of the college is important, so a one-time infusion of funds in the amount of \$200,000 dollars to the Athletics Department should be earmarked. A motion to approve this additional funds request was sent to the floor to be voted on and it was seconded. The motion was unanimously approved.
- The Library Evaluators Fee proposal (totaling \$900.00 dollars) was discussed. President Thomas Isekenegbe sent to the floor a motion to approve the proposal and it was seconded. The motion was unanimously approved.
- President Thomas Isekenegbe suggested that certain departmental events be a part of the Auxiliary General Plenary Board's budgetary items moving forward such as Public Safety and Student Life (i.e., SGA, student clubs and scholarships).
- Assistant Vice President David Taylor distributed the financial statements and supplemental information to the group. This information was reviewed. A motion to approve the statements was sent to the floor and seconded. The financial statements and supplemental information were unanimously approved.

3. Next Meeting:

- The next Auxiliary Enterprises Corporation General Plenary Board Meeting will be held on November 30, 2017.

The meeting was adjourned at 2:00 p.m. by Thomas Isekenegbe

Prepared by Karen Thomas, Secretary