



**BCC Auxiliary Enterprises Corporation  
General Plenary Board Meeting**

**Minutes**

**November 30, 2017**

**President's Conference Room – LH17**

**1:00 p.m.**

**Convener:** Thomas Isekenegbe, Chair

**Present:** Hussein Abdul, Mariama Bah, Dapo Ibrahim, Thomas Isekenegbe, Mary Martinez  
David Taylor, Rolly Wiltshire, Karen Thomas, Michael Williams, Sharmila Mukherjee

**Absent:** Julie Bolt, Wali Ullah

**Guests:** Jeffrey Wisotsky, John Socas, Debra Gonsler, Gregory Rosenberg, Nicole Crews, Robin  
Auchincloss, Frank Giglio, Simone Rodriguez-Dorestant

The meeting was called to order at 1:00 p.m. by Thomas Isekenegbe.

**1. Opening Remarks/Review/Recap:**

- There was an introduction and the welcoming of new members to the Auxiliary General Plenary Board. President Isekenegbe expressed that the Secretary to the Auxiliary General Plenary Board will distribute to the new members a copy of the Auxiliary Enterprises Corporation By-Laws. Also, it was mentioned that the various positions of the Auxiliary General Plenary Board were now filled. As a follow up, the Secretary to the Auxiliary General Plenary Board will reach out to those members who were not able to attend this meeting.
- A review of the minutes from the October 19, 2017 meeting was discussed. With a couple of minor additions, the Auxiliary General Plenary Board approved the minutes unanimously.

**2. Open Discussions:**

- President Isekenegbe gave an update on the Request for Funds form proposal. It was mentioned that CUNY is in the process of rewriting the By-Laws and updating some of the business procedures for the Auxiliary Enterprises Corporation and Request for Funds form. Once this is finalized the Bronx Community College (BCC) Auxiliary General Plenary Board can move forward with developing a website containing this form and other pertinent information about Auxiliary Enterprises Corporation.
- As stated previously at the October 19, 2017 Auxiliary General Plenary Board Meeting, Prof. Jeffrey Wisotsky gave a brief presentation on his request for funding for the 25<sup>th</sup> Annual BCC Film and Video Festival (2017-2018) which is in the amount of \$12,900. This amount is slightly higher due to the upgrade of software technology. The festival will be held on June 7, 2018. Prof. Wisotsky submitted a breakdown of the request for funds (documentation is

on file) to the Auxiliary General Plenary Board. Mr. Michael Williams, Mr. Rolly Wiltshire, Mr. Gregory Rosenberg and Assistant Vice President David Taylor questioned about the maintenance of the software technology/equipment. Prof. Wisotsky expressed that the need to upgrade was necessary to conduct the festival and President Isekenegebe and Dr. Debra Gonsler concurred. A motion to approve this additional funds request was sent to the floor to be voted on and it was seconded. The motion was unanimously approved.

- Prof. John Socas and Dr. Debra Gonsler presented their request for additional funds for the department's 2017-2018 theatre workshops (which includes additional designers, electrical/lighting, etc.) in the amount up to \$19,626.00. Prof. Socas submitted a detailed packet explaining the purpose and itemized budgetary needs for the theatre's workshops (documentation is on file). President Thomas Isekenegebe expressed if there was a need to still cover funding for Fall 2017. Assistant Vice President David Taylor will look into the additional funds for lighting and outside vendors. Dr. Gonsler responded that the department does not have the funds to include this cost and it is necessary to the success of the workshops. A motion to approve this additional funds request was sent to the floor to be voted on and it was seconded. The motion was unanimously approved.
- Dr. Simone Rodriguez-Dorestant gave a brief presentation to request funding in the amount of \$700 for the Bronx Reads Event (approximately 100 people will attend). The funding request is to pay for the refreshments to be served at this event. President Isekenegebe sent to the floor a motion to approve the proposal and it was seconded. The motion was unanimously approved.
- President Thomas Isekenegebe stated that the request for funds for Industrial Advisory Committee Student Recruitment by Prof. Hamad Khan in the amount of \$3,000 will be tabled until the next Auxiliary General Plenary Board Meeting. The Auxiliary General Plenary Board Members asked that Prof. Khan provide a more detailed breakdown of his request. A motion to approve the request for additional information from Prof. Khan was sent to the floor to be voted on and it was seconded. The motion was unanimously approved.
- Ms. Robin Auchincloss submitted a request for funds for the renovation of Havemeyer Bathroom and the replacement of Begrish Hall Stairs. The documentation is on file. The cost is estimated up to \$200,000 (based on bidding contingency) for Begrish Hall Stairs and \$144,000 dollars for Havemeyer Bathroom. President Isekenegebe expressed concern as to why this proposal was not submitted during Spring 2017. Ms. Auchincloss suggested that the work be done in the Spring 2018 semester. President Isekenegebe and Mr. Michael Williams suggested that this work be expedited in order to ensure the safety of our campus community. A motion to approve the request was sent to the floor and seconded. The motion was unanimously approved.
- As this request for funds was not on the agenda, Ms. Nicole Crews and Mr. Frank Giglio briefly presented to the Auxiliary General Plenary Board a request to purchase furniture for Campus Services. Beginning sometime in the Spring 2018 semester. Barnes & Noble will be leaving Bronx Community College campus. A Campus Services Center will be created in April 2018. This will be a virtual service center for students to purchase books etc. The request for funds was in the amount of \$27,000. It was discussed that this request will be tabled until the next Auxiliary General Plenary Board Meeting.

### **3. Next Meeting:**

- The next Auxiliary Enterprises Corporation General Plenary Board Meeting will be held on December 14, 2017.

The meeting was adjourned at 2:00 p.m. by Thomas Isekenegbe.  
Prepared by Karen Thomas, Secretary