



**BCC Auxiliary Enterprises Corporation
General Plenary Board Meeting
Minutes
March 8, 2018
President's Conference Room – LH17
12:00 p.m.**

Convener: Thomas Isekenegbe, Chair

Present: Hussein Abdul, Dapo Ibrahim, Thomas Isekenegbe, Mary Martinez, Mariama Bah David Taylor, Karen Thomas, Wali Ullah, Michael G. Williams, Katherine McGuire

Absent: Julie Bolt, Sharmila Mukherjee

Guests: Gregory Rosenberg, Debra Gonsler, Jitinder Walia

President Thomas Isekenegbe called the meeting to order at 12:00 p.m.

1. Review:

- The Auxiliary Enterprises Corporation (AEC) Board reviewed the minutes from the March 8, 2018 meeting and unanimously approved.

2. Open Discussions:

- President Isekenegbe gave a brief update on the New Agenda and Structure Process for the AEC. President Isekenegbe presented a Resolution to Designate Public Commentary Time at Board Meetings document. Ms. Mary Martinez and Mr. Wali Ullah inquired about the purpose of this document. President Isekenegbe expressed that this document will help with transparency of the AEC's meeting structure. In addition, to give an opportunity for the public to ask questions or make comments within the AEC board meeting time. Mr. Michael G. Williams made a motion to adopt the Resolution to Designate Public Commentary Time at Board Meetings document. It was seconded. The motion passed unanimously.
- There was an update on the application to request for funds form for the AEC. President Isekenegbe and Assistant Vice President David Taylor finalized this form. AVP Taylor supported the development and use of this form based on the new guidelines from the Board of Trustees (BOT) for Auxiliary Enterprises Corporation. It was proposed and accepted to create a Resolution document for the Application to Request for Funds Form. This proposal has been tabled until the next meeting. However, the use of this form will be in effect 7/1/18.
- President Isekenegbe presented the AEC New Funding Model (Matrix). There was mention that the AEC has a projected budget of one million dollars for next year. President Isekenegbe explained every aspect of the AEC New Funding Model, as earmarked, and the types of acceptable grants. Mr. Wali Ullah asked for clarification on what constitute

community services and how it relates to the AEC New Funding Model (Matrix). In addition, Dr. Debra Gonsler inquired about transparency, how AEC's materials that are distributed and how AEC's money is spent. Ms. Martinez asked does ACE consider study abroad as an earmark. President Isekenegbe said yes. Mr. Dapo Ibrahim suggested providing a further budgetary breakdown for each earmark. President Isekenegbe responded that all requests must adhere to the New Funding Model Matrix set forth by the BOT. The budget will be ready by May 2018. A motion to approve the new form was sent to the floor and second. Members unanimously approved this motion.

- Ms. Jitinder Walia gave a brief presentation on her request for funds for the Child Care Center. The request was for additional yoga classes and instructors at the Center. Ms. Walia expressed that the additional classes slated are for eight months costing \$8,000 for spring 2018 and fall 2018. These classes were primarily for BCC students but may be open to the campus community later. Dr. Gonsler expressed concerns that the Yoga Instructors salary compensation appears to be more than some instructors on campus. In addition, she suggested using on campus instructors for the additional Yoga classes. Mr. William supported the request but questioned the amount of money spent as well. Mr. Ullah and Ms. Martinez agreed with the suggestions. Mr. Gregory Rosenberg expressed concerns with hiring a faculty member to teach these classes through the AEC as opposed to an outside vendor. Ms. Kathleen McGuire suggested using volunteers. Members unanimously approved to table this proposal.
- President Isekenegbe gave a brief update on the AEC website. It is up and running with general AEC meeting updates. The website includes the AEC Bylaws and other governing documents, CUNY Expense Matrix, New Funding Model and Application to Request for Funds, past and present minutes and any additional relevant documents that may become available. At this meeting, all board members were giving an access link to the AEC website.

3. Next Meeting:

- The Auxiliary Enterprises Corporation General Plenary Board Meeting will hold its next meeting April 19, 2018.

President Isekenegbe adjourned this meeting at 12:57 p.m.
Prepared by Karen Thomas, Secretary