



**BCC Auxiliary Enterprises Corporation
General Plenary Board Meeting
Minutes
October 11, 2018
Language Hall– Room 001
(Faculty/Staff Lounge)
12:00 p.m.**

Convener: Thomas Isekenegebe, Chair

Present: Thomas Isekenegebe, Jeffrey Ewell, Latsha Lee, Yanilly Heras
David Taylor, Karen Thomas, Carolina Valenzuela, Katherine McGuire, Quiana Berry
Michael G. Williams

Absent: Julie Bolt,

Guests: Gregory Rosenberg, Debra Gonsler, Mary Soto, Alex Luma, Janet Heller

President Thomas Isekenegebe called the meeting to order at 12:02 p.m.

1. Review:

- The Auxiliary Enterprises Corporation (AEC) Board reviewed the minutes from the September 13, 2018 meeting. The minutes were approved unanimously.

2. Open Discussions:

- Dean Nancy Ritze presented a request for funds to cover expenses related to the Middle State Commission on Higher Education (MSCHE) site visit in November 2018 and March 2019. The items requested for funding are for hotel, food and transportation related expenses for the site team visit. Dean Ritze added that there would be a MSCHE conference and reception with other invited CUNY schools. The amount requested is for \$40,000. President Isekenegebe stated that the expenses for this request could not be covered under tax levy money hence the request to BCC Auxiliary Enterprises Corporation (AEC). The AEC board members reviewed the request. Assistant Vice President David Taylor suggested that the transportation cost be included with adjustments. Dr. Debra Gonsler asked for clarification of what can be requested from the AEC. Clarification was given and Dr. Gonsler was referred to the AEC funding matrix and website. A motion was sent to the floor and second. Members unanimously approved this motion for the amount up to \$40,000. Also, it was noted that any monies not used must be returned to the AEC budget.
- Dr. Janet Heller submitted a request for funds for a day trip for students to visit the Germ City Museum Tour. The request is for \$375.00. The trip will take place in November 2018. It will include three faculty to assist with the trip for students. It is a hand on opportunity for students in the program to attend and gain knowledge in reference to the health and

nutrition. Mr. Michael G. Williams asked if there was any dates at the museum that the admission was free. Dr. Heller and Quiana Berry both stated that the paid admissions tour has better detailed information for students. A motion was sent to the floor and second. AEC members unanimously approved it.

- Mr. Alex Luma presented a request for funds totaling \$2,861.50 for the HBCU college tour to schools such as Morgan State University and Howard University. President Isekenegebe asked if this trip occurs every year. Mr. Luma stated “yes” with at least 40 students who had attended the tour last year. Mr. Luma expressed that he will work with Dr. Simone Rodriguez-Dorestant, Mr. Eugene Adams and Mr. Clifford Marshall II. Mr. Gregory Rosenberg inquired about the invoice for travel and food expense. He wanted further clarification of the expense breakdown. Two student AEC board members wanted to confirm that there would be food for the students on this tour. A motion was sent to the floor and second. AEC members unanimously approved it.
- Ms. Mary Soto presented on the Sister for Sistah Empowerment Project. This project works with young girls between the ages of 11 to 17 in conjunction with the Department of Education to provide educational opportunities. The Sister for Sistah Empowerment Project started at BCC in the Spring 2018. There are over 100 applications for the project but only seven girls are selected. The work on this project is from volunteers. Ms. Soto requested funding to help with the fees associated with fingerprinting, food for the various workshops/events for 10 to 15 attendees. The amount requested for funds is \$1,200. Dr. Gonsler wanted clarification of the cost for food and the need. Mr. Michael G. Williams expressed concern about the need for food as well. Mr. Gregory Rosenberg suggested that the monies needed for this project might be submitted to research foundation for consideration as well. Vice Chairperson Jeffery Ewell sent a motion to the floor to table this request for further clarification at the next meeting. AEC members unanimously approved it.

3. Next Meeting:

- The Auxiliary Enterprises Corporation General Plenary Board Meeting will meet November 8, 2018

Vice President Jeffrey Ewell adjourned this meeting at 1:00 p.m.

Prepared by Karen Thomas, Secretary