

**BCC Middle States Commission
on Higher Education (MSCHE)
Self-Study Orientation
May, 2017**

Orientation Objectives

1. Familiarize Self-Study participants with MSCHE accreditation expectations and processes
2. Review BCC Self-Study Design
 - Purpose
 - Organization
 - Timeline
3. Discuss process & answer questions

What is the Middle States Commission on Higher Education (MSCHE)?

The **Middle States Commission on Higher Education** is a voluntary, non-governmental, regional membership association currently serving higher education institutions in Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, the Virgin Islands, and other geographic areas in which the Commission conducts accrediting activities.

MSCHE Mission

The Middle States Commission on Higher Education assures students and the public of the educational quality of higher education. **The Commission's accreditation process ensures institutional accountability, self-appraisal, improvement, and innovation through peer review and the rigorous application of standards within the context of institutional mission.**

New MSCHE Accreditation Processes

1. Eight year cycle of Self-Study

- Campus engagement in self-study process that culminates with an onsite team visit by peer evaluators

2. Annual Institutional Updates (AIUs)

- Financial and Student Achievement Data Elements
- Responses to Recommendations (if needed)

3. Mid-point peer review of AIUs

- Cumulative Peer Review of AIU Data
- Feedback from the Commission

MSCHE Accreditation Expectations

Accreditation attests that an institution:

- ❑ Has a mission appropriate to higher education;
- ❑ Is guided by well-defined & appropriate mission-related goals, including student learning goals;
- ❑ Has established conditions and procedures under which its mission and goals can be realized;
- ❑ Is accomplishing its mission and goals in substantial measure;
- ❑ Is organized, staffed & supported so that it can be expected to continue to accomplish its mission and goals;
- ❑ Meets the *Standards for Accreditation and Requirements of Affiliation* <https://www.msche.org/publications/RevisedStandardsFINAL.pdf> of the MSCHE along with federal regulations;
- ❑ Assesses both institutional effectiveness and student learning outcomes and uses assessment results for improvement.

MSCHE Accreditation Actions

Accreditation actions:

- 1. Affirmative Actions** – reaffirm accreditation – when compliance with all standards/requirements demonstrated
- 2. Non-Compliance Actions**
 - Warning
 - Probation
 - Show cause
 - Withdrawal of accreditation

Bronx Community College

SELF-STUDY DESIGN

BCC Self-Study Objectives

1. Demonstrate how BCC meets/exceeds MSCHE standards and requirements for accreditation.
2. Engage BCC community in an open, inclusive and transparent evaluation process that allows for input from all groups and builds assessment/analytical capacity across the campus.
3. Use Self-Study to deliberately focus on lessons learned from ASAP expansion and College Redesign.
4. Use Self-study analysis to inform new BCC Strategic Plan, in support of institution-wide improvement and renewal.

MSCHE Standards

1. Mission and Goals
2. Ethics and Integrity
3. Design and Delivery of the Student Learning Experience
4. Support of the Student Experience
5. Educational Effectiveness Assessment
6. Planning, Resources and Institutional Improvement
7. Governance, Leadership and Administration

BCC Self-Study Organizational Structure

1. Steering Committee
2. 7 Working Groups (1 for each Standard)
3. Compliance Committee
4. Review Committee

BCC Self-Study Timeline

Spring 2017

- Steering Committee/Working Groups Formed
- Self-Study Design submitted/approved
- Kickoff events (luncheon/orientation)

Fall 2017

- Working groups conduct research
- Draft 1 of chapters (1 for each Standard) written/submitted

Spring 2018

- Feedback provided to Working Groups (beginning of semester)
- Draft 2 of chapters revised and resubmitted to Steering Committee (end of semester)

Fall 2018

- Draft 1 of Self-Study disseminated to campus community for feedback (Aug/Sept)
- Draft 2 of Self-Study completed and submitted to Evaluation Team Chair (Oct)
- Evaluation Team Chair visits campus and provides feedback on Self -Study Report (Nov)
- Verification of Compliance Report submitted to MSCHE (Dec)

Spring 2019

- Final Self-Study document prepared utilizing Evaluation Chair feedback (Jan)
- Evaluation Team Visit (Feb/March)
- Commission reviews Team recommendations and delivers official BCC accreditation action (June)
- Campus celebrates MSCHE action and begins to utilize Self-Study findings for new BCC Strategic Plan!

Working Groups (1-7)

Responsibilities

1. Each working group assigned to 1 of 7 MSCHE Standards
2. Working groups will conduct research & produce an analytical report that addresses:
 - 5 common charges to all groups
 - charges specific to each Standard
 - Addresses MSCHE Requirements of Affiliation that are related to the Standard

[Final Self-Study Report may be no more than 100 single spaced pages]

Working Group Common Charges

1. Provide evidence demonstrating that BCC either meets or exceeds the criteria for the MSCHE Standards.
2. Provide an analysis of BCC's successes and challenges related to the MSCHE standards in the context of BCC's Mission and Goals.
3. Detail available evidence that demonstrates periodic assessment (and resulting improvements) relating to the MSCHE Standards.
4. Identify (if applicable) how and in what ways lessons learned from the ASAP Expansion and College Redesign relate to College progress on this Standard.
5. Provide suggestions regarding future directions for BCC to build upon successes and address any challenges related to the MSCHE Standard.

Working Groups 8 and 9

Compliance Committee

- will produce Report documenting BCC's Compliance with Accreditation-Relevant Federal Regulations

Review Committee

- will evaluate extent to which working group reports/final report respond to charges and provide feedback
- Will provide editorial feedback

Resources

- Documentation Roadmap
- MSCHE Self-Study e-portfolio
- <https://bcc-cuny.digication.com/self-study>
- Steering & Review Committees
- Administrative Departments
(Institutional Research, Planning and Assessment, Academic Assessment, etc.)

Documentation Roadmap

Standard I Criteria	Document, Processes, and Procedures
<p>1. Clearly defined mission and goals that:</p> <p>a. are developed through appropriate collaborative participation by all who facilitate or are otherwise responsible for institutional development and improvement;</p> <p>a. address external as well as internal contexts and constituencies;</p> <p>a. are approved and supported by the governing body;</p>	<ul style="list-style-type: none"> • BCC Mission Statement • BCC Strategic Plan 2015-20 • BCC Implementation Plan 2015-20 • BCC Assessment Framework/Plan • BCC College Senate Meeting Minutes documenting discussion and approval of BCC Mission and Goals (12-11-14) • BCC Division Summaries (Department Mission & Objectives) • BCC Institutional Planning and Assessment Model • Theories of Action Informing BCC Strategic Plan • Foundations of Excellence Assessment and Plan • BCC Accreditation Statement • BCC Monitoring Report – April 1, 2016 • BCC Periodic Review Report June 1, 2014 • CUNY Master Plan/Strategic Plan • PMP (Performance Management Program) materials

**Questions?
Thank You.**