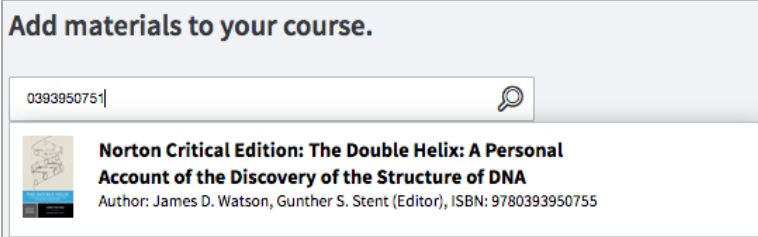
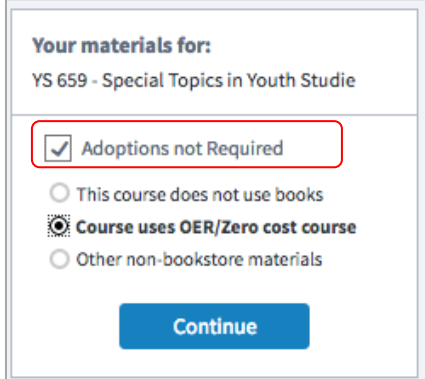


1. **Login:** Go to [BCCbooks.com](https://BCCbooks.com) and click “log in.” You’ll then be prompted to enter your CUNY Login credentials.
2. **Select a Course:** Click one of your courses to start the adoption process.
3. **Add Textbooks:** Use the search box to search by ISBN or title. When you click on a book, a pop-up will appear with full book details including pricing and edition alerts. Click “Adopt” to add it to your course.



The screenshot shows a search interface with the title "Add materials to your course." at the top. Below it is a search input field containing the ISBN "0393950751" and a magnifying glass icon. Below the search bar, a book card is displayed with a small image of the book cover on the left. To the right of the image, the text reads: "Norton Critical Edition: The Double Helix: A Personal Account of the Discovery of the Structure of DNA" followed by "Author: James D. Watson, Gunther S. Stent (Editor), ISBN: 9780393950755".

4. **If your course does not require textbooks**, simply check the box next to “Adoptions not Required” and click submit.
  - a. Select the second option to indicate if you are utilizing **Open Educational Resources** in your course as part of the CUNY Zero Textbook Cost initiative
5. **Preview Course:** Review how students will see your course.
6. **Submit Course:** Click the “Submit” button to complete your course adoption. If you teach two or more sections of the same course, you can copy the information to all sections.



The screenshot shows a selection screen titled "Your materials for:" with the course identifier "YS 659 - Special Topics in Youth Studie" below it. There are three radio button options: "Adoptions not Required" (which is selected and highlighted with a red box), "This course does not use books", and "Course uses OER/Zero cost course". Below these options is a blue "Continue" button.

The bookstore receives daily updates from CUNYfirst regarding course information. If your courses are not listed, or if you experience issues logging into the bookstore, you can check back at a later date or send your course and textbook information to [BCCbooks@akademos.com](mailto:BCCbooks@akademos.com).

**All textbook and course material information must be submitted to the online bookstore. Book information entered in the bookstore portal will transfer back to CUNYfirst within 24-48 hours.**

## The New BCC Online Bookstore

### Bookstore benefits for students:


- **Students can log in and see a personalized page** showing only the courses they registered for and their corresponding course materials.
- Students can select from **a variety of textbook formats** including new, used, eBook, and rental.
- The online bookstore offers an integrated peer-to-peer marketplace, where **students can save an average of 60% off list price.**
- The online bookstore provides **online buyback** for students.
- **The bookstore offers a Price Match Guarantee** on all new books, so students won't pay more if they find a lower price elsewhere.
- **Amazon and other sellers are listed in the Marketplace** for easy price comparisons. Make sure students get the right book, at the lowest cost, even if they choose to shop on third-party sites.

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Basil Browne

1 Item Save \$94.03

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<input type="radio"/> eBook	\$62.50
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### Bookstore benefits for faculty:

- Textbook adoption information entered into the online bookstore portal **will transfer back to CUNYfirst** – streamlining the process and saving time.
- Previously adopted textbooks will display for easy re-selection.
- **Real-time pricing and availability** for textbooks display upon adoption.
- **Coursepack creation service for faculty** to create low-cost, highly-tailored course materials.
- A textbook recommendation engine featuring over 12 million ISBNs.
- **Enhanced reporting** and analytics for faculty, chairs, and staff to provide real-time course completion information and student purchasing information.