

BRONX COMMUNITY COLLEGE
Of the City University of New York
Technology Oversight Committee
Minutes of the Meeting, February 15, 2019

Language Hall - Lower Level (former Faculty Lounge)
10:00 a.m. - 12:00 p.m.

Present: Loïc Audusseau, Luisa Martich, Michael Miller, Robert Lupo, Eric Carlson, Katherine Acevedo, Elyse Gruttadauria, Wedsly Guerrier, Carolina Valenzuela, Maria Pantoja, Mehdi Lejmi, Mittal Harini, Jordi Getman, Lisa Amowitz, David Taylor, Mark Lennerton, David Puglia,

Excused: Gina Galligan-Ugarte, Eugene Mananga, Dapo Ibrahim, Olusola Alamu, Balori Paulino, Karla Williams, Stephen Powers, Yun Rung Cyphers, Chris Efthimiou,

1. The Co-Chair, Loïc Audusseau, called the meeting to order at 10:05 a.m.

2. Review and Approval of the 11/16/18 Meeting Minutes.

- Co-Chair, Loïc Audusseau distributed copies of the minutes for the 11/16/18 meeting
- TOC members reviewed minutes for meeting held on 11/16/18
- Sixteen (16) Committee members voted in favor to approve minutes (N – 0, Abstain – 0)

3. CIO Report (Loïc Audusseau)

I. Student Tech Fee Strategic Technology Initiatives (STI)

- Co-Chair, Loïc Audusseau briefly explained to the TOC members the objectives and benefits of the Tech Fee STI fund to the University. Co-chair, Loïc Audusseau reminded committee members that STI was put together by the Central office about five years ago to collect money from all CUNY college's to fund project that would benefit the University as a whole. Some of these projects include:
 - Disaster Recovery
 - Office 365 for students
 - Cloud services
 - Dropbox agreement (new)
- Co-Chair, Loïc Audusseau explained that the STI fund had a balance of \$4.5 million. Co-chair, Loïc Audusseau informed committee members that the University will be releasing these resources back to the Colleges. The estimate for BCC is \$264K which won't be collected and will remain available for spending.

- Lisa Amowitz, asked if this will be every year moving forward. Co-Chair, Loïc Audusseau explained that this was only for this fiscal year.
- Co-Chair, Loïc Audusseau informed committee members that the University CIO was making a recommendation to the University Admin Council to use STI monies to pay for the deployment of next generation firewalls (Palo Alto) to all CUNY colleges. Co-Chair, Loïc Audusseau informed committee members that the current yearly cost for the firewall was approximately \$49K for BCC paid through OTPS. Once the Enterprise agreement is finalized, the new annual cost for BCC will be \$52K.
- Co-Chair, Loïc Audusseau informed committee members that the decision to have this item charged to STI was still pending approval from all VPs for Finance & Administration.
- Consensus among TOC members that a network firewall is a commodity that should not be funded through STF but through tax levy. A recommendation was made to inform the VP for Finance & Admin as well as the President not to vote in favor of having the Palo Alto firewall costs transferred to STF.
- Co-Chair, Loïc Audusseau will ask the university's CIO to clarify the reasoning behind using STI fund for this project and will reach out to the President on behalf of the TOC committee.
- Michael asked for other STI items to be reviewed as well.

II. CUNY Dropbox Agreement

- Co-Chair, Loïc Audusseau briefly explained what Dropbox is used for. Co-Chair, Loïc Audusseau also informed committee members that as of today, Dropbox is licensed and the university will select colleges for the pilot stage.
- Lisa Amowitz asked about private Dropbox accounts and integrating them into Blackboard. Co-Chair, Loïc Audusseau explained that private Dropbox accounts are not part of the CUNY Dropbox agreement and should be handled separately.
- Co-Chair, Loïc Audusseau informed committee members that students and faculty members will not be able to keep their CUNY Dropbox account when leaving the University.
- Co-Chair, Loïc Audusseau will give a presentation about Dropbox at the next TOC meeting.
- Co-Chair, Loïc Audusseau explained that this version of Dropbox has added functionalities and is different from the free version.
- Jodi Getman asked what will happen when a user is already using a free Dropbox account with a CUNY email address. Co-Chair, Loïc Audusseau explained that these scenarios are being worked out by CUNY CIS.
- Co-Chair, Loïc Audusseau informed committee members that students will be given 15GB of storage space.
- Mark Lennerton asked why Dropbox was being offered given that OneDrive was already available. Co-Chair, Loïc Audusseau explained that the University wanted to give everyone options to choose from.
- Carolina Valenzuela asked about the possibility of having student email services managed by Google through Gmail. Co-Chair, Loïc Audusseau explained that this conversation wasn't taking place at the moment and that student email will remain managed by Microsoft.
- Carolina Valenzuela informed the Committee about functionalities on Office 365 like 'groups' and other features that are not accessible to students. Co-Chair, Loïc Audusseau will inquire about activating these features.

III. Degree Works Upgrade

- Co-Chair, Loïc Audusseau informed committee members that BCC was doing some scribing to prepare DegreeWorks for the upcoming upgrade scheduled this upcoming Spring.
- Co-Chair, Loïc Audusseau informed the Committee that one of the new features included “What-If” scenarios. What-if audits show students their degree progress if they change their major.
- Lisa Amowitz informed committee members that the DW planner was no longer available on this system.

IV. Adobe Creative Cloud Agreement

- Co-Chair, Loïc Audusseau explained that the 2018 version of Adobe Creative will be used for a bit longer as the agreement for the 2019 version is still being negotiated. Co-Chair, Loïc Audusseau also informed committee members that SUNY is working in collaboration with CUNY to work on a deal for the 2019 version of Adobe Creative.

V. Resource 25 (R25) Replacement

- Co-Chair, Loïc Audusseau informed committee members that CUNY Office of the Registrar had put a RFP together for the replacement of R25.
- Co-Chair, Loïc Audusseau will share the RFP when it becomes available.
- Lisa Amowitz asked if BCC had a scheduling system. David Taylor explained that R25 also served that purpose.

VI. CUNYfirst Conference

- Co-Chair, Loïc Audusseau informed committee members that the CUNYfirst conference will be held on **June 14, 2019** at John Jay College.
- Co-Chair, Loïc Audusseau explained that the CUNYfirst conference is different from the IT CUNY conference. He explained that the CUNYfirst conference will give CUNYfirst users the opportunity to share best practices with other CUNY colleges.
- Co-Chair, Loïc Audusseau informed committee members that he will share the conference agenda once finalized.

4. CTLT Report (Mark Lennerton)

- Mark Lennerton provided the committee with the listing of the 19 STF submissions
 - First ten on the list were selected to funded
 - Top five are being funded
 - Finding other funds for the lower five (*alternative funding*)
 - Last nine on the list were not selected to be funded
- Luisa Martich informed the committee that PC distribution was approved for Techfee, which will cover computer replacement at the Geospatial Center.

- Co-Chair, Loïc Audusseau reminded everyone of the deadline to enter requisition in CUNYfirst. Mark Lennerton informed the Committee that requisition have been submitted for those top five submissions.
- Co-Chair, Loïc Audusseau made the following recommendation to Mark Lennerton:
 1. Now is the best time to put the next Tech Fee group together
 2. Highly recommends for the Tech Fee committee to include a fair number of students
- Co-Chair, Loïc Audusseau reminded all TOC members about the need more students on the STF committee. Carolina Valenzuela informed the committee that she will invite more students to participate in the STF committee.

5. TLTR Report

- Elyse Gruttadauria provided date for the next TLTR meeting which will be held on **March 1st**, in Philosophy Hall
- Elyse Gruttadauria reported that the student version and faculty version of the Blackboard application are experiencing issues.
- Elyse Gruttadauria spoke about ongoing items that have been discussed during the TLTR:
 1. Overall Technology on Campus
 2. Blackboard
- Elyse Gruttadauria explained that a lot of progress has been made working with Co-Chair, Loïc Audusseau, and his IT team.
- Elyse Gruttadauria explained that they are still trying to figure out a solution for remote access for faculty. She also explained that some departments have a designated person with admin rights that are able to assist faculty with any updates or install software, but not all departments have an admin person for this purpose.
- Elyse Gruttadauria informed committee members that they are still working on replacing the old Media server.
- Elyse Gruttadauria also emphasized the need for Blackboard training for students before classes start. Carolina Valenzuela recommended that Blackboard training be mandatory.
- Eric Carlson reported issues using Blackboard with Firefox. Other committee members recommended the use of Chrome except for taking exams.

6. Communication & Academic Computing Model Working Group Report

- Carolina Valenzuela explained that working group was unable to make progress due to the situation with Colston Hall.
- Carolina Valenzuela will work on scheduling next meeting for the working group.

7. Adjournment

The co-chair, Loïc Audusseau, adjourned the meeting at 11:58 a.m.

Respectfully submitted,

Jennifer Reyes, Secretary

Handouts:

- TOC Members List
- Meeting Agenda
- Meeting Minutes for 10/19/2018
- CTLT listing of the 19 submissions