

BCC Auxiliary Enterprises Corporation Tuesday, March 14, 2019 Minutes Language Hall, Faculty / Staff Lounge

The meeting was called to order at 12:05 p.m. and was adjourned at 1:08 p.m.

MEMBER ATTENDEES: President Thomas Isekenegebe, Chair, Interim Secretary Grisselle Nadal, Treasurer AVP David Taylor, student Quiana Berry, external member Katherine McGuire, Faculty member Sharmila Mukherjee, SGA President Carolina Valenzuela and SGA Treasurer Jeffrey Ewell.

GUESTS: Student Christian Davila, Faculty member Kathleen Urda, student Kevin Pinto, Luigi Mallare student & Nursing Club Vice President, Interim VP & Provost Luis Montenegro, Dr. Debra Gonsher, Dean Manny Lopez, Anthony Cuevas, SGA President, Associate Dean Alexander Ott, Finance Specialist Gregory Rosenberg, and Cynthia Tobar.

ABSENT: Board Members: External member Michael Williams.

President Thomas Isekenegebe, Chair, welcomed everyone and called the meeting to order at 12:03 pm.

Carolina Valenzuela, Student Government Association (SGA) President, requested to have Mr. Anthony Cuevas, SGA Senator, replace Ms. Latsha Lee, SGA Executive Officer for Legal and Legislative Affairs, as an Auxiliary Board Member. The motion was so moved by Mr. Jeffrey Ewell, SGA Treasurer, seconded by Ms. Quiana Berry, SGA Vice President, and passed unanimously. Ms. Valenzuela also requested to have Mr. Christian Davila, SGA Senator, replace Ms. Yanilly Heras, SGA Senator, as an Auxiliary Board member. The motion was so moved by Mr. Ewell, seconded by Mr. Taylor and passed unanimously. The President asked for a motion to approve the agenda of March 14, 2019. Ms. Valenzuela so moved the motion. Mr. Taylor seconded the motion and it was approved unanimously.

David Taylor, Treasurer, announced that Auxiliary Enterprises Corp. is on track with its revenue and expenditure for the 2019 budget. He indicated that we still have a healthy reserve. President Isekenegebe asked Mr. Taylor to present a full breakdown of the finances at the next meeting including the dollar amount in Auxiliary's reserve.

President Isekenegebe, advised that he would table Mr. Kenneth Adams request for funding to connect Snow Hall to BCC's fiber network at this time. The President advised he needed more information on this request. The President also tabled Public Safety's Resolution requesting funding to substitute their gas vehicles for electric vehicles.

Request for Funds

- Interim VP & Provost Luis Montenegro requested funds to cater student events such as, the Conference Led by Nursing Students, the Spring Transfer Fair, the Math & Science Fair, the Honors Program Reception and the Deans and Presidents Award Reception. Dr. Montenegro advised that for a number of years the catering for these receptions have come from the Academic Affairs budget but the number of catering orders have increased. Gregory Rosenberg, Finance Specialist, advised that traditionally, catering orders such as these come out of Auxiliary's budget. Dr. Gonsher noted the distinction between the Math & Science Fair and the Spring Transfer Fair. She noted that the Spring Transfer Fair is not a reception. Dr. Montenegro advised that the Spring Transfer Fair attracts students. Ms. Valenzuela noted that it is normal for students to have refreshments at events like this. It attracts students to the event, it increases participation and it is part of the attraction and culture. The President asked for a motion to approve. The motion was so moved by Ms. Valenzuela, seconded by David Taylor and unanimously approved.

- Associate Dean Alexander Ott requested funding to pay the consultant that worked on the Academic Master Plan (AMP). Dr. Ott worked closely with former Lehman Provost on the AMP. Dr. Debra Gonsler mentioned that the contract, which was part of the supporting documentation for the request, was not signed. Dr. Ott advised that the AMP was completed, that this invoice has dragged on, the consultant even lowered her price and she needed to be paid. President Isekenegbe requested a motion to approve funding for payment from reserve. Mr. Jeffrey Ewell so moved the motion. Ms. Quiana Berry seconded the motion and passed unanimously.
- Ms. Cynthia Tobar, Archivist, request for funds for the Art & Community Event (9/20-9/21), “Reclaiming the Hall: Empowering Community Voices at the Hall of Fame” was tabled until a revised budget is presented.
- Professor Kathleen Urda advised the college now has a major in English. She introduced the study abroad program partnering with Lehman College to go to England. The plan is to go in June for two weeks. The class would be English 125. It will be hosted by Loxton / Fairleigh Dickinson Program. Students are covered for the tuition and there are scholarships for travel. The question of how students are chosen for this program was asked. Professor Urda advised students are vetted and a GPA of 2.75 is required (which is common among study abroad programs). It was mentioned that BCC Inc. also has study abroad funds. About 10 students will be chosen. BCC students will be given preference and first choice. President Isekenegbe asked for a motion to approve the request, was so moved by Ms. Valenzuela, seconded by Katherine McGuire and unanimously approved.
- Mr. David Taylor presented the Resolution to seek \$9,000 in funding to fuel Public Safety vehicles. This fuel will meet Public Safety demands of patrolling the campus and outside perimeters. President Isekenegbe asked for a motion to approve the request, was so moved by Ms. Valenzuela, seconded by Mr. Taylor and unanimously approved.
- Mr. David Taylor presented the Resolution seeking \$1,400 in funding for additional fees associated with holiday events (it was approved by the AEC Board on December 13, 2018). Ms. Valenzuela moved the motion to approve, was seconded by Mr. Taylor and was unanimously approved.
- The request for travel expense funds to attend the 10th European Spring School on History of Science and Popularization Conference on the Balearic Islands at the end of May from faculty member William deJong-Lambert was tabled.
- Dean Manny Lopez presented his request for funds for Commencement. He noted that commencement is costly with the purchasing of tents, liability insurance, etc. He is requesting \$10,500 less than last year. The funds would cover graduation rehearsal, robbing and breakfast, as well as 4,000 bottles of water. Treasurer David Taylor assured Dean Lopez, that the funds for commencement have already been allocated and that he does not need to worry or request funds at this time.

ADJOURNMENT:

President moved to adjourn the meeting, so moved by Ms. Valenzuela, seconded by David Taylor and was unanimously approved.

Minutes submitted by Grisselle Nadal