

**BCC Auxiliary Enterprises Corporation
General Plenary Board Meeting
Minutes
December 13, 2018
Language Hall– Room 001
(Faculty/Staff Lounge)
12:05 p.m.**

Convener: Thomas Isekenegbe–Chair

Present: Jeffrey Ewell, Latsha Lee, , David Taylor, Karen Thomas, Carolina Valenzuela,
Katherine McGuire, Quiana Berry, Thomas Isekenegbe

Absent: Julie Bolt, Michael G. Williams

Guests: Gregory Rosenberg, Bernard Gantt, Paul Cobeo, Janet Robertson, Ryan McCarthy,
Yanilly Heras, Linda McKernan, Faith Thompson, Debra Gonsher,
Robert Josman

President Isekenegbe called the meeting to order at 12:05 p.m.

1. Review and Public Comments:

- There was a review of the minutes from both the October 11, 2018 and November 8, 2018 meeting. They were approved unanimously.
- During the public comment discussion, Dr. Debra Gonsher mentioned that all documents presented at the Auxiliary Enterprises Corporation (AEC) Board meeting should be on the AEC website. Mr. Gregory Rosenberg requested that the Business Office receive a copy of any AEC documents as well. The AEC board members and guest had a discussion about the public policies and disclosures of the meeting minutes and documents. Ms. Latsha Lee asked if we can get clarification on the policy. President Isekenegbe stated that he will check with CUNY legal.

2. Open Discussions:

- Assistant Vice President David Taylor gave an introduction on the request for funds for the Athletics Department where a student was injured during a Bronx Community College sports game. It was stated that the college agreed to pay the dentist bill caused by the injury. A motion was sent to the floor and second. AEC board members unanimously approved this motion.
- Ms. Janet Robertson gave an overview of her request for funds on the BCC Tutors' Alliance Club and the Writing Center project/conference with Lehman College, Hostos Community College and other CUNY schools. Ms. Robertson explained that the project/conference is geared to provide professional development for the tutors. The BCC campus departments

that will be presenting at this conference is The Learning Commons and The Writing Center. Dr. Gonsler asked approximately how many people are expected to attend. Ms. Robertson responded about 200 people. Ms. Latscha Lee asked if we can pay a former BCC student to assist at the conference as well. Mr. Gregory Rosenberg said "yes" as long as they have not been employed within CUNY for two years. Vice Chairperson Jeffrey Ewell asked for clarification on the cost of \$1,000 dollars for t-shirts and other materials needed for this project/conference. There were other questions related to the high cost of lunch and breakfast as well raised by President Isekenegbe and Ms. Lee. Mr. Rosenberg explained that all food request and cost must be modest according to Directive 6 from CUNY Policies. Also, the board asked if Ms. Robertson had the invoices related to the request to purchase T-shirts. Ms. Robertson did not have the invoice from the vendor nor could she confirm that the vendor was approved.

Dr. Gonsler questioned the validity of the project/conference with the expectation of 200 people that would warrant a full day with 5 sessions concurrently. Mr. Gregory Rosenberg suggested that the other CUNY Schools attending could share in the cost of this conference. Ms. Janet Robertson disagreed. President Isekenegbe made a motion that was sent to the floor to approve the cost of this conference minus \$1,000 dollars for the T-shirts which totaled to \$3,086 dollars.

- Ms. Linda McKernan and Dean Bernard Gantt presented on the Mission and Vision Project. This project will focus on the signage of each departments mission and vision statement to be displayed on the wall of their areas. The request is for supplies, materials, design pallets and as well as the cost of printing 48 banners and posters. Mr. Jeffrey Ewell asked for clarification of the \$6,000 dollars requested, "why are we not using BCC in house Duplicating Services?" Also, it was questioned "why are we not using the Marketing and Communication department to assist with this project?" Ms. Carolina Valenzuela requested that the SGA be included as well. Dr. Gonsler requested the clarification on the cost of this project which is \$1,500 for the designer and \$4,500 for Vanguard, materials and printing. A motion was sent to the floor and second. The AEC board members unanimously approved it.
- Although this was not on the agenda, Mr. Ryan McCarthy requested additional funding for the Athletics Department in the amount of \$87,000. Questions were asked by the AEC Board Members on the amount of money spent last semester. A motion was sent to the floor second. It was unanimously.
- Please note that Ms. Cynthia Tobar did not attend to present on the Art and Community Event request for funds. It was tabled.
- President Isekenegbe briefly presented on the request for funding for the BCC Holiday Event in the amount of \$ 8,550 dollars. It was unanimously approved.

3. Next Meeting:

- The Auxilliary Enterprises Corporation General Plenary Board Meeting will resume its regular scheduled meetings in the Spring 2019 semester.

President Thomas Isekenegbe adjourned this meeting at 1:07 p.m.

Prepared by Karen Thomas, Secretary