

Paralegal Studies
CERTIFICATE PROGRAM
Fall 2019-SPRING 2020

REMEDIAL SEQUENCE (if required)

<input type="checkbox"/> ESL 1 (8) ▶▶	<input type="checkbox"/> ESL 2 (6) ▶▶	<input type="checkbox"/> ESL 3 (6) ▶▶	<input type="checkbox"/> ENG 9 (4)
<input type="checkbox"/> ENG 1 (4) ▶▶	<input type="checkbox"/> ENG 2 (4)		
<input type="checkbox"/> RDL 1 (4) ▶▶	<input type="checkbox"/> RDL 2 (6)		
<input type="checkbox"/> MTH 1 (4) ▶▶	<input type="checkbox"/> MTH 5 (6)		

GRADUATION REQUIREMENTS

<input type="checkbox"/> CAT-R	<input type="checkbox"/> CAT-W	<input type="checkbox"/> CAT-M	<input type="checkbox"/> GPA ≥ 2.0
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¹Department Permission Required.

NOTE:

- Students who may transfer to a four-year college should consult an Advisor for possible replacement courses.
- The Paralegal Certificate is designed for advanced students who already have a minimum of 60 college credits **OR** a two-year degree.

<input type="checkbox"/> DAT 10	Computer Fundamentals and Applications	3
<input type="checkbox"/> LAW 17	Introduction to Paralegal Studies	3
<input type="checkbox"/> LAW 19	Introduction to Law Office Management and Computers	3
<input type="checkbox"/> LAW 41	Business Law	3
<input type="checkbox"/> LAW 47	Civil Procedure	3
<input type="checkbox"/> LAW 95	Legal Research and Writing	3
<input type="checkbox"/> LAW 96	Advanced Legal Research and Writing	3
Subtotal:		21

Select TWO from the following courses:		
<input type="checkbox"/> LAW 52 Business Organizations		
<input type="checkbox"/> LAW 62 Family Law		
<input type="checkbox"/> LAW 65 Criminal Law and Procedures		
<input type="checkbox"/> LAW 72 Real Property		
<input type="checkbox"/> LAW 77 Immigration Law		
<input type="checkbox"/> LAW 82 Insurance and Torts		
<input type="checkbox"/> LAW 91 Landlord/Tenant Advocacy ¹		
<input type="checkbox"/> LAW 92 Estates, Trusts and Wills		
6		
Select ONE from the following courses:		
<input type="checkbox"/> ACC 111 Principles of Accounting I	4	
<input type="checkbox"/> BUS 111 Applications of Mathematics for Business	3	
<input type="checkbox"/> TAX 11 Introduction to Taxation	3	
Subtotal:		9-10
TOTAL:		30-31