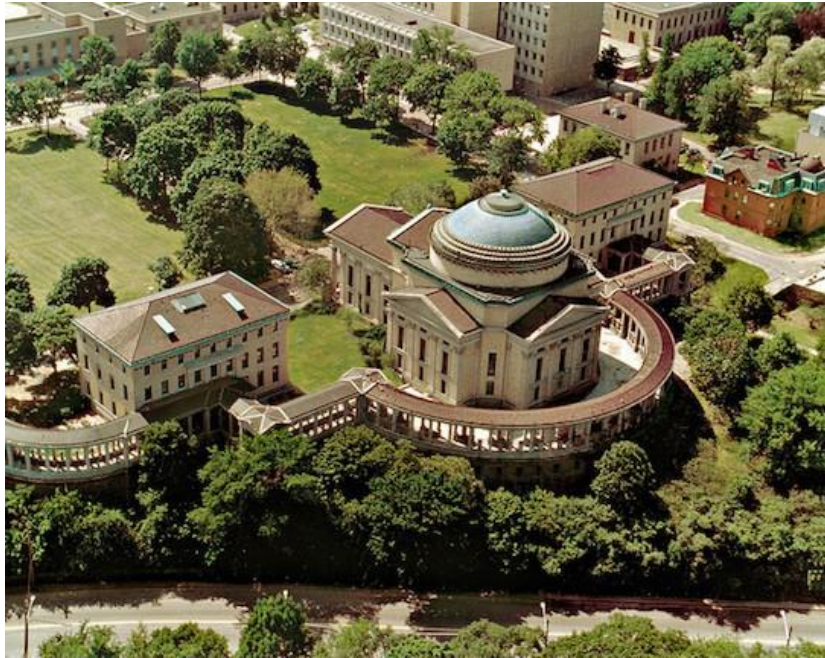




# Bronx Community College



## Drug and Alcohol Prevention Program

BIENNIAL REVIEW  
2016-2018

October 31, 2019

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## Overview

Founded in 1950, Bronx Community College is a two-year, non-residential community college located in the Bronx borough of New York City convenient to mass transit, bus and rail, just minutes into Manhattan. BCC is one of seven community colleges comprising the twenty-four-college network of the City University of New York (CUNY). This historic, tree-lined, 45-acre campus, overlooking the Hudson River, provides approximately 9,620 students with instruction in over 30 academic and certificate programs in Business, Engineering, Automotive Technologies, health sciences, liberal arts and science. Strong continuing education and workforce development programs are also offered by the College. BCC employs almost 900 full time employees and over 1162 part-time positions.

Bronx Community College (BCC) is committed to promoting the physical, intellectual, and social well-being of all our campus community. As part of this commitment, the college seeks to prevent the abuse of drugs and alcohol, which can adversely impact performance and threaten the health and safety of students, employees, and their families.

## Purpose

BCC is committed to compliance with all federal, state, and local laws. In accordance with the Drug-Free Schools and Campuses Regulations (EDGAR Part 86). Institutions of Higher Education receiving federal funds for financial assistance are required to maintain programs which prevent the unlawful possession, use or distribution of illicit drugs and alcohol by student and employees.

This report will document the BCC prevention program and the college's biennial self-assessment of the program for the 2016-2018 period.

## Summary Findings

BCC demonstrates compliance with the CUNY policies and Drug-Free Schools and Campuses Regulations, but would benefit from more timely communication and a formal communication calendar to facilitate information sharing and reporting. The College had significant staff turnover in roles that participate in this working group and did not issue the annual notifications or the biennial review by December 31<sup>st</sup> as dictated by the policy. Key staff have now stabilized and the VP for Student Success and the Executive Director of Human Resources are strong supporters and dynamic advocates.

The College incident history and information collected confirms that the college has an effective on-campus safety, support, reporting and counseling program in place. During the period under review, BCC had 18 reportable incidents; which was an increase from the prior review period but incidents generally involved non-affiliates.

The Department of Health – Community Health Profile 2018, indicates 16% of the University Heights Community smoke and binge drink, as compared to 14% and 17% Citywide. This may indicate that students are exposed to issues at home. The college works to provide a safe haven and healthy living strategies and strongly enforces the smoke free laws. The campus is

conveniently located within easy access to several health care networks and the University has a work life support program. There is a robust referral program in place and during the review period, eight employees were formally referred for assistance. Opportunities exist to expand the program to include opioid and vaping awareness, prevention and education.

## Background

The Drug Free Schools and Community Act requires institutions receiving federal financial assistance establish a drug and alcohol abuse prevention programs for students and employees. Students and employees must receive materials annually that contain standards of conduct, a description of the various laws that apply in that jurisdiction regarding alcohol and drugs, a description of the various health risks of drug and alcohol abuse, a description of counseling and treatment programs that are available, and a statement on the sanctions the university will impose for a violation of the standards of conduct.

Studies of the North Bronx and surrounding areas indicate student use is down; however, “Alcohol in the Environment – South Bronx Community Report” issued by the Healthy CUNY Initiative, indicates that students and employees may be impacted by community or family use. The Association for University and College Counseling Center Directors Annual Survey for 2018<sup>1</sup>, report that anxiety continues to be the predominate and increasing concern among college students, followed by depression, relationship concerns, suicide and self-injury and alcohol abuse. Counseling services have a positive impact on retention, as measured by student self-report: 63.2% of clients stated that counseling services helped them stay in school. The college has not launched an opioid prevention aspect to the program, but will work to leverage programs launched by other CUNY schools.

## Program Elements

The BCC program builds on the college’s collaborative style and strives to provide strong leadership, communication, education and monitoring. Alcohol is prohibited on campus except with the express written permission of the President. This policy applies on BCC premises, including BCC vehicles, as well as college sponsored activities off campus.

Annually, the college distributes in writing to each employee and student, via email, the standards for conduct that clearly prohibit the unlawful, possession, use, or distribution of illicit drugs and alcohol by students and employees on the BCC Campus or at BCC sponsored events. Separate notifications are issued to students and employees and include the applicable legal sanctions for the unlawful possession or distribution of illicit drugs and alcohol. The student email includes an amnesty provision.

Educating our employees and students is of key importance. Employee and Student Orientation include information on the drug and alcohol regulations and support services. Each semester the College offers at least one section of Health 92. This course, entitled “Drugs, Society and Human

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<sup>1</sup> <https://www.aucccd.org/assets/documents/Survey/2018%20AUCCCD%20Survey-Public-June%202012-FINAL.pdf>

Behavior” explores the various aspects of drug use from a pharmacological, historical, legal and psychosocial perspective. Emphasis is placed on the roles of the individual and society in dealing with current issues. In addition, the college offers approximately 26 sections of Health 91 each semester. This course addresses critical issues in health and seeks to develop and encourage critical judgement in vital areas of health, including mental health, dependencies, human sexuality and nutrition. In total about 800 students per semester participate and receive basic information on tobacco, alcohol and drug use and abuse.

The campus is focusing on providing space designed to encourage fitness and healthy living strategies. The College has opened the pool and is currently in design for a new track and field. The college, in partnership with the Student Government Association, has designed and poured the foundation for a new outdoor fitness area. The college has also added more outdoor seating. Through the Continuing Education program, the campus community has several healthy options including Yoga. The BCC Library offers various resources and suggestions for Stress Management and Self-Help. The college hosts a food pantry for needy students. In collaboration with the Gardening Club, weekly cooking classes are held to provide instruction in cooking skills, such as chopping and seasoning, utilizing the items currently available in the food pantry. The goal is to provide a variety of simple, cost-effective, seasonal recipes and repeatable techniques for the students that appeal and honor the various communities, cultures and heritages of the Bronx.

In 2012, the “Breathe Easy at BCC” program was launched. This innovative program spearheaded by Professor Sam Schwartz, offers smoking cessation sessions each semester to provide students and their families with assistance to quit smoking. In addition, the program, and website, have resources and referral information provided. Professor Schwartz is a strong advocate for highlighting the significant health perils of smoking and ensures the issues stay at the forefront of the college conversation.

The annual email notification issued to employees and students includes a description of the health risks associated with the use of illicit drugs and the abuse of alcohol. BCC strives to provide information to students and employees about resources for alcohol counseling, treatment, and rehabilitation and support programs available through the college, employee union, or community-based organizations.

A key University-wide resource for employees is the CUNY Work/Life Program. This is a voluntary, free program that offers information, guidance and traditional counseling in areas such as emotional well-being, marriage and family relationships, alcoholism or chemical dependency, child care, elder care, workplace challenges, health and wellness issues and financial and legal concerns. This resource is available 24 hours a day, 7-days a week through a toll-free number. This resource to employees can help to defuse situations that may trigger alcohol or other drug abuse and assistance to find help and resources should a problem exist. During the review period, eight employees were referred for services and many other counseled about available services.

While the college seeks to support healthy living, and encourage reporting, BCC does notify students and employees of disciplinary sanctions that might be imposed and a description of

those sanctions, up to and including expulsion, termination of employment and referral for prosecution for violations of the standards of conduct and laws. The college works to include this effort into our annual self-study and is committed to performing and reporting on a comprehensive review on a biennial basis to evaluate the overall program effectiveness, and development and implement changes to the program when they are needed or to improve the program. On a biennial basis, ending each even numbered year, a compliance review is conducted. This biennial review includes a review of all reported incidents and the associated disposition to ensure any disciplinary sanctions are consistently enforced.

It is the responsibility of each student, faculty and staff member to be familiar with the provisions of the policy and the laws regarding alcohol, and other drugs.

## Committee Members

Pursuant to CUNY's Policy on Drugs and Alcohol, the Vice President for Administration at each campus is responsible for conducting a biennial review of the overall program. At a minimum, the Vice President for Administration should coordinate with the Chief Student Affairs Officer, Student Conduct Officers, Director of Public Safety, and the Director of the campus mental health center and/or health and wellness center (if any) to complete this review.

The College will work to address prevention efforts over the next two-year period. Future biennial review(s) will relate to the five environmental strategies of strategic intervention: social, legal, economic, and physical in which decisions about AOD are made.

## Recordkeeping

Recordkeeping requirements include keeping a copy of the biennial review and other compliance documents for three years after the fiscal year in which the record was created 34 C.F.R. § 86.103(b).

## Certification

Institutions of higher education must certify to the Secretary of Education that the school has adopted and implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. This one-time certification was added to the law in 1989. CUNY requires the review be conducted by December 31 of each even numbered year covering the preceding 2-year period and be filed with CUNY Central by January 31st.

## Review Process

The CUNY policies and procedures, requirements of the Secretary of Education and BCC practices, policies and incidents were reviewed to assess compliance with the law and CUNY requirements. In addition, prior period report for 2014-2016 was reviewed, as was the New York City Health Provider Partnership - Bronx Community Needs Assessment (Final Draft 11-14-2014), and resources issued by the National Institute of Health NIH - National Institute of Alcohol Abuse and Alcoholism including the Alcohol Intervention Matrix AIM, and the report "What College

Presidents Need to Know About College Drinking” were also reviewed. The US Department of Education Model Programs related to Alcohol and Other Drug Prevention on College Campuses and Health Campus Community - NYS College Alcohol and Other Drug Abuse Prevention manual and the College Alcohol Risk-Assessment Guide – Environmental Approaches to Prevention issued by the Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention also provided guidance and insight into the current effectiveness and opportunities for improvement.

The purpose of the review was to:

- Assess whether the college is meeting the minimum compliance requirements
- Identify what policies, programs, or procedures have been designed to address drug use or
- Review the reported incidents of alcohol violations and the associated sanctions imposed
- Determine if sanctions are imposed and enforced consistently.
- Identify changes that would improve compliance or the overall effectiveness of the program

#### STRENGTHS

- As a non-residential school, the associated problems with alcohol and drug use on campus are minimal
- The quality of the staff and commitment to the program. Students, faculty, and staff have access to campus-based and community resources related to alcohol and other drugs.
- The Presidential leadership for modeling good behavior for students and the ban on alcohol on campus.
- The Campus safety program and campus monitoring efforts include security cameras, all-hazard security patrols, and partnership with various stakeholders across the campus.
- The volume and quality of community data and supporting documentation.
- CUNY and BCC have policies related to alcohol and other drugs and regularly distributes these policies.
- Health education courses are offered by the Department of Health, Physical Education and Recreation every semester to about 800 students that includes drug and alcohol use, abuse, and prevention.
- Professor Schwartz strong advocacy and Quit Smoking sessions.
- The NYC Department of Health resources
- The Food Pantry and Collaborative Cooking Classes
- BCC has counselors on staff who can administer alcohol and other drug assessments
- The College has staff who can administer the CORE survey
- There is an Employee Assistance Program (EAP) for all regular employees.
- Health insurance is available to all regular employees.
- Health insurance is available (but not required) for all students.
- Website information is available and in compliance with the standards.
- Improved time and leave monitoring has been implemented for employees

## WEAKNESSES

- There is no automated, coordinated time and attendance monitoring for employees.
- The college has not deployed standard tools for alcohol use or mental health screening
- The college has not formally documented the alcohol and other drug program goals for students or employees

## OPPORTUNITIES FOR IMPROVEMENT

- Create a formal calendar and standing committee to monitor and improve the program.
- More formally document the BCC Drug and Alcohol Prevention Program
- Expand awareness training and promote advocacy across the campus.
- Expand partnership with NYC DOH regarding prevention and resources
- Reactivate partnership with local health care providers. Ensure provider can provide summary information on services provided.
- Employ standard tool for drug/alcohol screening and for assessing climate.
- Promote an annual drug screening day and participate in National Collegiate Alcohol Awareness
- Present findings of the Bronx studies to faculty and senate to raise awareness
- Increase opportunities to share, advertise and disseminate to employees the various quality of work life resources.
- Administer the CORE survey on an annual or biennial basis.
- Distribute literature such as “Need to Know” document to all students at New Student Orientation.
- Ensure materials are distributed to new staff as part of the new employee orientation
- Leverage the Campus Service Center to provide materials to students

## Conclusion

BCC is non-residential college and there were few on-campus incidents involving students. BCC maintains a strong Campus Safety presence. Access to the college is limited to current students and the college monitors campus activity through a network of over 438 cameras and 72 campus security personnel and routine campus patrols. BCC is committed to student support services and has an involved and supportive faculty and staff.

A review of the incidents on campus (see attached) found that over the period of review, there were 18 incidents reported, twice the number reported in the prior reporting period. As with the prior period, most dealt with campus access by non-affiliates. The number, type and sanctions imposed were consistently applied.

Over the period of review, BCC experienced staffing changes. There was limited formal coordination, recordkeeping and monitoring related specifically to alcohol and drug prevention or the secondary impacts of drug or alcohol use in the home or community.



## Attachment A – Annual Emails

### STUDENTS

**From:** Irene R. Delgado <[Irene.Delgado@bcc.cuny.edu](mailto:Irene.Delgado@bcc.cuny.edu)>  
**Sent:** Friday, October 25, 2019 1:53 PM  
**To:** Broadcast <[Broadcast@bcc.cuny.edu](mailto:Broadcast@bcc.cuny.edu)>  
**Cc:** Kay W. Ellis <[Kay.Ellis@bcc.cuny.edu](mailto:Kay.Ellis@bcc.cuny.edu)>; Manny Lopez <[manny.lopez@bcc.cuny.edu](mailto:manny.lopez@bcc.cuny.edu)>  
**Subject:** CUNY/BCC Drug/Alcohol Use Amnesty Policy

Greetings Students -

Your health and welfare is our top concern here at Bronx Community College and we have various initiatives to promote healthy living and lifestyles.

As part of this program, we would like to remind students that this is a drug free campus. The CUNY/BCC Policy on Drugs and Alcohol which can be found in the Student Handbook located here on the website: <http://www.bcc.cuny.edu/wp-content/uploads/2019/09/bronx-community-college-student-handbook-2019-2020-9.12.pdf>

The CUNY Policy regarding the Drug/Alcohol Use Amnesty Policy can be found here:  
<https://www.cuny.edu/wp-content/uploads/sites/4/page-assets/about/administration/offices/legal-affairs/Drug-and-Alcohol-Use-Amnesty-Policy-10.1.2015.pdf>

The policy prohibits the unlawful manufacture, distribution, dispensation, possession, or use of drugs or alcohol by employees, students or visitors, on CUNY property, in CUNY buses or vans, or at CUNY-sponsored activities. It prohibits all students (regardless of age) from possessing or consuming alcoholic beverages in CUNY Residence Halls. It also prohibits CUNY employees from illegally providing drugs or alcohol to CUNY students. As the policy states, sanctions for violations of the policy, following appropriate disciplinary proceedings, may include, in the case of students, expulsion from the university, and in case of employees, termination of employment.

The Department of health also provides helpful information at the following site: <https://www1.nyc.gov/site/doh/health/health-topics/alcohol-and-drug-use-data.page>

Thank you,

**Irene R. Delgado, Ph.D.**  
**Vice President for Student Success**

### EMPLOYEES

**The Following Information Applies to All Employees,**

Drug-Free Campus and Workplace Policies

#### Policy Statement

The City University of New York ("CUNY") is an institution committed to promoting the physical, intellectual, and social development of all individuals and as such, seeks to prevent the abuse of drugs and alcohol, which can adversely impact performance and threaten the health and safety of students, employees, their families, and the general public. CUNY complies with all federal, state, and local laws concerning the unlawful possession, use, and distribution of illicit drugs and alcohol.

#### College Policy on Alcohol and Illicit Drugs

Consistent with CUNY Policy and the Drug Free Schools and Communities Act requirements, Bronx Community College has implemented a program to prevent the unlawful manufacture, dispensation, possession, use, or distribution of illicit drugs or alcohol. This policy applies on BCC premises, including BCC vehicles, as well as college sponsored activities - both on and off campus. As part of this program, BCC will annually distribute information on the policy, risks and resources (see attached). The College will not condone criminal activity on its property, or on property under its direct control, and will take appropriate action. BCC will contact appropriate law enforcement agencies if they believe that a violation of the policy should also be treated as a criminal matter. The College will cooperate with law enforcement officials if an on-campus investigation is necessary.

#### College Disciplinary Sanctions

Employees who violate this policy are subject to sanctions under University policies, procedures and collective bargaining agreements. Sanctions may include a reprimand, suspension without pay, termination of employment, or participation in a drug or alcohol treatment program.

#### Procedure

Notify your supervisor or Public Safety if you observe an infraction.

#### Resources

Drug Free Schools and Communities Act, 20 USC 1145g and Drug Free Workplace Act, 41 USC 701.	<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=999e7f6580837c7c7dbce8e49ad6fco&amp;mc=true&amp;node=pt34.1.86&amp;rgn=divs">http://www.ecfr.gov/cgi-bin/text-idx?SID=999e7f6580837c7c7dbce8e49ad6fco&amp;mc=true&amp;node=pt34.1.86&amp;rgn=divs</a>
Counseling and Work-life Resources	See attached "Information on Risks and Consequences..."
CUNY Policy	See attached "The City University of New York Policy on Drugs and Alcohol"

**Marta Clark**

*Executive Director, Human Resources*

Attachment B - Resources

POLICY OR RESOURCE	LOCATION OR DESCRIPTION
<b>Drug Free Schools and Communities Act, 20 USC 1145g and Drug Free Workplace Act, 41 USC 701.</b>	<a href="http://www.ecfr.gov/cgi-bin/text-idx?SID=999e7f658083f7cfc7dbce8e49ad6fco&amp;mc=true&amp;node=pt34.1.86&amp;rgn=div5">http://www.ecfr.gov/cgi-bin/text-idx?SID=999e7f658083f7cfc7dbce8e49ad6fco&amp;mc=true&amp;node=pt34.1.86&amp;rgn=div5</a>
<b>Healthy Campus Community – NYS College Alcohol and Other Drug Abuse Prevention Manual</b>	<a href="https://www.oasas.ny.gov/publications/pdf/HealthyCampusManual.pdf">https://www.oasas.ny.gov/publications/pdf/HealthyCampusManual.pdf</a>
<b>College Alcohol Risk Assessment Guide</b>	<a href="https://safesupportivelearning.ed.gov/sites/default/files/sssta/20130315_cara.pdf">https://safesupportivelearning.ed.gov/sites/default/files/sssta/20130315_cara.pdf</a>
<b>Alcohol and Other Drug Prevention on College Campuses- Model Programs</b>	<a href="http://www2.ed.gov/programs/dvpcollege/index.html">http://www2.ed.gov/programs/dvpcollege/index.html</a>
<b>Counseling and Work-life Resources</b>	<i>See attached “Information on Risks and Consequences...”</i>
<b>CUNY Policy</b>	<i>See attached “The City University of New York Policy on Drugs and Alcohol”</i>
<b>College AIM Resources</b>	<a href="https://www.collegedrinkingprevention.gov/">https://www.collegedrinkingprevention.gov/</a>
<b>AUCCD Annual Survey</b>	<a href="http://www.aucccd.org/director-surveys-public">http://www.aucccd.org/director-surveys-public</a>
<b>CUNY Alcohol Initiatives</b>	<a href="http://www2.cuny.edu/about/university-resources/healthy-cuny/alcohol-initiatives/">http://www2.cuny.edu/about/university-resources/healthy-cuny/alcohol-initiatives/</a>
<b>CDC Preventing Excessive Alcohol Use</b>	<a href="https://www.cdc.gov/alcohol/fact-sheets/prevention.htm">https://www.cdc.gov/alcohol/fact-sheets/prevention.htm</a>
<b>NYC WELL Mental health and substance abuse services</b>	<ul style="list-style-type: none"> <li>• 1-888-NYC-WELL (1-888-692-9355)</li> <li>• 1-888-692-9355 (Español)</li> <li>• 1-888-692-9355 (中文)</li> <li>• 711 (TTY for hearing impaired)</li> <li>• Text WELL to 65173</li> <li>• Go to <a href="#">NYC Well</a></li> </ul>
<b>National Institute on Drug Abuse (NIH)</b>	<a href="http://www.drugabuse.gov/">http://www.drugabuse.gov/</a>
<b>National Institute on Alcohol Abuse and Alcoholism (NIAAA)</b>	<a href="http://www.niaaa.nih.gov">www.niaaa.nih.gov</a>
<b>Al-Anon Family Groups (formerly Al-Anon and Alateen)</b>	Mutual support and information for friends and relatives of alcoholics <a href="http://al-anon.alateen.org">http://al-anon.alateen.org</a>

<b>Narcotics Anonymous (NA)</b>	<a href="http://www.na.org">www.na.org</a> Telephone: 1-818-773-9999 or 212-929-6262
<b>Cocaine Anonymous (CA)</b>	<a href="http://www.ca.org">www.ca.org</a> Telephone: 1-800-347-8998 or 310-559-5833
<b>Alcoholics Anonymous (AA)</b>	<a href="http://www.aa.org">www.aa.org</a> Telephone: 1-800-923-8722 New York City: 1-212-870-3400
<b>The New York State Addictions HOPEline (OASAS)</b>	1-877-8-HOPENY (846-7369)
<b>Marijuana Myths &amp; Facts</b>	<a href="https://www.ncjrs.gov/ondcppubs/publications/pdf/marijuana_myths_facts.pdf">https://www.ncjrs.gov/ondcppubs/publications/pdf/marijuana_myths_facts.pdf</a>
<b>Substance Abuse and Mental Health Services Administration (SAMHSA)</b>	Telephone: 1-800-622-HELP (4357) TDD: 1-800-487-4889 <a href="http://www.samhsa.gov/">http://www.samhsa.gov/</a> Treatment Program Locator: <a href="https://findtreatment.samhsa.gov/">https://findtreatment.samhsa.gov/</a>
<b>Gamblers Anonymous</b>	<a href="http://www.gamblersanonymous.org/ga/">http://www.gamblersanonymous.org/ga/</a> <u>New York Area</u> New York City/Westchester/Rockland/Surrounding Counties Hotline Number: 855-2CALLGA (855-222-5542) <u>Long Island Area</u> Long Island Hotline Number: 855-2CALLGA (855-222-5542)
<b>Partnership for Drug Free Kids</b>	<a href="http://www.drugfree.org/">http://www.drugfree.org/</a> 1-855-DRUGFREE

## Attachment C – Incident History

*Over the two-year period reviewed, the following 18 incidents were reported. The incidents were generally illegal substances found during bag checks of non-affiliates. The college has over 400 cameras and closely monitors the cameras. Several of the incidents below deal with perimeter incidents by non-affiliates. The Campus has tight monitoring and patrols of remote areas of the campus*

INCIDENT #	DATE/TIME (REPORTED)	DATE/TIME (OCCURRENCE)	CLASSIFICATION	LOCATION
2016-00050	1/30/2016 1607 hrs	1/30/2015 1607 hrs	Illegal Possession of Marijuana	Alumni Gym
Public Safety Officers reported while conducting a metal detector search at the College Basketball game. <b>Non-affiliate was found in possession of marijuana.</b> Non-affiliate was issued a criminal summons and escorted off campus without further incident.				
Closed to Arrest - CLERY DRUG ARREST ON CAMPUS 2X				
2016-00371	4/9/2016 0800 hrs	4/9/2016 1600 hrs	Weapon / Drug Confiscation	Perimeter Entrances
Department of Public Safety Officers confiscated the items (3 box cutters, 1 pepper spray, 1 taser, 3 knives and small package of <b>Marijuana</b> during security screening searches at Presidential event on campus. Items vouchered safeguarded at Loew Hall 5th floor room 514.				
Closed to Patrol - CLERY VIOLATION				
2016-00463	5/7/2016 1000hrs	5/7/2016 0900 hrs	Weapon and Drug confiscation	Main Gate & University Avenue Gate
Public Safety officers confiscated 1-GRAVITY KNIFE, 2-BOX-CUTTERS, <b>BAGS OF THC</b> during security screening searches during the "Run the Bronx" event. Items are vouchered in the Public Safety office.				
Closed to Patrol- CLERY VIOLATION				
2016-00551	6/3/2016 0810 hrs	6/3/2016 0808 hrs	220.03 Criminal Possession of a Controlled Substance in the 7th degree	University Avenue Gate
While conducting bag checks, Public Safety officers found what appeared to be <b>marijuana and cocaine</b> in the possession of a non-affiliate attempting to gain access to the campus. The non-affiliate was arrested.				
Closed to Patrol/ Arrest - CLERY VIOLATION				
2016-01235	11/29/2016 1807 hrs.	11/29/2016 1806 hrs.	Henderson Rule: 08 Possession of weapon / CUNY Admin Tobacco Free Policy	Gould Memorial Library
BCC <b>Students were observed smoking</b> in Gould Memorial Library tunnels area. Both Students were cooperative & admitted to smoking in the restricted area. Students also admitted of being in possession of marijuana & a knife. Students were advised of CUNY "TOBACCO FREE POLICY " and weapons policy while on campus.				
Referred to Judicial Affairs / Clery Violation - Drug and Weapons on Campus Violations				
2017-00199	2/22/2017 2300 hrs.	2/22/2017 2300 hrs.	Petit Larceny / Possession of Burglary of tools/ Criminal Possession of a controlled Substance	Campus Perimeter: Sedgwick Ave.
Public Safety Officers observed individual enter and remain in vehicle parked at location without authority or permission. Individual was arrested by officers from the 52nd precinct who were on scene. CCTV reviewed and archived.				
Closed to Arrest / Referred to NYPD				

2017-00434 4/19/2017 0315 hrs. 4/19/2017 0317 hrs. Attempted Criminal Mischief / Break into Vehicle and Criminal Possession of a Controlled Substance (Drug paraphernalia) University Ave.

Public Safety officers observed an individual attempting to gain access to a vehicle parked on University Ave via CCTV. Upon further investigation individual was found with drug paraphernalia on his persons. Individual was placed under arrest and transported to the 46 precincts for arrest processing.

Closed to Arrest by Tour 1 Officers / Observation Arrest: Clery Violation: Drug Offense Arrest Public Property

2017-00568 5/17/2017 0012 hrs. 5/17/2017 0012 hrs. Criminal Possession of a Controlled Substance/ Criminal Possession of a Weapon/ Unauthorized Use of a Vehicle/ Petit Larceny Campus Perimeter: Sedgewick Ave. behind Gould Memorial Library

Public Safety Officers observed via CCTV an individual attempting to enter a vehicle, upon arrival officers found the individual inside of the vehicle. Individual was placed under arrest and transported to the 46 precincts for arrest processing. CCTV reviewed and archived.

Closed to Arrest

2017-00590 5/19/2017 2315 hrs 5/19/2017 2314 hrs. Criminal Possession of Marijuana Colston Hall: Community Hall

While conducting metal detector assignments, Public Safety Officer observed subject walk right out of the building. Soon thereafter was observed placing a bag (containing 6 marijuana bags) into his right sneakers. Upon interview subject identified as non-affiliate and stated said narcotics was Marijuana. Subject escorted off campus without incident plus advised of campus policies.

Closed to Patrol

2017-00628 6/2/2017 0718 hrs. 6/2/2017 0718 hrs. -0940 hrs. Weapons Violation 1 Count / Drug Violation 2 Counts University Ave. Gate

Public Safety Officers reported while conducting bag checks they confiscated the following items (1) Knife belonging to a BCC Student (1) bag of Marijuana belonging to a BCC Student (1) **bag of Marijuana** and (1) pipe belonging to a non -affiliate and an unknown non-affiliate was found in possession of a small canister of Pepper spray.

All items were confiscated and vouchered with Public Safety for safe keeping. Closed to Patrol

2017-01160 11/7/2017 1915 hrs. 11/7/2017 1913 hrs. Failure to Comply: Henderson Violation:10: Possession of illegal drugs Alumni Gym

Public Safety reported while conducting bag checks at a BCC Basketball game, **BCC Student was found in possession of a clear glass jar containing a green leafy substance**. Student stated it was marijuana and it was for personal use. Glass Jar was confiscated and vouchered with Public Safety

Closed to Patrol - CLERY VIOLATIONS DRUGS ADM.

2017-01178 11/9/2017 1922 hrs. 11/9/2017 1921 hrs. Crime: Criminal Possession of a Controlled Substance Alumni Gym

Public Safety reported while conducting bag checks at location individual (non-affiliate) was found to be in possession of a large ball of a white substance in a clear bag, and a little red bottle with a leafy substance inside. Individual was placed under arrest and transported to the 46 Precinct for arrest processing.

Closed to Patrol - CLERY VIOLATIONS DRUGS ARREST

2017-01256 11/28/2017 1420 hrs. 11/28/2017 1430 hrs. Crime: Criminal Possession of a Controlled Substance Perimeter: Sedgewick Avenue

Public Safety Office CCTV Officer Notice NYPD Police activity in front of University wood/Cedar Park. Upon arrival of Public Safety Officers were advised by NYPD 52 Pct. Officers 1 individual was placed in custody for possession of Controlled Substance (**marijuana**) **individual later identified as a BCC Student**

Closed by Arrest NYPD - DRUG ARREST REPORTED BY NYPD

2017-0127512/1/17 1530 hrs. 12/1/17 1515 hrs. Crime: Criminal Possession of Marijuana & Weapons Perimeter:  
University Wood

Public Safety Officers responded to University wood (Campus Perimeter) report of NYPD Activity. Upon arrival officers encountered NYPD 52 NCO's and they stated while conducting a foot patrol of University-woods park they noticed an odor marijuana (THC-Cannabis) and upon further investigation. They encountered **Non-College affiliate smoking** a what appear to be a cigarette with an odor marijuana. NYPD Officers also stated upon safety search of individual they found 2 (two)box cutters on his person plus a small bag containing a leafy green substance with odor of marijuana.

Individual arrested and transported to 52 Precinct for processing Closed to Patrol / Referred to NYPD 52 Pct.

2018-00156 02/15/18 1900 hrs. 02/15/18 1900 hrs. Crime: Unl. Possession of Marijuana Alumni Gym

Public Safety officer reported while conducting basketball metal detector screening detail they encountered backpack belong to **BCC Student with 4 (four) clear small plastic bags** with small leafy green substance with odor of cannabis. Student advised of campus policies and procedures and permitted to attend basketball event.

Closed to Patrol / Referral to Judicial Affairs - Clery - Drug Offense

BCC-IR2018-00118 3/22/2018 1230 hrs. 3/22/2018 1145 hrs. Crime: Menacing, Criminal Sale of Marijuana/ Criminal Possession  
of Marijuana /Harassment Meister Hall

CUNY Start student reported to Public Safety a tutor asked him if he had a twenty and he replied yes and handed the tutor two ten-dollar bills. Student stated the tutor then reached into his bag and pulled out a white envelope and handed it to the student. Inside the envelope was a green leafy substance with a strong odor of weed. Student stated when he attempted to return it back to the tutor the tutor became aggressive and threatened to stab him in the neck with a pencil. Student recorded his interactions with the tutor. Tutor was identified and escorted to Loew Hall 5th floor for further questioning. Tutor was then placed under arrest and transported to the 46 Precinct for arrest processing.

Closed to Arrest / CLERY VIOLATION - DRUG ARREST ON CAMPUS

BCC-IR2018-00342 5/11/2018 2234 hrs. 5/11/2018 2233 hrs. Crime: Unlawful Possession of Marijuana Colston Hall

Public Safety reported while working the end of the semester party and BCC student attempted to enter the event with an individual who appeared to be intoxicated. Individuals were denied access. Upon leaving they were observed to be rolling a marijuana cigar. BCC Student was issued a criminal summons.

Closed to Arrest/ Referred to Judicial Affairs

BCC-IR2018-00603 8/23/2018 1043 hrs. 8/23/2018 1030 hrs. Crime: Disorderly Conduct / Possession of Marijuana Campus  
Perimeter: University Avenue

Public Safety Officers Observed a verbal dispute/physical altercation in front of University Ave. Gate entrance. Both parties engaged in conduct which caused inconvenience annoyance and alarm to public. Upon officers responding to scene male individual fled area. Soon thereafter male individual detained and identified as 1- Non-college affiliate & Female identified as 1 BCC Student (Eckerd program). Search incident to arrest yielded non-affiliate was in possession of numerous clear plastic bags containing leafy green substance. Both individuals' issues summons for disorderly conduct plus non-affiliated issued summons for possession of marijuana. (chemical test resulted in positive result for THC cannabis)

Closed to Patrol Arrest / Summons Issued

## Attachment D – Self-Study Process

BCC review process to assess compliance, effectiveness and enforcement consistency and identify and implement any changes needed and reaffirm areas that are working effectively and can continue unchanged.		
Has a Committee Been Established	Y	
Have annual notifications to employees and students been issued	N	2019 notifications issued. 2018 notifications were not issued – but information was on the website and in the student handbook
Do the notices clearly define the compliance and practice standards	Y	
Do the notices include training/information on the health risks	Y	
Are contact information for support resources been made available	Y	
Has an inventory on prevention efforts been compiled	Y	
Has an inventory on prevention policies been compiled	Y	
Has a biennial review covering the preceding 2-years been conducted	Y	Should have been completed by Dec 31, 2018
Has the committee identified areas for improvement or corrective action	Y	
Does the community have clear contact information	Y	
Have incident history been compiled and reviewed	Y	
Have disciplinary enforcement been reviewed to ensure consistency	Y	
Has website information been reviewed to ensure required material and links have are present	Y	
Have surveys of the campus community been conducted	P	Survey data is available but separate survey was not issued
Do orientation materials for students contain prevention information	Y	
Do employee orientation materials include program information	Y	
Are support resources available and advertised	Y	
Has a review of disciplinary actions, referrals to counseling, campus safety reports been performed	Y	
Have records been retained for 3 years	Y	

### Attachment E – BCC AOD Prevention Task Force and Key Contacts

Title	Name	Phone	Email
VP Admin and Finance	Kay Ellis	718.289.5127	kay.ellis@bcc.cuny.edu
VP Student Success	Irene R. Delgado	718 289 5869	Irene.Delgado@bcc.cuny.edu
Interim Director of Public Safety	Saul Fraguada	718.289.5922	Saul.Fraguada@bcc.cuny.edu
Student Conduct Officer	Jessenia Paoli	718.289.5630	Jessenia.Paoli@bcc.cuny.edu

### Campus Resources and Contacts

Title	Name	Phone	Email
Professor, Health, Physical Ed & Rec	Professor Schwartz	718.289.5897	Sam.Schwartz@bcc.cuny.edu
Professor, Health, Physical Ed & Rec	Charmaine Aleong	718.289.5048	Charmaine.Aleong@bcc.cuny.edu
Director, Campus Services	Frank Giglio	718.289.5610	Frank.giglio@bcc.cuny.edu
Executive Director of HR	Marta Clark	718.289.5114	Marta.clark@bcc.cuny.edu
Student Affairs	Bernard Gantt	718.289.5887	Bernard.Gantt@bcc.cuny.edu
Director, Student Life	Manny Lopez	718.289.5962	Manny.lopez@bcc.cuny.edu
Athletics	Ryan McCarthy	718.289.5902	Ryan.mccarthy@bcc.cuny.edu
Student Conduct Officer	Jessenia Paoli	718.289.5630	Jessenia.Paoli@bcc.cuny.edu
Clinical Social Worker	Donna Paroff-Sherman	718.289.5873	donna.paroff-sherman@bcc.cuny.edu



Attachment F – 2018-2020 Work Plan

Activity/Project to be Implemented	Project Lead	Date
Create a standing committee to monitor and improve the program.		
Formally document the BCC Drug and Alcohol Prevention Program		
Expand partnership with NYC DOH regarding prevention and resources		
Reactivate partnership with local health care providers. Ensure provider can provide summary information on services provided.		
Provide awareness training and resources for referral to Academic staff.		
Provide awareness training and resources for referral to the Admin Council		
Provide promotional materials for distribution in the Campus Service Center		
Employ standard tool for drug/alcohol screening and for assessing climate.		
Promote an annual drug screening day and participate in National Collegiate Alcohol Awareness		
Present findings of the Bronx studies to faculty and senate to raise awareness		
Improve/provide a college website area dedicated to alcohol and drug prevention		
Provide website link to useful resources such as DOH information for college students		
Advertise and disseminate to employees the various quality of work life resources		
Strengthen the college smoke-free campus provisions through education and enforcement		
Improve dissemination of smoking cessation support efforts of NYC and DOH		
Establish a time and leave monitoring function and improve employee intervention efforts		
Administer the CORE survey on an annual or biennial basis.		
Distribute literature such as “Need to Know” document to all students at New Student Orientation.		
Ensure materials are distributed to new staff as part of the new employee orientation		
Monitor and update dedicated web page for drug and alcohol prevention resources		
Add opioid and vaping awareness to the program		

For Questions or Additional Information, please contact Kay Ellis, VP Administration and Finance