

Paralegal Studies CERTIFICATE¹ PROGRAM

REMEDIAL SEQUENCE (if required)

<input type="checkbox"/> ESL 1 (8) ▶▶	<input type="checkbox"/> ESL 2 (6) ▶▶	<input type="checkbox"/> ESL 3 (6) ▶▶	<input type="checkbox"/> ENG 9 (4)
<input type="checkbox"/> ENG 1 (4) ▶▶	<input type="checkbox"/> ENG 2 (4)		
<input type="checkbox"/> RDL 1 (4) ▶▶	<input type="checkbox"/> RDL 2 (6)		
<input type="checkbox"/> MTH 1 (4) ▶▶	<input type="checkbox"/> MTH 5 (6)		

GRADUATION REQUIREMENTS

<input type="checkbox"/> CAT-R	<input type="checkbox"/> CAT-W	<input type="checkbox"/> CAT-M	<input type="checkbox"/> GPA ≥ 2.0
--------------------------------	--------------------------------	--------------------------------	------------------------------------

¹The Paralegal Certificate is designed for advanced students who already have a minimum of 60 college credits OR a two-year degree.

²Department Permission Required.

RECOMMENDED ACADEMIC PLAN

SEMESTER I

		Credits
<input type="checkbox"/> LAW 17	Introduction to Paralegal Studies	3
<input type="checkbox"/> LAW 19	Introduction to Law Office Management & Computer	3
<input type="checkbox"/> LAW 47	Civil Procedures	3
<input type="checkbox"/> LAW 95	Legal Research & Writing	3
<input type="checkbox"/> DAT 10	Computer Fundamentals & Applications	3
Subtotal:		15

SEMESTER II

		Credits
Select ONE from:		
<input type="checkbox"/> ACC 111	Principles of Accounting (4 cr.)	3-4
<input type="checkbox"/> BUS 111	Applications of Mathematics for Business	
<input type="checkbox"/> TAX 11	Introduction to Taxation	
<input type="checkbox"/> LAW 41	Business Law	3
<input type="checkbox"/> LAW 96	Advanced Legal Research & Writing	3
Select TWO from:		
<input type="checkbox"/> LAW 52	Business Organizations	6
<input type="checkbox"/> LAW 62	Family Law	
<input type="checkbox"/> LAW 65	Criminal Law and Procedures	
<input type="checkbox"/> LAW 72	Real Property	
<input type="checkbox"/> LAW 77	Immigration Law	
<input type="checkbox"/> LAW 82	Insurance and Torts	
<input type="checkbox"/> LAW 91	Landlord/Tenant Advocacy ²	
<input type="checkbox"/> LAW 92	Estates, Trusts and Wills	
Subtotal:		15-16
TOTAL:		30-31