

BCC Auxiliary Enterprises Corporation
Thursday, May 23, 2019 Minutes
Language Hall, President’s Conference Room

The meeting was called to order at 10:25 a.m. and was adjourned at 12:03 p.m.

MEMBER ATTENDEES: President Thomas Isekenegbe, Chair, Interim Secretary Grisselle Nadal, Treasurer AVP David Taylor, external member Katherine McGuire, SGA President Carolina Valenzuela, SGA Treasurer Jeffrey Ewell, SGA Senator Anthony Cuevas, and SGA Senator Christian Davila.

GUESTS: Dr. Debra Gonsher, Dr. Howard Clampman, Vasiliki Torres, Dr. Neal Phillip, Andrew Rowan, Diane Price Banks, Paramita Sen and Kay Ellis.

ABSENT: External member Michael Williams, Faculty member Sharmila Mukherjee and SGA Vice President Quiana Berry.

President Thomas Isekenegbe, Chair, welcomed everyone and called the meeting to order at 10:25 a.m. SGA President Carolina Valenzuela, SGA Treasurer Jeffrey Ewell, SGA Senator Anthony Cuevas, and SGA Senator Christian Davila were presented with Certificates of Appreciation for their service on Auxiliary Ent. Corp. Board.

Dr. Gonsher proposed procedural guidelines be outlined with a deadline date for submitting requests for funds to Auxiliary Ent. Corp. Dr. Clampman suggested that proposals be reviewed in more than one meeting in order to allow for the review and understanding of requests before voting on them.

President Isekenegbe noted that the Auxiliary Ent. Corp. MOU is signed every year. However, this year, the MOU had not been signed. The President also advised that this year, CUNY OGC, made slight revisions to the MOU. President Isekenegbe asked for a motion to approve the Auxiliary Ent. Corp. MOU in order for it to be signed and sent to CUNY. The motion was so moved by Carolina Valenzuela and seconded by Katherine McGuire and passed unanimously.

President Isekenegbe advised that Auxiliary has a total of \$2,653,223 in its account. He advised that the dollar amount increased because it now includes \$349,000 from SUNY EOC (BCC receives approximately \$75,000 per year from EOC). The President also advised that there is a Parking Account (from the selling of parking decals) totaling \$227,000. The combination of accounts currently total \$2,653,223.

Request for Funds

- The fact that Havemeyer bathrooms were approved to be renovated two years ago was discussed. It has been delayed by CUNY for the last two years. The President and AVP Taylor advised that now we need an additional \$66,000 to complete the project. The President advised that he would like those bathrooms fixed before the start of the Fall 2019 semester. President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Jeffrey Ewell and unanimously approved.

- VP of Administration and Finance, Kay Ellis, advised that the current Public Safety vehicles are from 2004 and 2008. They are in bad condition and did not even pass inspection. President advised that they plan on retiring the 3 year old quads. These vehicles are expensive to maintain and the manufacturers who made the cars are no longer in business. He noted that vehicles cannot be purchased by Tax Levy. He advised that the City has advised that we reduce our fleet. VP Ellis advised that the electric vehicles requesting to be purchased are DCAS pre-approved vehicles used by the Parks Department and other CUNY Colleges. A total of three (3) resolutions for funds to procure the following: four (4) electric Public Safety vehicles (\$81,000), two (2) College delivery vehicles (\$50,000), two (2) College pick-up trucks with a snowplow and salt spreader (\$120,000) were reviewed, for a total of eight (8) vehicles summing up to \$251,000. A charging station for the vehicles was discussed and the board members were advised by VP Ellis that it would be a necessity. The President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Jeffrey Ewell and unanimously approved.
- Professor Diane Price discussed the importance of meeting the continuous standards of The National Accrediting Agency for Clinical Laboratory (NAACLS). She advised that the Biological Sciences Department has no laboratory equipment and therefore, can only teach theoretical segments of courses and not the practical portion because of lack of equipment. She also advised there is a need for storage. She advised that Robin Auchincloss from Campus Planning drafted specs for the lockers she is requesting to procure along with the four (4) desktop analyzers. There was a question on the life span of the analyzers. Also, there was discussion on whether the analyzers were wet machines (used in the field) or dry machines. Professor Price advised that the life span of the machines are between 10-15 years and that the dry machines (the ones she is ordering) last longer than the wet machines. She also advised that the dry machines are the same machines used in the field. The only difference is that the machines she is ordering are smaller than the ones used in the field. There was discussion on whether more inexpensive lockers could be purchased. Professor Price advised that the lockers she wishes to procure are antimicrobial and conducive for laboratory settings and that is the reason they are more expensive than regular lockers. She also advised that the price quoted includes installation. The total cost for the lab equipment, that is, four (4) analyzers and the lockers, including installation is \$41,326.56. The President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Kathy McGuire and unanimously approved.
- Dr. Neal Phillip presented his request for funds for a Sustainability Focused Study Abroad Program in India with other CUNY students. The funds being sought is a total of \$13,450 and is solely to be used for BCC students in connection with this Study Abroad Program. The Sustainability Study Abroad Program consists of students being involved in an ecological study, water monitoring as well as weather analysis. This program will take students from all backgrounds to India to learn about climate change and culture. Dr. Phillip explained that 10 students are needed because there will be a variety of data collection activities. Dr. Phillip advised that CUNY University Travel has not approved his request because he needed to secure funding first. The President asked for a motion to approve pending approval by CUNY/University Travel Abroad. The motion was so moved by Jeffrey Ewell, seconded by Carolina Valenzuela, and unanimously approved pending approval by CUNY/University Travel Abroad.
- Vasiliki Torres, Director of Student Personal Counseling, is requesting \$600 per semester (beginning in the Fall 2019) to cover transportation reimbursement for clinicians who have hospitalized and admitted suicidal crisis students to Long Island Jewish Medical Center. The

President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Kathy McGuire and unanimously approved.

- VP Ellis and AVP David Taylor presented the resolution for funds in the amount of \$6,000 to cover copyright costs in association with public performances on campus. They both advised that for some reason, the three (3) contracts that cover copyright and licenses in association with music played on campus, publishing and public performances have not been paid for years. The President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Christian Davila and unanimously approved.
- Professor Andy Rowan presented on his request to cover travel & activity expenses for the Study Abroad Program with BCC and Lehman to Wroxton College in the U.K. in the amount of \$2,037. This request is for the same amount of money that was granted and approved by Auxiliary to Kathleen Urda for this same Study Abroad trip. Professor Kathleen Urda will be teaching and Any Rowan will be supervising the experience. He advised that there will be two (2) instructors and one (1) supervisor. He also advised that this trip was approved by CUNY / University Abroad. The President asked for a motion to approve. The motion was so moved by Jeffrey Ewell, seconded by Christian Davila and unanimously approved.
- VP Kay Ellis and AVP Taylor presented on the resolution for funds in the amount of \$2,751.60 to modify egress paths on campus for commencement. This is the cost of temporary steps and ramps for commencement. The President asked for a motion to approve. The motion was so moved by Carolina Valenzuela, seconded by Jeffrey Ewell and unanimously approved.

ANNOUNCEMENTS:

The President announced that there will be an audit committee this summer. Carolina Valenzuela advised that she wanted to be on the committee.

The President advised that the price for parking on campus would not go up this upcoming academic year.

ADJOURNMENT:

President moved to adjourn the meeting, so moved by Carolina Valenzuela, seconded by David Taylor and was unanimously approved.

Minutes submitted by Grisselle Nadal