

BRONX COMMUNITY COLLEGE LIBRARY COVID-19 CONTINUITY PLAN

BCC Library along with all the libraries of CUNY continue to offer digital services and an abundance of 24/7 resources. Please check this document for updates on the latest adjustments to our services.

ACCESS / ACCOUNTS

Open Hours -

The Library building is currently closed until further notice.

Virtual Service Hours -

Library faculty and staff will be monitoring reference, media, and circulation e-mail accounts to answer your questions. (See those various services described below.)

Library Facility issues -

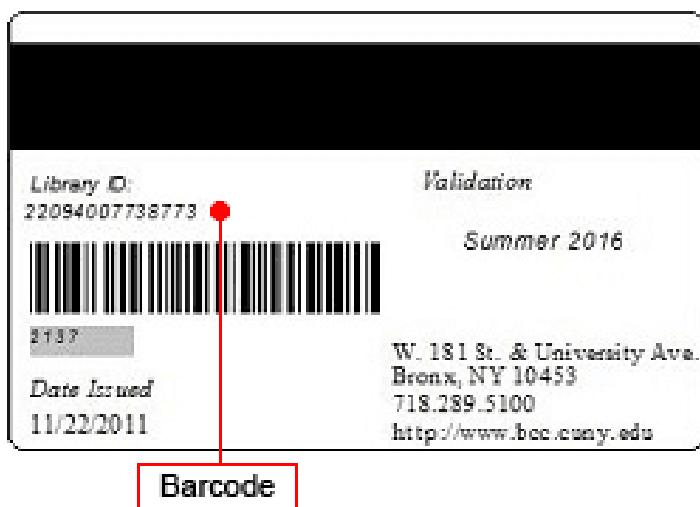
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ID Activation -

The Library, with the help of BCC IT, has activated all currently active BCC IDs/library barcodes. All users should now be able to access BCC library resources such as e-reserves and the article databases.

Your "OneSearch" BCC Library account -

Go to the BCC Library website and choose the "OneSearch" tab, then click on the grey "Search" button. Inside OneSearch, click on the "Sign in" link. Get into your account by using your Library ID barcode number from the back of your BCC ID. Unless you previously changed it, your password is also your Library ID barcode number.



CIRCULATION / BORROWING / E-CONTENT

Circulating items & Renewals -

Books and items that you have already will renew automatically. All materials can be returned to the library once we re-open.

Fines -

All books and items taken out or that are due during this COVID-19 time period (March 11th forward) will not accumulate fines.

All fines levied from before the COVID-19 time period (March 10th and before) will stand.

E-reserves -

Textbook chapters previously requested for upload are still available.

Go to the BCC_Library website and choose the “EReserves” tab, then click on the grey “Search” button for access by course number or instructor.

The screenshot shows a web browser window with the Bronx Community College Library E-Reserves page. The URL in the address bar is <http://bcc-cuny.libguides.com/er.php?b=c>. The page title is "E-Reserves". It features a search bar with the placeholder "Enter Course Keywords" and a "Go" button. Below the search bar, there are four navigation buttons: "ALL COURSES" (highlighted in blue), "BY INSTRUCTOR", "BY TERM", and "BY SUBJECT". To the right of the search bar, there is a "Student Resources" section with a link to "How to Use E-Reserves". Further down, there is a "Faculty Resources" section with links to "CUNY's Fair Use Policy", "Reserve Submission Form", and "Submission Form Help". A note in this section says: "Please submit requests 3 weeks before the semester begins." On the left, it says "Showing 153 Courses" and lists several course entries with their titles, instructors, and due dates. At the bottom right, there are "Show all" and "X" buttons.

Course Title	Instructor	Term	Due Date
ACC 115 - Accounting Information Systems	Perkins, Clarence	Fall 2019 - Spring 2020	Aug 30, 2019
ANT 11 - Introduction to Anthropology	Self, Sayida	Fall 2019 - Spring 2020	Aug 26, 2019
ANT 11 - Introduction to Anthropology	Yilmaz	Fall 2019 - Spring 2020	Aug 22, 2019
ARB 111 - Beginning Arabic I	Multiple	Fall 2019 - Spring 2020	Aug 12, 2019
ARB 112 - Beginning Arabic II	All	Fall 2019 - Spring 2020	Aug 12, 2019
ART 12 - Introduction to Art History: Africa, the Americas, Asia, and the Middle East	Orturo, Andrea	Fall 2019 - Spring 2020	Aug 19, 2019

Inter-Library Loan & CLICS (Other CUNY) -

Requests made to get materials from other CUNY libraries and Inter-Library Loan requests via ILLiad can only be processed when the Library is open and staffed. Submit requests [here](#). We will only process requests for digital files at this time.

BlackBoard uploads/linking -

Professors: Scanned book chapters and article .pdfs can be uploaded to course BlackBoard sites. (Remember copyright: Put up one at a time; take the older one down before uploading the newest file.)

Professors: Article permalinks can be added to course syllabi. Go to the BCC_Library website and choose the “Articles/Databases” tab, then click on the grey “Search” button to see all databases. Search in a database to find articles. In the search results, click on an article title to display the “Permalink” option for the article. Copy and paste that Permalink URL into your syllabus.

The screenshot shows a web browser window with multiple tabs open. The active tab is for EBSCOhost, displaying a search result for 'AU miller AND TI technology AND TI gold'. The search bar contains the query. Below it, the title of the article is shown: 'Cross-Disciplinary Prospecting: Educational Technology Offers Up Gold for Library and Information Science Curricula [computer file]'. To the left, there's a sidebar with 'Related Information' and a link to 'Find Similar Results using SmartText Searching'. On the right, a 'Tools' sidebar lists options like Google Drive, Add to folder, Print, E-mail, Save, Cite, Export, Create Note, and Permalink. A red arrow points from the bottom right towards the 'Permalink' option.

Open Educational content -

Explore, find, and adopt Open Educational Resources (OER) via the [OER LibGuide](#).

BCC Library Archives collections -

Explore our digital collection and view our online exhibits and educational resources by visiting our CUNY Commons site at <https://bccarchives.commons.gc.cuny.edu/> as well as our Libguide at <http://bcc-cuny.libguides.com/archives>.

Circulation E-mail account -

For any problems with user accounts contact Circulation@bcc.cuny.edu

REFERENCE / CONSULTATIONS

24/7 Chat Reference Service -

Go to the BCC_Library website and choose the “Ask-A-Librarian” tab, then click on the blue “Live Chat” button.

Consultations -

For in-depth research assistance, fill out this [research appointment request form](#) or email your [subject librarian liaison](#).

Library Instruction -

If you would like to schedule a virtual Library Instruction session, librarians and class instructors can coordinate email libraryinstruction@bcc.cuny.edu. Instructors wishing a new research

assignment sheet for students, coordinate with the Library Liaison for your dept. The list of liaisons is [here](#).

Databases / Streaming Video -

Go to the BCC_Library website and choose the “Articles/Databases” tab, then click on the grey “Search” button. Click on any database name and then enter your Library barcode when prompted to search for articles.

In the “A-Z Databases” page, in the “database types” drop-down, select Streaming Videos” to see a short list of streaming video databases.

The screenshot shows a web browser window with the Bronx Community College Library's A-Z Databases page. At the top, there are dropdown menus for 'All Subjects' and 'All Database Types'. The 'All Database Types' dropdown is open, showing categories like E-Books, E-Journals, Newspapers, Primary Sources, and Reference. Below this, a section titled 'Popular Databases' says 'We haven't yet identified any Popular databases. Check back soon!' On the right, there's a section for 'New / Trial Databases' featuring 'AAS Historical Periodicals Collection' and 'Academic OneFile'. A blue box highlights the 'Streaming videos (12)' link under the 'Types' section. The URL in the address bar is bcc-cuny.libguides.com/az.php.

Research Guides (LibGuides) -

For accessing the pre-curated research subject guides, go to the BCC_Library website and choose the “Subject guides” tab, then click on the grey “Search” button. Professors can point at these from syllabi and BlackBoard course sites. Please pay special attention to the [COVID-19 LibGuide](#).

Reference Form & E-mail Address -

Submit your question using [this form](#), and don't forget to include a valid email address. You can also write reference@bcc.cuny.edu

TECHNOLOGY

Loaner Equipment -

The Library loaner equipment is now all loaned out. The equipment should not be returned until the Library re-opens. We will post here when the Library re-opens.

Library Technology questions -

If you have a question related to Library information technologies, submit your question to this e-mail address LibMedia@bcc.cuny.edu .