

Paralegal Studies
CERTIFICATE PROGRAM
Fall 2020-SPRING 2021

REMEDIAL SEQUENCE (if required)

ESL 1 (8) ▶▶ ESL 2 (6) ▶▶ ESL 3 (6) ▶▶ ENG 9 (4)

ENG 1 (4) ▶▶ ENG 2 (4)

RDL 1 (4) ▶▶ RDL 2 (6)

MTH 1 (4) ▶▶ MTH 5 (6)

GRADUATION REQUIREMENTS

GPA ≥ 2.0

¹Department Permission Required.

NOTE:

- Students who may transfer to a four-year college should consult an Advisor for possible replacement courses.
- The Paralegal Certificate is designed for advanced students who already have a minimum of 60 college credits **OR** a two-year degree.

<input type="checkbox"/> DAT 10	Computer Fundamentals and Applications	3
<input type="checkbox"/> LAW 17	Introduction to Paralegal Studies	3
<input type="checkbox"/> LAW 19	Introduction to Law Office Management and Computers	3
<input type="checkbox"/> LAW 41	Business Law	3
<input type="checkbox"/> LAW 47	Civil Procedure	3
<input type="checkbox"/> LAW 95	Legal Research and Writing	3
<input type="checkbox"/> LAW 96	Advanced Legal Research and Writing	3
Subtotal:		21

Select TWO from the following courses:

- LAW 52 Business Organizations
- LAW 62 Family Law
- LAW 65 Criminal Law and Procedures
- LAW 72 Real Property
- LAW 77 Immigration Law
- LAW 82 Insurance and Torts
- LAW 91 Landlord/Tenant Advocacy¹
- LAW 92 Estates, Trusts and Wills

6

Select ONE from the following courses:

- ACC 111 Principles of Accounting I
- BUS 111 Applications of Mathematics for Business
- TAX 11 Introduction to Taxation

4

3

3

Subtotal: 9-10

TOTAL: 30-31