

AGENDA

Bronx Community College Association Inc. Board and Budget Committee
February 13, 2020
1:00pm-2:00pm
Language Hall, room 17

- A. Call to Order
- B. Review and approval of agenda
- C. External Board Membership
- D. Review and approval minutes: 12/5/2019 & 10/17/2019
- E. Budget requests for fiscal year 2019-2020
 - 1. 2020 Graduation Awards Ceremony (GAC)
- F. Open Items
- G. New Items
- H. Adjournment

Bronx Community College Association, Inc.
Budget Committee Meeting
February 13, 2020
1:00pm-2:00pm
Language Hall, room 17

Attendees: David Taylor (chairperson), E. Hamil Douglas, Vanessa Ibarra, Amber Lake, Manny Lopez, Seth Offenbach, Diana Valenzuela

Guests: Gregory Rosenberg, Tiffany Dubon

Meeting called to Order at 1:04 PM.

Motion: (Diana Valenzuela) to approve meeting agenda.

Second: Manny Lopez

Motion carries by unanimous vote.

Two Independent Directors were appointed to the Board by the President as recommended by the Board Chairperson. Both Vanessa Ibarra and E. Hamil Douglas introduced themselves to the committee and discussed their background serving on boards, having fiscal and/or grant writing experience and related higher education experiences.

Motion: (Diana Valenzuela) to approve minutes of the 10.17.2019 and the 12.5.2019 meetings as provided.

Second: Manny Lopez

Motion carries by unanimous vote.

Manny Lopez submitted a budget request for the 2020 Graduation Awards Ceremony to honor graduates receiving high academic achievement and leadership awards:

- Refreshments - \$2689.77
- Honor Cords - \$1125
- Honor Medals - \$1950
- Certificate Jackets and Paper - \$735.11

Motion: (E. Hamil) to approve GAC budget request as presented.

Bronx Community College Association, Inc.
Budget Committee Meeting
February 13, 2020
1:00pm-2:00pm
Language Hall, room 17

Second: Amber Lake

Motion carries with one abstain (M. Lopez).

Motion: (Manny Lopez) To adjourn meeting.

Second: Amber Lake

Motion carries by unanimous vote.

Meeting concluded at 1:45 p.m.

Respectfully submitted,

Manny Lopez

Bronx Community College Association, Inc.
Association Board Meeting
February 13, 2020
1:00pm-2:00pm
Language Hall, room 17

Attendees: Christian Davilla, E. Hamil Douglas, Vanessa Ibarra, Amber Lake, Daniel Lazarus, Manny Lopez, Seth Offenbach, David Taylor, Diana Valenzuela

Guests: Gregory Rosenberg, Tiffany Dubon

Meeting called to Order by D. Taylor at 1:55 PM.

Motion: (Diana Valenzuela) to approve meeting agenda.

Second: Manny Lopez

Motion carries by unanimous vote.

Two Independent Directors were appointed to the Board by the President as recommended by the Board Chairperson. Both Vanessa Ibarra and E. Hamil Douglas introduced themselves to the committee and discussed their background serving on boards, having fiscal and/or grant writing experience and related higher education experiences.

Motion: (Diana Valenzuela) to approve minutes of the 10.17.2019 and the 12.5.2019 meetings as provided.

Motion carries by unanimous vote.

Motion: (Amber Lake) to approve Graduation Awards Ceremony budget request as presented.

- Refreshments - \$2689.77
- Honor Cords - \$1125
- Honor Medals - \$1950
- Certificate Jackets and Paper - \$735.11

Second: E. Hamil

Motion carries with one abstain (M. Lopez).

Motion: (Manny Lopez) To adjourn meeting.

Bronx Community College Association, Inc.
Association Board Meeting
February 13, 2020
1:00pm-2:00pm
Language Hall, room 17

Second: Amber Lake

Motion carries by unanimous vote.

Meeting concluded at 2:00 p.m.

Respectfully submitted,

Manny Lopez

DATE: December 16, 2019

QUOTE FOR PO#

Payable to:
OAK HALL INDUSTRIES
840 UNION STREET
SALEM, VIRGINIA 24153

SHIP TO:
Bronx Community College
Office of Student Life - RBSC Room 302
2155 UNIVERSITY AVENUE
BRONX, NY 10453

TEL. (540) 387-0000
FAX (540) 387-2034

P.O.# _____

Honor Medal Price quotation – Bronx Community College

QUANTITY	DESCRIPTION	PRICE PER UNIT	AMOUNT
300	HONOR Medal 2 Inch Medal 30 Inch Ribbon 	\$6.50	\$1950.00
		TOTAL	\$1950.00
	Plus Shipping		

Shipping FOB
TERMS: NET 30 DAYS

Please feel free to contact me if you have any questions or need any additional information.

Dave Handal
Regional Manager
NJ/NY/PA/DE

Office (973)942-9545
Cell (973)420-6594
dhandal@oakhalli.com

DATE: December 9, 2019

QUOTE FOR PO#

Payable to:
OAK HALL INDUSTRIES
840 UNION STREET
SALEM, VIRGINIA 24153

TEL. (540) 387-0000
FAX (540) 387-2034

SHIP TO:
Bronx Community College
Office of Student Life - RBSC Room 302
2155 UNIVERSITY AVENUE
BRONX, NY 10453

P.O.# _____

CORDS Price quotation -- Bronx Community College

QUANTITY	DESCRIPTION	PRICE PER UNIT	AMOUNT
300	Gold & Green Verigated Honor Cords Single Strand	\$3.75	\$1125.00
		TOTAL	\$1125.00
	Plus Shipping approx. \$18.00		

Please feel free to contact me if you have any questions or need any additional information.

Dave Handal
Regional Manager
NJ/NY/PA/DE

Office (973)942-9545
Cell (973)420-6594
dhandal@oakhalli.com





CATERING INVOICE

Purchase Order Number:

BCC Department: <u>Student Affairs</u>	Invoice # <u>05.052.19</u>
Contact Person: <u>Linda McKernan</u>	Catering Date: <u>5/29/2019</u>
Phone Number: <u>x5278</u>	Catering Time: _____
Email: <u>Linda.McKernan@bcc.cuny.edu</u>	Catering for # <u>200</u>
	Location: <u>CO-LL</u>
	Event: <u>GAC Spring 2019</u>

Order taken by: Stephanie Polo

DATE	Menu Item	Details	Quantity	Price	Extended Price
	CHICKEN TENDERS	feeds 15-20	6	\$ 85.00	\$ 510.00
	CHICKEN BARMESAN	feeds 15-20	6	\$ 95.00	\$ 570.00
	MASH POTATO	feeds 30	6	\$ 50.00	\$ 300.00
	ROASTED SEASONAL VEGETABLES	feeds 20-25	8	\$ 50.00	\$ 400.00
	PENNE VODKA	feeds 20-25	8	\$ 65.00	\$ 520.00
	GARDEN SALAD		8	\$ 29.99	\$ 239.92
	ICE TEA 1/2-GALLONS	serves 10-15; PLEASE PROVIDE ICE	10	\$ 11.99	\$ 119.90
	WATER 1/2 GALLONS	serves 10-15; PLEASE PROVIDE ICE	5	\$ 5.99	\$ 29.95
		PRICES ARE FOR FULL PANS			\$ -
				Total:	\$ 2,689.77

Approved by: _____
Date: _____

Remit Payments to: University Healthy Choice, Inc.
 Bronx Community College
 Roscoe C. Brown
 Student Center
 2155 University Avenue
 Bronx, NY 10453



Bronx Community College
of The City University of New York
2155 University Avenue
Bronx, New York 10453

December 1, 2019

To: Professor Daniel Lazarus

From: Irene R. Delgado, Ph.D. *IRD*
Chairperson, Bronx Community College (BCC) Association Inc.

Re: Memorandum of Appointment - Bronx Community College Association, Inc.

Please accept this memorandum as official notice of your appointment to the BCC Association Inc. Your term of service will be through June 30, 2020. Enclosed you will find a copy of the BCC Association Inc. bylaws for your information and reference.

I appreciate your willingness to serve as a board member on Bronx Community College Association, Inc.

Cc: Thomas Isekenegbe, President Bronx Community College
Irene R. Delgado, Chairperson for BCC Association Inc.
David Taylor, Treasurer for BCC Association Inc.
Howard Clampman, Chairperson for Business and Information Systems Department



Bronx Community College
of The City University of New York
2155 University Avenue
Bronx, New York 10453

February 7, 2020

To: Vanessa Ibarra

From: Irene R. Delgado, Ph.D. *IRD*
Chairperson, Bronx Community College (BCC) Association Inc.

Re: Memorandum of Appointment - Bronx Community College Association, Inc.

Please accept this memorandum as official notice of your appointment to the BCC Association Inc. Your term of service will be through June 30, 2021. Enclosed you will find a copy of the BCC Association Inc. bylaws for your information and reference.

I appreciate your willingness to serve as a board member on Bronx Community College Association, Inc.

Cc: Thomas Isekenegbe, President Bronx Community College
Irene R. Delgado, Chairperson for BCC Association Inc.
David Taylor, Treasurer for BCC Association Inc.
Manny Lopez, Secretary for BCC Association Inc.