DRAFT BRONX COMMUNITY COLLEGE - PERSONNEL AND BUDGET CALENDAR

Fall 2020

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| **DATE** | **REAPPOINTMENTS****EFFECTIVE 8/25/2021-8/24/2022****Tenure Effective 9/1/2021** | **LEAVE REQUESTS:****Full Year 8/25/2021 – 8/24/2022****Fall 2021 (8/25/2021 – 1/27/2022)****Spring 2022 (1/28/2022 – 6/30/2022)** | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Mon.****8/31/2020** | Candidates for reappointment (3rd – 5th for Lecturer), (2nd – 4th for Instructors), (2nd – 5th for CLT titles), (2nd – 7th for Assistant Professor, Associate Professor & Professor)must submit an updated brief, an updated CV & supporting documents to their department Chairpersons. |  |  |
| **Tues.** **9/8/2020** |  |  | **College P& B General Virtual Meeting****(Budget-Related Items)**9:00 am – 11:45 am |
| **Fri.****9/11/2020** | Department submits to OAA for candidates 2nd - 4th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include a signed FI, one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate |  |  |
| **Mon.****9/14/2020** | Department Chairperson sends Department P&B notices of recommendations for 2nd – 4th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor & Associate Professor to OAA by 12:00 noon |  |  |
| **Wed.****9/16/2020** |  |  | **College P& B General Virtual Meeting****(Tentative)**9:30 am – 12:30 pm |
| **Thurs.****9/17/2020** | Department P&B Committee completes actions on 2nd - 4th reappointments (except 2nd for Lecturer) for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |
| **Tues.****9/22/2020** |  |  | **College P&B Virtual Meeting**9:00 am – 11:45 am(7th Reappointment with Tenure Associate Professors) |
| **Fri.****9/25/2020** | Department P&B Committee completes actions on 5th - 7threappointments for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |

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| **Tues.****9/29/2020****(Follows a Monday Schedule)** |  |  | **College P&B Virtual Meeting**9:00 am – 11:45 am(7th Reappointment with Tenure Associate Professor) |
| **Wed.****9/30/2020** |  |  | **College P&B Virtual Meeting**10:30 am - 2:30 pm(7th Reappointment with Tenure Associate Professor & 7th Reappointment with Tenure Assistant Professor) |
| **Mon. 10/5/2020** | Department submits to OAA for candidates 5th - 7th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include a signed FI, one original copy of an updated brief & CV, annual evaluation, any other necessary supporting documents & the department personnel folder for the candidate |  |  |
| **Tues.****10/6/2020** |  |  | **College P&B Virtual Meeting**9:00 am – 11:45 am(7th Reappointment with Tenure Assistant Professor) |
| **Wed.****10/7/2020** | Department Chairperson sends Department P&B notices of recommendations for 5th - 7th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor to OAA by noon |  |  |
| **Fri. 10/9/2020** |  | Candidates requesting leaves (Fellowship, Reassignment, Leaves of Absence & Leaves without Pay) for **Fall 2021 or 2021-2022 academic year** must submit application, updated CV & supporting materials to Chairperson |  |

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| **Wed.****10/21/2020** |  |  | **College P&B Virtual Meeting**9:30 am - 2:30 pm(6th Reappointment Associate & Assistant Professor)**Academic Review Committee Virtual Meeting**3:00 pm – 5:00 pm Zoom Meeting |
| **Tues.****10/27/2020** |  |  | **College P&B Virtual Meeting**9:00 am – 11:45 am (5th Reappointment Associate & Assistant Professor) |
| **Thurs.****10/29/2020** |  | Department completes actions on leaves (Fellowship, Reassignment, Leaves of Absence, & Leaves without Pay) |  |
| **Fri.****10/30/2020** |  |  Department Chairperson notifies candidates & Secretary of College P&B of actions on leave requests. Department submits paperwork for leaves to OAA; \*Include an updated CV, a proposal, and the sabbatical application |  |
| **Tues. 11/3/2020** |  |  | **College P&B Virtual Meeting**9:00 am – 11:45 am (5th Reappointment Lecturer CCE & CLT (Tenure))Personal Appearances |
| **Wed.****11/4/2020** |  |  | **Academic Review Committee Virtual Meeting**3:00 pm – 5:00 pm Zoom Meeting |
| **Tues.****11/10/2020** |  |  | **College P&B Virtual Meeting**  **9:00 am – 11:45 am** (4th Reappointment Assistant Professor) |
| **Wed.****11/11/2020** |  |  | **College P&B Virtual Meeting**9:30 am - 2:30 pm(4th Reappointment Assistant Professor, Instructors, Lecturers, CLT)  |
| **Tues.****11/17/2020** |  |  | **College P&B Virtual Meeting**  **9:00 am – 11:45 am**(3rd Reappointment Assistant Professor and CLT and 2nd Reappointment Assistant Professor, CLT & Lecturer) |
| **Wed.****11/18/2020** |  |  | **Academic Review Committee Virtual Meeting****3 – 5 pm**Reviewing actions and reappointments |
| **Mon.****11/23/2020** |  |  | **Academic Review Committee Virtual Meeting****3 – 5 pm**Reviewing actions and reappointments |
| **Tues.****11/24/2020** |  |  | **College P&B Virtual Meeting** **(Tentative)****9:00 am – 11:45 am****Academic Review Committee Virtual Meeting****4 – 5 pm**If needed to review actions and reappointments |