

**BCC Auxiliary Enterprises Corporation**  
**Thursday, December 5, 2019**  
**Language Hall, President’s Conference Room**

The meeting was called to order at 12:05 p.m. and was adjourned at 12:34 p.m.

**MEMBER ATTENDEES:** President Thomas Isekenegbe, Chair; Grisselle Nadal, Secretary; Assistant Vice President David Taylor, Treasurer; Ryan McCarthy, Athletics Director; Legal Legislator Jazmin Caldwell; SGA Senator Jeffrey Ewell; SGA Senator Christian Davila; SGA Senator Kathryn Arias-Kalinowski; Faculty member Neil Hwang and Michael Williams, external member.

**GUESTS** Dr. Debra Gonsler, Gregory Rosenberg, Clifford Marshall II and Eugene Adams.

**ABSENT:** Katherine McGuire, external member (excused); Treasurer Diana Valenzuela; Faculty member Sharmila Mukherjee.

President Thomas Isekenegbe, AEC Chair, called the meeting to order at 12:12 pm and extended greetings. The minutes of the AEC meeting of December 5, 2019 were emailed to all members prior to the meeting for review. Chair Isekenegbe requested a motion to vote on approval of the minutes. The motion was so moved by Treasurer David Taylor, seconded by Kathy McGuire and passed unanimously.

President Isekenegbe explained the Auxiliary audit process and Treasurer David Taylor explained the duties of the AEC Audit Committee Members. Treasurer Taylor noted that EFPR Group LLP Certified Public Accountant Auditors found no outstanding issues. Treasurer Taylor advised that the AEC Audit Committee met via telephone conference. Treasurer David Taylor, external members Kathy McGuire and Michael Williams were in attendance. Student member Kathryn Arias-Kalinowski did not participate in the meeting. The Audit documents was emailed to AEC Audit Committee members in December as well as in January for review prior to their meeting. The AEC Audit Committee members in attendance via telephone conference on February 11<sup>th</sup>, 2020 which began at 2:25 pm reviewed the Audit documents conducted by EFPR Group LLP Certified Public Accountants and approved the financial documents unanimously.

There was a question about Audit internal controls. President Thomas Isekenegbe, Treasurer David Taylor and Gregory Rosenberg, Finance specialist, explained Bronx CC internal control procedures. A copy of the “Letter of Engagement” from Auditors was requested. Secretary Grisselle Nadal advised that she would attempt once again to get a copy of that document to members from CUNY as BCC Business Office did not have a copy, and provide it to members at the next Auxiliary meeting. Chair Isekenegbe advised that if there were no other issues, he would ask for a motion to approve the Audit report. AEC attendees expressed no other issues and so the motion was so moved by David Taylor and seconded by Michael Williams and passed unanimously.

There was a question about the advertisement for the Kwanza event that took place in December. Secretary Grisselle Nadal advised that she would ask Clifford Marshall about what advertising took place on campus for this event.

**ADJOURNMENT:**

Chair Isekenegbe moved to adjourn the meeting, it was so moved by Kathy McGuire, seconded by Ryan McCarthy and unanimously approved.

Minutes submitted by Grisselle Nadal