I. Call to Order: 12:10 PM by Franklin Moore.

II. Approval of Agenda
   a. A discussion item was added to the agenda regarding a proposal that would allow all members of the Committee on Community Events to become voting members.
   b. The agenda (with the added item) was approved unanimously.

III. Approval of the Minutes
   a. The minutes from October 6, 2020 (with amendments) were approved unanimously.

IV. Action Items
   a. Proposed Amendment to Rules of Procedure – presented by Franklin Moore during the previous meeting.
      i. The proposed amendment was reviewed and discussed.
      ii. A formal motion to approve the item was made and seconded.
      iii. The motion to approve the item passed with one abstention, 6-0-1. The item will be sent to the senate.
      i. The subcommittee attended a shared governance webinar by the American Association of University Professors (AAUP).
      ii. The subcommittee plans to meet next Tuesday, 11/10/20, at 1:00 pm to begin drafting the language.

V. Discussion Items (First Presentations)
      i. In the governance plan there are 54 times the word “elect” is used, but only 7 times when the word “appoint” is used.
      ii. Out of the 7 instances where “appoint” is used, only 4 of the instances present an issue. The other 3 instances have a rationale (e.g. when the Board of Trustees appoints certain positions).
      iii. This proposal aims to standardize the language and change the word “appoint” to “elect” in the 4 instances that involve the functions of the Executive Senate Committee.
      iv. This item will be actionable at the next meeting.
   b. Proposal to make all members of the Committee on Community Events voting members – presented by Grisel Acosta.
      i. The purpose of this proposal is to ensure that all members of the committee can vote during committee meetings. Dr. Acosta explained that since the Committee
on Community Events has a small membership it is hard to meet the quorum at each meeting.

ii. Currently, the Director of Administrative Services serves without vote (the governance plan states that this member “shall serve without vote”). Dr. Acosta is proposing that this phrase be removed.

iii. The issue of changing the governance plan as a result of members not showing up to meetings was discussed. Particularly it was debated whether this is a valid reason to change the governance plan.

iv. This item will come back at the next meeting.

VI. New Business

a. There is proposal to establish a committee on Budget and Financial Planning as a Standing Committee of the Senate. Peter Kolozi will be invited to the next meeting to discuss this motion.

b. The amendment regarding the vacancies of chairs did not pass in the senate during the spring 2020 semester. This item will need to be addressed again.

VII. Adjournment: The meeting was adjourned at 1:28pm.

Respectfully Submitted,

Goldie Sherr