

## Presidential Grant Process

After the Presidential Grant applications are received, they are redacted and sent to the Committee on Instruction and Professional Development (CIPD) for review. The CIPD is a standing committee of the faculty Senate which has historically been charged with advising the President regarding Presidential Grants. They produce rankings and a report to BCC's President. The President then makes decisions using his discretion. The below details this process.

1. Redacted Presidential Grant proposals are emailed to the CIPD chair by the BCC President's Office with a proviso that they are kept confidential and that the review process is quick and efficient.
2. CIPD members review and rank the grant proposals using CIPD's evaluation rubric, which is provided to all Presidential grant writers. This rubric has been worked on and agreed upon by committee vote and accepted by BCC's President.
3. CIPD members cannot score submissions with which they are involved.
4. CIPD meets to discuss the rankings and votes upon the recommendations to be made and reported to the President.
5. The finalized CIPD report is compiled by the CIPD Chair based on committee discussion and agreement. The report is then emailed to the BCC President's Office by the date required.
6. The President decides who will get a Presidential Grant. The decision-making process is not shared with the CIPD.
7. The BCC President's Office forwards a list of the awardees to CIPD so that they may be contacted in the following year to present their work/research findings at Faculty Day.
8. The review of all abstracts and proposals submitted for Faculty Day is also subject to rigorous review using a rubric and a theme that we disseminate in the Call for Papers.

**\*All Presidential Grant applicants are notified of the final funding decision via email at the beginning of the Spring semester by the Office of the President.**