BRONX COMMUNITY COLLEGE - PERSONNEL AND BUDGET CALENDAR

Fall 2021

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| **DATE** | **REAPPOINTMENTS**  **EFFECTIVE 8/25/2022-8/24/2023**  **Tenure Effective 9/1/2022**  **CCE Effective 8/24/2022** | **LEAVE REQUESTS:**  **Full Year 8/25/2022 – 8/24/2023**  **Fall 2022 (8/25/2022 – 1/24/2023)**  **Spring 2023 (1/25/2023 – 6/30/2023)** | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Tues.**  **8/31/2021** | Candidates for reappointment (3rd – 5th for Lecturer), (2nd – 4th for Instructors), (2nd – 5th for CLT titles), (2nd – 7th for Assistant Professor, Associate Professor & Professor)  must submit (electronically) an updated brief, an updated CV & supporting documents to their department Chairpersons. |  |  |
| **Fri.**  **9/17/2021** | Department P&B Committee completes actions on 5th - 7th  reappointments for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |
| **Mon.**  **9/20/2021** | Department submits to OAA for candidates 5th - 7th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Tues.**  **9/21/2021** |  |  | **College P& B General Meeting**  9:30 am – 11:45 am |
| **Tues.**  **9/21/2021** | Department Chairperson sends Department P&B notices of recommendations for 5th - 7th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor to OAA electronically by COB |  |  |
| **Fri.**  **10/1/2021** | Department P&B Committee completes actions on 2nd - 4th  reappointments (except 2nd for Lecturer) for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |

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| **Tues.**  **10/5/2021** |  |  | **College P&B Meeting**  9:30 am – 11:45 pm  (7th Reappointment/Tenure Associate Professor) |
| **Fri.**  **10/8/2021** | Department submits to OAA for candidates 2nd - 4th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Wed. 10/13/2021** | Department Chairperson sends Department P&B notices of recommendations for 2nd – 4th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor & Associate Professor to OAA  electronically by COB |  | **College P&B Meeting**  9:30 am - 2:30 pm  (7th Reappointment /Tenure Associate & Assistant Professor) |
| **Fri.**  **10/15/2021** |  | Candidates requesting leaves (Fellowship, Reassignment, Leaves of Absence & Leaves without Pay) for **Fall 2022 or 2022-2023 academic year** must submit application, updated CV & supporting materials to Chairperson (scanned) |  |
| **Tues.**  **10/19/2021** |  |  | **College P&B Meeting**  9:30 am – 11:45 am  (6th Reappointment Associate & Assistant Professor) |
| **Wed.**  **10/20/2021** |  | Department completes actions on leaves (Fellowship, Reassignment, Leaves of Absence, & Leaves without Pay) | **College P&B Meeting**  10:35 am - 2:30 pm  (5th Reappointment Associate & Assistant Professor and 5th Reappointment Instructor & Lecturer (CCE)) |

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| **Fri.**  **10/29/2021** |  | Department Chairperson notifies candidates & Secretary of College P&B of actions on leave requests.  Department submits paperwork for leaves to OAA; \*Include one original copy of an updated brief & CV, annual evaluation, any other necessary supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |
| **Wed.**  **11/3/2021** |  |  | **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Wed.**  **11/10/2021** |  |  | **College P&B Meeting**  **9:30 am – 1:45 pm**  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Tues.**  **11/16/2021** |  |  | **College P&B Meeting**  9:30 am – 11:45 am |
| **Wed.**  **11/24/2021** |  |  | **College P&B Meeting**  **9:30 am – 2:30 pm**  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Tues.**  **11/30/2021** |  |  | **College P&B Meeting**  **9:30 am – 11:45 am**  **(Fellowship Leaves)** |
| **Tues.**  **12/14/2021** |  |  | **College P&B Meeting**  **(Tentative)**  **9:30 am – 11:45 am** |