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|  **Date** | **Reappointments** **(Effective 8/25/2022- 8/24/2023)** | **Promotions** **(Effective 8/25/2022)** | **Leave Requests:****Full Year (8/25/2022 – 8/24/2023)****Fall 2022 (8/25/2022 – 1/24/2023)****Spring 2023 (1/25/2022 – 6/30/2023)****Fall 2023 (8/25/2023 – 1/24/2024)** | **College-wide Personnel & Budget Meetings** |
| **Tues. 2/1/2022** | Candidates for reappointment 1st and 2nd reappointments Lec., 1st reappointments Instructor, Asst. Prof., CLT & Sr. CLT. **Candidates must submit updated briefs, CVs & other support material to Dept. Chairpersons.** |  |  |  |
| **Wed.****2/9/2022** | Department P&B Committee completes actions on 1st and 2nd reappointments Lec., 1st reappointments Instructor, Asst. Prof., CLT & Sr. CLT. Department P&B Committee notifies candidates **Recommendations sent electronically to OAA by noon** | Candidates applying for promotion from Asst. Prof. to Assoc. Prof., Senior CLT to Chief CLT, CLT to Senior CLT. **Must submit an application for promotion, an updated brief, CV, and other supporting materials to Chairperson.** | Candidates applying for Leaves Fellowship, Reassignment & Leaves of Absence for Fall 2022 and after must**Submit application & updated CV’s & other supporting materials to Chairperson.** |  |
| **Wed.****2/16/2022** | For candidates for 1st and 2nd reappointment Lec., 1st reappointments Instructor, Asst. Prof., CLT & Sr. CLT., Department submits the following to OAA: **An electronic copy of an updated brief, CV, Annual Evaluation, and other supporting documents, along with the Department Personnel folder for the candidate.** |  |  | **College P & B General Meeting**10:00 am – 12:00 pmZoom Meeting |
| **Wed.****2/23/2022** |  |  |  | **College P&B Meeting**10:00 am -2:30 pm*Zoom Meeting**Actions on 1st and 2nd reappointments Lec., 1st reappointments Instructor, Asst. Prof., CLT & Sr. CLT.***Academic Review Committee** *Meets at 3 pm**(***Tentative)** |
| **Date** | **Reappointments** **(Effective 8/25/2022- 8/24/2023)** | **Promotions** **(Effective 8/25/2022)** | **Leave Requests:****Full Year (8/25/2022 – 8/24/2023)****Fall 2022 (8/25/2022 – 1/24/2023)****Spring 2023 (1/25/2022 – 6/30/2023)****Fall 2023 (8/25/2023 – 1/24/2024)** | **College-wide Personnel & Budget Meetings** |
| **Tues.****3/1/2022** | College P&B Secretary sends notices of recommendation of the College P&B Committee to candidates for 1st and 2nd reappointment Lec., 1st reappointments Instructor, Asst. Prof., CLT & Sr. CLT. |  |  |  |
| **Wed.****3/2/2022** |  | Department P&B Committee completes actions on Asst. Prof. to Assoc. Prof., Senior CLT to Chief CLT, CLT to Senior CLT and notifies candidates.Department sends notices to OAA by noon.For Promotions from Asst. Prof. to Assoc. Prof., Senior CLT to Chief CLT, and CLT to Senior CLT, Department submits the following to OAA: **An electronic copy of an updated brief, CV, Annual Evaluation, and other supporting documents, along with the Department Personnel folder for the candidate.** | Department P&B Committee completes actions on Leaves including Fellowship, Reassignment, & Leaves of Absence, and notifies candidates.Department sends notices to OAA by noonFor Fellowship Leaves, Reassignment Leaves, & Leaves of Absence, Department submits the following to OAA:**An application with detailed proposal, an electronic copy of an updated brief, CV and other supporting documents, along with the Department Personnel folder for the candidate.** |  |
| **Fri.****3/11/2022** |  | Notifications of candidate’s request for promotion from Assoc. Prof. to Professor are due in the offices of the President & College P&B Secretary. **(3 letters of recommendation must be mailed directly to President.)** |  |  |
| **Wed.****3/16/2022** |  |  |  | **College P&B Meeting** 10:00 am - 2:30 pm*Zoom Meeting**Promotions (except from Assoc. to Full) & Leaves* |
| **Mon.****3/21/2022** |  | **CANDIDATES** submit the following directly to OAA for Promotions from Assoc. Prof. to Full Prof.:**An electronic copy of an updated brief, CV, Annual Evaluation, and other supporting documents, along with the Department Personnel folder for the candidate. (3 letters of recommendation must be mailed directly to President.)** |  |  |
| **Date** | **Reappointments** **(Effective 8/25/2022- 8/24/2023)** | **Promotions** **(Effective 8/25/2022)** | **Leave Requests:****Full Year (8/25/2022 – 8/24/2023)****Fall 2022 (8/25/2022 – 1/24/2023)****Spring 2023 (1/25/2022 – 6/30/2023)****Fall 2023 (8/25/2023 – 1/24/2024)** | **College-wide Personnel & Budget Meetings** |
| **Wed.****3/23/2022** |  |  |  | **College P&B Meeting**10:00 am - 2:30 pm*Zoom Meeting**Promotions (except from Assoc. to Full) & Leaves***Academic Review Committee** *Meets at 3:00 pm* |
| **Mon.****3/28/2022** |  | By this date, President expects to sends letters to candidates on 1st Reappointments (due contractually by 4/1/2022). | **President expects to send letters for all Reappointments Actions heard in SP 22** |  |
| **Wed.****3/30/2022** |  |  |  | **College P&B Meeting**1:00 pm – 3:00 pmZoom MeetingPromotions from Assoc. to Full Professor**Academic Review Committee (Tenattive)**Meets at 3:00 pm |
| **Wed.****4/27/2022** |  |  |  | **College P&B Meeting**10:00 am – 2:30 pmZoom MeetingPromotions from Assoc. to Full Professor**Academic Review Committee**Meets at 3:00 pm |
| **Mon.****5/2/2022** | . | College P&B Secretary sends notices of recommendation of the College P&B Committee to candidates for Promotion and Leaves. |  |  |
| **Wed.****5/4/2022** |  | By this date, President expects to sends letters to candidates on Fellowship Leaves & Promotions. | **By this date, President expects to send letters to candidates for Fellowship Leaves and Promotions.** |  |
| **Wed.****5/18/2022** |  |  |  | **College P&B General Meeting**10:00 am – 12:00 pmZoom Meeting |