



Financial Aid Office  
Colston Hall, Room 504  
P: 718.289.5700

Bronx Community College  
Of The City University of New York  
2155 University Avenue  
Bronx, New York 10453

## 2022-2023 ADDITIONAL DIRECT LOAN REQUEST FORM

EMPLID #: \_\_\_\_\_

Last Name: \_\_\_\_\_ MI: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Requests to reduce or adjust Federal Direct student loans must be made within 14 days of the first disbursement of the loan and require approval from Financial Aid Office. All requests for reduction or cancellation of Federal Direct Loan (s) must be in writing and signed by the borrower. All students must be registered for at least 6 credits per semester. **Students that are borrowing a one-semester loan and are graduating at the end of the semester, the loan will be prorated based on their registration.**

### TYPE OF LOAN REQUEST

Federal Direct Subsidized Loan  Federal Direct Unsubsidized Loan  Federal PLUS Loan

### LOAN REQUEST (INCLUDE LOAN AMOUNT OR 'MAXIMUM')

Please indicate the number of credits you are currently enrolled in and plan to enroll in for the next semester if you desire a two semester loan.

Summer: \_\_\_\_\_ Fall: \_\_\_\_\_ Spring: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ (MM/YYYY)

Summer Only \$ \_\_\_\_\_  Fall Only \$ \_\_\_\_\_

Fall/Spring \$ \_\_\_\_\_  Spring Only \$ \_\_\_\_\_

I am requesting a REDUCTION of my Federal Direct Loan from \$ \_\_\_\_\_ to \$ \_\_\_\_\_ for the following loan period.

Summer 2022 Only  Fall 2022 Only  Fall/Spring 2022-2023  Spring 2023 Only

I am requesting a TOTAL CANCELLATION of my Federal Direct Loan(s) for the following loan period.

Summer 2022 Only  Fall 2022 Only  Fall/Spring 2022-2023  Spring 2023 Only

**Applicant Certification:** My signature below certifies that I understand once the Financial Aid Office makes this adjustment it is final. If I should need an additional loan, I will have to submit a new Loan Request Form two weeks before the end of the semester.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_