BRONX COMMUNITY COLLEGE - PERSONNEL AND BUDGET CALENDAR

Fall 2022

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| **DATE** | **REAPPOINTMENTS**  **EFFECTIVE 8/25/2023 - 8/27/2024**  **Tenure Effective 9/1/2023**  **CCE Effective 8/25/2023** | **LEAVE REQUESTS:**  **Full Year 8/25/2023 – 8/27/2024**  **Fall 2023 (8/25/2023– 1/24/2024)**  **Spring 2024 (1/25/2024 – 6/30/2024)** | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Tues.**  **8/30/2022** | Candidates for reappointment (3rd – 5th for Lecturer), (2nd – 4th for Instructors), (2nd – 5th for CLT titles), (2nd – 7th for Assistant Professor, Associate Professor & Professor)  must submit (electronically) an updated brief, an updated CV & supporting documents to their department Chairpersons. |  |  |
| **Wed.**  **9/7/2022** |  |  | **College P & B General Meeting**  **10:00 am – 12:00 pm** |
| **Fri.**  **9/16/22** | Department P&B Committee completes actions on 5th - 7th  reappointments for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |
| **Tues.**  **9/20/2022** | Department submits to OAA for candidates’ 5th - 7th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Wed.**  **9/21/2022** | Department Chairperson sends Department P&B notices of recommendations for 5th - 7th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor to OAA electronically by COB |  |  |
| **Fri.**  **10/7/2022** | Department P&B Committee completes actions on 2nd - 4th  reappointments (except 2nd for Lecturer) for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  | **College P & B Meeting**  **10:00 am – 2:00 pm**  *5th Reappointment Assistant Professor (5) & 5th Reappointment CLT (Tenure)(2) & 6th Reappointment Associate Professor (2)* |

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| **Fri.**  **10/14/2022** | Department submits to OAA for candidate’s 2nd - 4th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Fri.**  **10/21/2022** |  |  | **College P&B Meeting**  9:30 am – 12:30 pm  *6th Reappointment Assistant Professor (10)*  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Wed. 10/26/2022** | Department Chairperson sends Department P&B notices of recommendations for 2nd – 4th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor & Associate Professor to OAA  electronically by COB |  |  |
| **Fri.**  **10/28/2022** |  | Candidates requesting leaves (Fellowship, Reassignment, Leaves of Absence & Leaves without Pay) for **Spring 2023 or 2023-2024 academic year** must submit application, updated CV & supporting materials to Chairperson (scanned) |  |
| **Wed.**  **11/2/2022** |  |  | **College P&B Meeting**  10:00 am – 2:00 pm  *6th Reappointment Assistant Professor Continued & 4th Reappointment Associate Professor (1) & Assistant Professor (4), Lecturer (1) and CLT (1)*  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Fri.**  **11/4/2022** |  | Department completes actions on leaves (Fellowship, Reassignment, Leaves of Absence, & Leaves without Pay)  Department submits paperwork for leaves to OAA.  \*Include one original copy of an updated brief & CV, annual evaluation, any other necessary supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |

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| **Fri.**  **11/18/2022** |  | Department Chairperson notifies candidates & Secretary of College P&B of actions on leave requests. | **College P&B Meeting**  9:30 am - 12:30 pm  *3rd Reappointment Assistant Professor (3) & 2nd Reappointment Assistant Professor (3)*  *7th Reappointment w/Tenure Assistant Professor (2)*  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Wed.**  **11/30/2022** |  |  | **College P & B Meeting**  **10:00 am – 2:00 pm**  *7th Reappointment w/Tenure Associate Professor (4)*  *& Fellowship Leave Requests*  **Academic Review Committee Meeting**  Reviewing actions and reappointments |
| **Fri.**  **12/2/2022** |  | ; |  |
| **Wed.**  **12/7/2022** |  |  | **College P & B General Meeting**  **10:00 am – 12:00 pm** |