

BCC Association Inc.
Budget and Board Committee Meetings
Meeting held via Zoom
April 22, 2022

Attendees: David Taylor (Budget Committee chairperson), Manny Lopez, Jeithy Ofosu Mensah, Bernice Agyeiwaaa, Kellis Rickards, Ekinadose Elizabeth Asemota, Elena Robin, Hawa Dukuray, Seth Offenbach, Irene R. Delgado, Daniel Lazarus

Excused: Hamil Douglas, Vanessa Ibarra

Budget Committee Meeting called to order by David Taylor at 3:00PM.

Motion: (M. Lopez) to approve the 4/22/2022 meeting agenda

Second: (D. Taylor)

Motion carries by unanimous vote.

Motion: (E.Elizabeth Asemota) Review and approval of 3/18/2022 meeting minutes.

Second: (M.Lopez)

Motion carries by unanimous vote.

The commencement and graduation awards ceremony budget request was proposed by M. Lopez as detailed below:

62nd Commencement Budget Request

Expense	Quantity	Cost (Each)\$	Price \$	Totals \$
SENIOR AFFAIRS				
Ohio Field				
Permits (StudioFED Architects)	1		\$ 4,950.00	\$ 4,950.00
SENIOR AFFAIRS				
Jostens				
Invoices for printing of degrees		\$ 4,207.16		
BLKT Printing of Diplomas, Duplicates, Mailers		\$ 9,261.80		\$ 13,468.96
SENIOR AFFAIRS				
Herff Jones				
Diploma Covers	500	\$ 6.40	\$ 3,200.00	
Shipping	1		\$ 1,375.00	\$ 4,575.00
SENIOR AFFAIRS				
Oak Hall				
Honor Cords (Green & Gold)	200	\$ 4.20	\$ 840.00	
Honor Medals	200	\$ 6.50	\$ 1,950.00	
Shipping	1		\$ 200.00	\$ 2,990.00
SENIOR AFFAIRS				
Tremont Offset Inc.				
A7 Matching Envelope	3000		\$ 560.00	
Commencement Program - 4/4	5000		\$ 7,900.00	
Commencement Invitations - Option B - 1/0	5000		\$ 740.00	
Honors Convocation Program Stock			\$ 800.00	\$ 10,000.00
SENIOR AFFAIRS				
Fence Covers				
	10	\$ 130.00	\$ 1,300.00	

Shipping	1		\$	200.00		
						\$ 1,500.00

SENIOR AFFAIRS (available ~\$37,413) Encumbered **\$ 37,483.96**

SENIOR AFFAIRS Total Outstanding Request \$ (70.96)

COLLEGE PURPOSE FUND

A Floating Affair

Balloon Spiral Arch green, gold and white	2	\$	412.50	\$	800.00	
Pom Poles	30	\$	130.00	\$	3,900.00	
Set up and Delivery	1			\$	500.00	
Tear down	1			\$	300.00	
						\$ 5,500.00

COLLEGE PURPOSE FUND

Paper Direct

Traditional Green Cert #28 S (CT-100/box)	2	\$	31.99	\$	63.98	
Excellence GRN CERT JCKT (CT-10/box)	10	\$	34.99	\$	349.99	
Shipping	1			\$	40.03	
						\$ 454.00

COLLEGE PURPOSE FUND

Columbia Florists

All Round Podium Arrangments (Honors)	2	\$	75.00	\$	150.00	
Delivery Charge	1			\$	21.00	
One Sided Podium Arrangement	1			\$	75.00	
Yellow Mum Plants wrapped in gold foil	30	\$	15.00	\$	450.00	
White Mum Plants wrapped in gold foil	30	\$	15.00	\$	450.00	
Delivery Charge	1			\$	21.00	
						\$ 1,167.00

COLLEGE PURPOSE FUND

Kenmar Shirts

Harriton 5.6oz Easy Blend Sunray Yellow Polo	20-S, 30-M, 45-L, 20-XL	\$	13.10	\$	1,506.50	
Harriton 5.6oz Easy Blend Sunray Yellow Polo	10- 2XL	\$	16.60	\$	166.00	
Set up & Shipping				\$	60.00	
						\$ 1,732.50

COLLEGE PURPOSE FUND

Awe-Huh Creative Services, LLC

Engraved Keychains w bag/box Included	2000	\$	2.05	\$	4,100.00	
SET-UP	1			\$	50.00	
Shipping	1			\$	395.00	\$ 4,545.00
						\$ 2,445.00
Graduation Cap Hand Fans	5000	\$	0.40	\$	2,000.00	
SET-UP	1			\$	50.00	
Shipping	1			\$	395.00	
						\$ 6,990.00

COLLEGE PURPOSE FUND

American Sign Language Learning Center

Interpreters (two)	5 hrs	\$	89.00	\$	890.00	\$ 890.00
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COLLEGE PURPOSE FUND

COLLEGE PURPOSE FUND

Live Stream Support Videography of Commemorative

\$ 5,500.00

COLLEGE PURPOSE FUND

Ben & Jerry's

BBQ Graduation Rehearsal Single Scoops	400	\$	4.25	\$	1,700.00	
Scoop Truck				\$	350.00	
Gratuity				\$	300.00	
						\$ 2,350.00

COLLEGE PURPOSE FUND

Water Bottles	4000	\$ 1.00	\$ 4,000.00	\$ 4000.00
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Motion: (E.Elizabeth Asemota) Approve commencement and graduation awards ceremony budget request for 2022 as presented.

Second: (J. Ofosu Mensah)

Motion carries by unanimous vote.

Motion: (M.Lopez) Motion to Adjourn Budget committee meeting.

Second: (J. Ofosu Mensah)

Motion carries by unanimous vote.

Budget committee concluded at 3:39pm.

Board Meeting called to order by Irene R. Delgado at 3:30PM.

Motion: (H. Dukuray) to approve the 4/22/2022 meeting agenda

Second: (M. Lopez)

Motion carries by unanimous vote.

Motion: (D. Taylor) Review and approval of 3/18/2022 meeting minutes.

Second: (S. Offenbach)

Motion carries by unanimous vote.

Motion: (S. Dukuray) Approve the commencement 2022 and graduation awards ceremony budget request as presented.

Second: (E. E. Asemota)

Motion carries by unanimous vote.

Motion: (M.Lopez) To adjourn the meeting of the Board of Directors.

Second: (E. E. Asemota)

Motion carries by unanimous vote.

Meeting concluded at 3.51pm.

Respectfully submitted

Manny Lopez

Recorder