

Bronx Community College
Auxiliary Enterprises Corporation (AEC) Meeting
Thursday, March 9, 2023
12 pm – 1 pm
Language LH 17, President's Conference Room

Attendees: Assistant Vice President David Taylor, Treasurer; Grisselle Nadal, Secretary; Faculty member Thomas D'Arrigo; Michael Williams, External Member; Rubi Larancuent, SGA Treasurer; Aryanna Chiraunjilal, SGA Senator; Trai Williams, SGA Legal Legislator

Excused: President Thomas Isekenegbe, Chair;

Absent: Paramita Sen, Katherine McGuire, External Member; Sierra Moncayo, SGA President;

Guests: Mary Velez; Gene Adams; Alex Luma; Gregory Rosenberg

The Auxiliary Enterprise Corporation (AEC) Board Meeting was called to order at 12:16 pm.

Treasurer David Taylor called the meeting to order and Chaired the meeting on behalf of the President and in his absence. Treasurer Taylor welcomed the new faculty member of Auxiliary Ent. Corp., Professor Thomas D'Arrigo of the Business & Information Systems Department. Professor Thomas D'Arrigo replaced Professor Neil Hwang as a faculty AEC Board Member.

Mary Velez from the Office of Student Development presented on behalf of Manny Lopez, Associate Dean for Student Development on a request for funds from Auxiliary Ent. Corp. to cover costs associated with commencement in the amount of \$37,500. Out of the \$37,500, \$20,500 would cover the following: \$5,000 for refreshments for the Graduation Ceremony, \$2,500 for the Volunteer Breakfast, \$1000 for the Dignitary Breakfast, \$6,000 for the Graduation Rehearsal Breakfast and the Ben & Jerry's truck and \$4,000 for bottled water. \$4,000 would fund Honorariums for the TV Streaming Crew from the Communication, Arts & Sciences Department led by Professor Jeffrey Wisotsky, \$5,000 to secure permits needed for commencement and \$10,000 for printing of commencement programs and invites. There was a discussion of possibly using a digital option and/or a QR code for the commencement program. Treasurer Taylor asked for a motion to approve the request in the total amount of \$37,500 for commencement. The motion was so moved by Michael Williams, seconded by Thomas D'Arrigo and unanimously approved.

Gene Adams, Director of Collaborative Programs, presented a request for funds to take students on two trips. The first trip he presented involved taking 100 students and 8 chaperones to visit the National Museum of African American History and Culture on Saturday, April 1st, 2023. Two buses will be needed to transport the students and chaperones and each bus costs \$2,820 for a total of \$5,640. Mr. Adams' second request for funds in the total amount of \$4,230.45 is to take students to visit a Historically Black College & University (HBCU). The trip participants will visit Morgan State University and Coppin State University, both located in Baltimore Maryland on Friday, April 21st, 2023. The transportation cost for 50 students and 5 chaperones will be \$3,150 and the cost of a meal at Golden Corral restaurant for the group is \$1,080.45. The CUNY All Fund Expense Matrix was emailed to Board Members prior to today's meeting. Discussion ensued that some of the requests according to the CUNY Expense Matrix cannot be funded by Auxiliary, however, Auxiliary surplus funds may be used. Treasurer Taylor advised that the Business Office will be reviewing in detail the requests for funds and how they can be funded.

Treasurer Taylor advised that at the next Senate Subcommittee on Facilities & Planning meeting they would be reviewing recommendations on increasing the parking decal price. A sliding scale price was suggested. Treasurer Taylor advised that one of the suggestions was to increase the price for College Administrators who have a designated parking spot. Treasurer Taylor advised that there was a Student Town Hall last week to hear student concerns. He advised that he met with CEO & Business Manager of A La Carte. He advised that there are about 4 or 5 pieces of equipment that should be operational but are not and it is impacting A La Carte's ability to produce. He talked about the Fume Hood System – Suppression System that is non operational and is important because it could eradicate a fire if one were to occur. There is also a refrigerator and a steam table that is used for grilling and keeps food warm that is non-operational.

The Financial Report was tabled until next meeting because Treasurer Taylor is waiting on the Business Office to provide him with an update. Treasurer Taylor asked for a motion to adjourn. The motion was so moved by Michael Williams, seconded by Thomas D'Arrigo and unanimously approved. AEC meeting ended at 1:03 pm.

Submitted by Grisselle Nadal, Secretary

**An emergency electronic vote occurred via email on Friday, March 31st approving a Request for Funds from Professor Jeffrey Wisotsky in the amount of \$11,515.00 to fund the 29th Annual BCC Film and Video Festival at the Directors Guild of America Theatre in New York City on 6/16/2023. There were enough votes to reach quorum. There were no abstentions or votes against the request.

** An emergency electronic vote occurred on April 12th to approve the request for funds to take students and chaperones to visit the National Museum of African American History and Culture and trip to visit two HBCU's. There were enough votes to reach quorum. There were no abstentions or votes against the request.