Paralegal and Legal Studies (A.A.S. Degree) *
FALL 2023-SPRING 2024

Footnotes:

[1]Students with English Proficiency Index (EPI) of 0-49 enroll in corequisite course ENG 100. Students with EPI of 50-64 enroll in corequisite course ENG 110. Students with EPI of at least 65 (or other English proficiency qualification) enroll in ENG 111. Students with ESL need should take appropriate ESL course(s) (Sequence: ESL 01->02->03->09) before enrolling in ENG 110.

[2]Students with Math Proficiency Index (MPI) of 59 OR lower enroll in corequisite course MTH 21.5 OR MTH 23.5. Students with Math Proficiency Index of 39 OR lower are strongly encouraged to enroll in Math Start/CUNY Start.

[3]Students must choose one science course. This course may be selected from any 3-credit courses included in Required Core C or Flexible Core E. Completion of a 4-credit science course will fulfill this requirement, but is not mandatory. This may result in students exceeding 60 total degree credits.

[4] For students who have also enrolled in ENG 110 as a corequisite course.

[5]CWE 31 is a two (2) credit course. Students should enroll in CWE 31one year before graduating or when they have completed 30 credits towards their degree. Students should see the CWE 31 Coordinator in the Department of Business and Information Systems, during their second semester. Students who are employed full-time are not required to complete the internship portion of CWE 31, provided their employer agrees to participate in course-related surveys. Permission must be obtained from the CWE 31 Coordinator or Department Chairperson by submitting documentation of current full-time employment College. Work-Study assignments within CUNY may not be used as substitutes for the CWE internship.

[6] Students must take FYS 11 prior to earning 24 degree or equated credits. Students who have earned 24 or more degree or equated credits are permitted to use the one credit as a free elective. It is highly recommended that students take FYS 11 in their first or second semester. This requirement will be waived for students who have earned 24 or more degree or equated credits at BCC or another college and transfer into this program.

[7] Department permission required

[8]Students transferring into the program with 24 or more degree or equated credits will be exempt from FYS 11 and only required to complete 60 credits to graduate.

*Note:
In order to apply for graduation, students must complete all required courses with appropriate grades, complete two writing intensive courses, and have a minimum GPA of 2.0.

REQUIRED COMMOM CORE

☐ A ☐ A	**English Composition I[1] & II** ENG 100[1] **OR** ENG 110[1] **OR** ENG 111[1]; **AND** ENG 112 **OR** ENG 113 **OR** ENG 114 **OR** ENG 115 **OR** ENG 116	6
☐ B	**Mathematical and Quantitative Reasoning[2]** MTH 21 **OR** MTH 21.5[2] **OR** MTH 23 **OR** MTH 23.5[2]	3
☐ C	**Life and Physical Sciences OR Flexible Core E[3]** Choose any 3-credit science course	3
	Subtotal:	**12**

FLEXIBLE COMMON CORE

☐ A	**World Cultures and Global Issues** HIS 10 History of the Modern World **OR** HIS 11[4] Introduction to the Modern World; **AND** SOC 11 Sociology	6
☐ D	**Individual and Society** COMM 11 Fundamentals of Interpersonal Communication	3
	Subtotal:	**9**

MAJOR REQUIREMENTS (See Degree map at: http://www.bcc.cuny.edu/academics/academic-advising/degree-maps/ for semester-by-semester sequence)

☐ CWE 31[5]	Cooperative Work Experience[5]	2
☐ DAT 33	Microcomputer Applications	2
☐ FYS 11[6]	First Year Seminar[6]	0-1
☐ LAW 17	Introduction to Paralegal Studies	3
☐ LAW 19	Introduction to Law Office Management and Computers	3
☐ LAW 41	Business Law	3
☐ LAW 47	Civil Procedures	3
☐ LAW 95	Legal Research & Writing	3
☐ LAW 96	Advanced Legal Research & Writing	3
☐ POL 11 **OR** SOC 35	American National Government **OR** Introduction to Social Work	3

Restricted Electives

Choose one of the following courses:	
☐ ACC 111 Principles of Accounting I	4
☐ BUS 111 Applications of Mathematics for Business	3
☐ TAX 11 Introduction to Taxation	3
Choose three of the following nine courses:	
☐ LAW 52 Business Organizations	3
☐ LAW 62 Family Law	3
☐ LAW 64 Constitutional Law	3
☐ LAW 65 Criminal Law and Procedures	3
☐ LAW 72 Real Property	3
☐ LAW 77 Immigration Law	3
☐ LAW 82 Insurance and Torts	3
☐ LAW 91 Landlord Tenant Advocacy[7]	3
☐ LAW 92 Estates, Trusts and Wills	3
☐ Free Elective to complete the 60-credit requirement	0-1
Subtotal:	**39**
Total:	**60-61[8]**