

**Paralegal and Legal Studies
CERTIFICATE PROGRAM¹
Fall 2023-SPRING 2024**

Footnotes:

¹Minimum entrance requirements are 60 college credits or a two-year degree. Students entering with 60 credits should have completed courses in the following areas: English, Communication, Social Science, History, Music or Art, Science and Mathematics

NOTE:

- Students must complete at least 50% of their Legal Specialty credits while in residence at BCC.
- Students must complete at least nine of their Legal Specialty credits through synchronous instruction.
- In order to apply for [graduation](#), students must complete all required courses with appropriate grades, and have a minimum GPA of 2.0.

<input type="checkbox"/> DAT 10	Computer Fundamentals and Applications	3
<input type="checkbox"/> LAW 17	Introduction to Paralegal Studies	3
<input type="checkbox"/> LAW 19	Introduction to Law Office Management and Computers	3
<input type="checkbox"/> LAW 41	Business Law	3
<input type="checkbox"/> LAW 47	Civil Procedure	3
<input type="checkbox"/> LAW 95	Legal Research and Writing	3
<input type="checkbox"/> LAW 96	Advanced Legal Research and Writing	3
Subtotal:		21

Select TWO from the following courses:		
<input type="checkbox"/> LAW 52 Business Organizations		
<input type="checkbox"/> LAW 62 Family Law		
<input type="checkbox"/> LAW 65 Criminal Law and Procedures		
<input type="checkbox"/> LAW 72 Real Property		
<input type="checkbox"/> LAW 77 Immigration Law		
<input type="checkbox"/> LAW 82 Insurance and Torts		
<input type="checkbox"/> LAW 91 Landlord/Tenant Advocacy ¹		
<input type="checkbox"/> LAW 92 Estates, Trusts and Wills		
		6
Select ONE from the following courses:		
<input type="checkbox"/> ACC 111 Principles of Accounting I		4
<input type="checkbox"/> BUS 111 Applications of Mathematics for Business		3
<input type="checkbox"/> TAX 11 Introduction to Taxation		3
		3
Subtotal:		9-10
TOTAL:		30-31