BRONX COMMUNITY COLLEGE - PERSONNEL AND BUDGET CALENDAR

Fall 2023

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **REAPPOINTMENTS****EFFECTIVE 8/25/2024 - 8/27/2025****Tenure Effective 9/1/2024****CCE Effective 8/25/2024** | **LEAVE REQUESTS:****Full Year: 9/28/2024 – 8/26/2025****Fall 2024: 8/28/2024 – 1/24/2025****Spring 2025: 1/25/2025 – 6/30/2025**  | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Thurs.****8/31/2023** | Candidates for reappointment (3rd – 5th for Lecturer), (2nd – 4th for Instructors), (2nd – 5th for CLT titles), (2nd – 7th for Assistant Professor, Associate Professor & Professor)must submit (electronically) an updated brief, an updated CV & supporting documents to their department Chairpersons. |  |  |
| **Mon.****9/11/2023** | Department P&B Committee completes actions on 5th - 7threappointments for CLT, Lecturer, Assistant Professor & Associate Professor  |  |  |
| **Wed.****9/13/23** |  |  | **College P & B General Meeting****10:00 am – 12:00 pm****In Person - Nichols, Room 104** |
| **Mon.****9/18/2023** | Department submits to OAA for candidates’ 5th - 7th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Thurs.****9/21/2023** | Department Chairperson sends Department P&B notices of recommendations for 5th - 7th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor to OAA electronically by COB |  |  |
| **Wed.****9/27/2023** |  |  | **College P & B Meeting** **10:00 am – 2:00 pm***7th Reappointment w/ tenure Associate Professor (10)**7th Reappointment w/ tenure Assistant Professor (1)***In Person - President’s Conference Room****Academic Review Committee Meeting**Reviewing actions and reappointments3:15 pm – 5:00 pm |
| **Fri.****10/13/2023** | Department P&B Committee completes actions on 2nd - 4th reappointments (except 2nd for Lecturer) for CLT, Lecturer, Assistant Professor, Associate Professor & Professor |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **REAPPOINTMENTS****EFFECTIVE 8/25/2024 - 8 /27/2025****Tenure Effective 9/1/2024****CCE Effective 8/25/2024** | **LEAVE REQUESTS:** **Full Year: 9/28/2024 – 8/26/2025****Fall 2024: 8/28/2024 – 1/24/2025****Spring 2025: 1/25/2025 – 6/30/2025** | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Tues.****10/17/2023** | Department submits to OAA for candidate’s 2nd - 4th reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) \*Include one original copy of an updated brief & CV, annual evaluation, any other supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |  |
| **Thurs.****10/20/2023** | Department Chairperson sends Department P&B notices of recommendations for 2nd – 4th (except 2nd reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor & Associate Professor to OAA electronically by COB |  |  |
| **Wed.****10/25/2023** |  |  | **College P&B Meeting**10:00 am – 2:00 pm*6th Reappointment Associate Professor (2)**6th Reappointment Assistant Professor (3)**5th Reappointment Associate Professor (2)***Virtual via Zoom****Academic Review Committee Meeting**Reviewing actions and reappointments3:15 – 5:00 pm |
| **Fri.****10/27/2023** |  | Candidates requesting leaves (Fellowship, Reassignment, Leaves of Absence & Leaves without Pay) for **Fall 2024 or 2024-2025 academic year** must submit application, updated CV & supporting materials to Chairperson (scanned) |  |
| **Wed.****11/1/2023** |  |  | **College P&B Meeting**10:00 am – 2:00 pm*5th Reappointment Assistant Professor (3)**5th Reappointment Lecturer (CCE) (1)**5th Reappointment CLT (Tenure) (1)**4th Reappointment Assistant Professor (3)***Virtual via Zoom****Academic Review Committee Meeting**Reviewing actions and reappointments3:15 pm – 5:00 pm |

|  |  |  |  |
| --- | --- | --- | --- |
| **DATE** | **REAPPOINTMENTS****EFFECTIVE 8/25/2024 - 8/27/2025****Tenure Effective 9/1/2024****CCE Effective 8/25/2024** | **LEAVE REQUESTS:****Full Year: 9/28/2024 – 8/26/2025****Fall 2024: 8/28/2024 – 1/24/2025****Spring 2025: 1/25/2025 – 6/30/2025** | **COLLEGE-WIDE PERSONNEL & BUDGET MEETINGS** |
| **Fri.****11/3/2023** |   | Department completes actions on leaves (Fellowship, Reassignment, Leaves of Absence, & Leaves without Pay)Department submits paperwork for leaves to OAA.\*Include one original copy of an updated brief & CV, annual evaluation, any other necessary supporting documents & the department personnel folder for the candidate (scan & send electronically) |  |
| **Thurs.****11/16/2023** |  |  | **College P & B Meeting****10:00 am – 12:00 pm***3rd Reappointment Assistant Professor (2)**3rd Reappointment Lecturer (1)**3rd Reappointment CLT (1)**2nd Reappointment Assistant Professor (1)**2Nd Reappointment Instructor (2)***In Person - President’s Conference Room****Academic Review Committee Meeting**Reviewing actions and reappointments3:15 – 5:00 pm |
| **Fri.****11/17/2023** |  |  Department Chairperson notifies candidates & Secretary of College P&B of actions on leave requests.  |  |
| **Wed.****11/29/23** |  |  | **College P & B Meeting** **10:00 am – 2:00 pm***Fellowship Leaves***Virtual via Zoom** |
| **Wed.****12/20/2023** |  | ;  | **College P & B General Meeting****10:00 am – 12:00 pm****In Person – Location TBD** |