



OFFICE OF ADMISSIONS
LOEW HALL, ROOM 224
P: 718.289.5895
F: 718.289.6352

BRONX COMMUNITY COLLEGE
OF THE CITY UNIVERSITY OF NEW YORK
2155 UNIVERSITY AVENUE
BRONX, NEW YORK 10453

NON-DEGREE STUDENT INSTRUCTIONS

Admissions Requirements

- Students must apply directly with the Admission's Office.
- The application fee is \$70. This will be billed to your account and is non-refundable.

Education Records:

- Official College transcript(s) from all college/universities attended to be submitted electronically to nondegree@bcc.cuny.edu.
- If you have less than 24 college credits from an accredited institution, we will also require high school transcripts to be submitted to nondegree@bcc.cuny.edu.
- If you are currently a CUNY student or attended any CUNY any time after Fall 2012, we already have access to your transcript. We can verify before you submit a request.
- Please be advised we cannot accept unofficial transcripts, transcripts from student's personal emails, and/or downloaded copies. All transcripts must be received as described in the Education Records section.
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Immunization Records:

- All students who were born after December 31, 1956 who register for six or more credits/equivalent credit hours, are required to demonstrate proof of immunization for measles (2 doses), mumps (1 dose), and rubella (1 dose).
- All students must provide proof of vaccination for Meningitis (MEN) or sign a waiver.
- For more information, contact the Health Services Office, Loew Hall Room 101 or call 718.289-5858.

Special Note:

- Non-degree students are not eligible for financial aid.
- Completing this application does not guarantee space in a specific course. Non-degree students are generally, scheduled to register last.
- Enrollment in a course for non-degree students will be based on course availability and is subject to change.
- **Please note if you attended college outside of the United States, you must utilize one of these agencies for an evaluation (here). You must request a course-by-course report which includes GPA.**

Applicant Information

Full Name: _____ Birth Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Gender: _____ Social Security No.: _____ Length of time in NYC: _____

Are you a citizen of the U.S.? YES NO CUNYFirst EMPLID, if applicable _____

Are you a U.S. Permanent Resident? YES NO If no to all on the left, Other _____

Are you a Naturalized Citizen of the U.S.? YES NO

If yes, Country of Birth: _____

Education

High School: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Courses

Please list all information.

Course Title and #: _____
Class Number: _____ Semester: _____

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Class Number: _____ Semester: _____

Course
Title and #: _____
Class
Number: _____ Semester: _____

Course
Title and #: _____
Class
Number: _____ Semester: _____

Course
Title and #: _____
Class
Number: _____ Semester: _____

I hereby certify that I am the applicant and that as a non-degree student I will not be able to obtain financial aid and, therefore, am totally responsible for payment of my tuition and fees.

Signature: _____ Date: _____