

# APPLICATION FOR CHANGE OF MAJOR (PLAN) & OPTION (SUBPLAN)

**Instructions:**

- This form must be submitted in person to the Registrar’s Office when completed.
- Students requesting to change their academic plan **must** consult with an advisor first.
- Incomplete forms will not be accepted.
- Please refer to the current academic calendar for the deadline to change major (plan) and option (subplan).

**PART I: Contact Information**

Student’s Name: \_\_\_\_\_  
Last First Middle Initial

Current Address: \_\_\_\_\_  
Street Address  
 \_\_\_\_\_  
City State Zip Code

CUNYfirst EMPL ID#: \_\_\_\_\_ National ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_ Day and Month of Birth: \_\_\_\_/\_\_\_\_

Home Phone#: \_\_\_\_\_ Cell \_\_\_\_\_  
 Phone#: \_\_\_\_\_

**PART II: Major Information (Academic Plans)**

**Change of Major/Plan**

Current Major/Plan & Option/Subplan \_\_\_\_\_

Proposed New Major/Plan & Option/Subplan (see page 2 for listing) \_\_\_\_\_

Do you wish to be considered an official online student (Yes/No)? \_\_\_\_\_

*Note: See next page for a listing of which programs are offered fully online as indicated with a citation/footnote “1.” Be advised that being an official online student results in a \$75 per semester online fee.*

Student’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: For the following programs only, department chair must approve entry into new program:

- Nursing: Non-Clinical (AAS)
- Nursing: Clinical (AAS)
- Radiologic Technology (AAS)

Proposed Plan/Subplan:  Approved  Not Approved

Department Chair’s Signature \_\_\_\_\_ Date \_\_\_\_\_

**PART III: Listing of Plans/SubPlans offered at BCC**

**ASSOCIATE IN APPLIED SCIENCE DEGREE (AAS)**  
*(Majors to prepare students for entry into special career areas)*

<input type="checkbox"/>	Accounting	<input type="checkbox"/>	Medical Laboratory Technician
<input type="checkbox"/>	Automotive Technology	<input type="checkbox"/>	Medical Office Assistant
<input type="checkbox"/>	Automotive Technology: Electric Vehicles	<input type="checkbox"/>	Nuclear Medicine Technology
<input type="checkbox"/>	Computer Information Systems	<input type="checkbox"/>	Nursing, Non-Clinical <sup>2</sup>
<input type="checkbox"/>	Cybersecurity and Networking <sup>1</sup>	<input type="checkbox"/>	Nursing, Clinical <sup>2</sup>
<input type="checkbox"/>	Digital Design <sup>1</sup>	<input type="checkbox"/>	Paralegal and Legal Studies
<input type="checkbox"/>	Electronic Engineering Technology	<input type="checkbox"/>	Paralegal and Legal Studies: Lay Advocate
<input type="checkbox"/>	Human Services	<input type="checkbox"/>	Radiologic Technology <sup>2</sup>
<input type="checkbox"/>	Marketing		

**ASSOCIATE IN SCIENCE DEGREE (AS)**  
*(Majors to prepare students to transfer to baccalaureate programs)*

<input type="checkbox"/>	Biotechnology	<input type="checkbox"/>	Health Sciences: Health Administration
<input type="checkbox"/>	Business Administration: Accounting	<input type="checkbox"/>	Health Sciences: Healthcare Careers Preparation
<input type="checkbox"/>	Business Administration: Computer Programming	<input type="checkbox"/>	Mathematics
<input type="checkbox"/>	Business Administration: Management	<input type="checkbox"/>	Media and Digital Film Production
<input type="checkbox"/>	Business Administration: Marketing	<input type="checkbox"/>	Public Health <sup>1</sup>
<input type="checkbox"/>	Computer Science	<input type="checkbox"/>	Science: Biology
<input type="checkbox"/>	Dietetics & Nutrition Science	<input type="checkbox"/>	Science: Chemistry
<input type="checkbox"/>	Education: Early Childhood <sup>1</sup>	<input type="checkbox"/>	Science: Earth Systems & Environmental Science
<input type="checkbox"/>	Education: Childhood <sup>1</sup>	<input type="checkbox"/>	Science: Physics
<input type="checkbox"/>	Engineering Science	<input type="checkbox"/>	Science For Forensics
<input type="checkbox"/>	Exercise Science and Kinesiology	<input type="checkbox"/>	Therapeutic Recreation
<input type="checkbox"/>	Health Sciences: Care Coordination		

**ASSOCIATE IN ARTS DEGREE (AA)**  
*(Majors to prepare students to transfer to baccalaureate programs)*

<input type="checkbox"/>	Criminal Justice <sup>1</sup>	<input type="checkbox"/>	Liberal Arts & Sciences: Performing Arts
<input type="checkbox"/>	English <sup>1</sup>	<input type="checkbox"/>	Liberal Arts & Sciences: Political Science
<input type="checkbox"/>	Liberal Arts & Sciences: General <sup>1</sup>	<input type="checkbox"/>	Liberal Arts & Sciences: Psychology
<input type="checkbox"/>	Liberal Arts & Sciences: Black and Latinx Studies	<input type="checkbox"/>	Liberal Arts & Sciences: Secondary Education
<input type="checkbox"/>	Liberal Arts & Sciences: Early Childhood and Childhood Education	<input type="checkbox"/>	Liberal Arts & Sciences: Sociology
<input type="checkbox"/>	Liberal Arts & Sciences: History	<input type="checkbox"/>	Liberal Arts & Sciences: Spanish <sup>1</sup>
<input type="checkbox"/>	Liberal Arts & Sciences: Human Services	<input type="checkbox"/>	Liberal Arts & Sciences: Speech Pathology
<input type="checkbox"/>	Liberal Arts & Sciences: Media Studies <sup>1</sup>	<input type="checkbox"/>	Liberal Arts & Sciences: Studio Art

**CERTIFICATE PROGRAMS**  
*(Majors to prepare students for entry into special career areas)*

<input type="checkbox"/>	Animal Care and Management	<input type="checkbox"/>	Cybersecurity and Networking <sup>1</sup>
<input type="checkbox"/>	Assistant of Children with Special Needs <sup>1</sup>	<input type="checkbox"/>	Early Childhood Assistant <sup>1</sup>
<input type="checkbox"/>	Automotive Technician	<input type="checkbox"/>	Paralegal Studies <i>(60 credits required for admission)</i>
<input type="checkbox"/>	Bilingual Early Childhood Assistant <sup>1</sup>		

<sup>1</sup>Offered both in-person and fully online.  
<sup>2</sup>Department approval required.

**FOR OFFICIAL OFFICE USE ONLY – REGISTRAR’S OFFICE**

Processed by: \_\_\_\_\_  
*Registrar Representative's Signature*

Date: \_\_\_\_\_