

**BRONX COMMUNITY COLLEGE - PERSONNEL AND BUDGET CALENDAR**

**Fall 2024**

DATE	<b>REAPPOINTMENTS</b> <b>EFFECTIVE 08/25/25 – 08/27/26</b> <b>Tenure Effective 09/01/25</b> <b>CCE Effective 08/25/25</b>	<b>LEAVE REQUESTS:</b> <b>Full Year: 08/25/25 – 08/27/26</b> <b>Fall 2025: 08/25/25-01/25/26</b> <b>Spring 2026: 01/26/26 – 06/30/26</b> <b>Fall 2026: 08/28/26 – 01/27/27</b>	<b>COLLEGE-WIDE PERSONNEL &amp; BUDGET MEETINGS</b>
<b>Thurs.</b> <b>9/5/2024</b>	Candidates for reappointment (3 <sup>rd</sup> – 5 <sup>th</sup> for Lecturer), (2 <sup>nd</sup> – 4 <sup>th</sup> for Instructors), (2 <sup>nd</sup> – 5 <sup>th</sup> for CLT titles), (2 <sup>nd</sup> – 7 <sup>th</sup> for Assistant Professor, Associate Professor & Professor) must submit (electronically) an updated brief, an updated CV & supporting documents to their department Chairpersons.		
<b>Wed.</b> <b>9/11/2024</b>			<b>College P &amp; B General Meeting</b> <b>11:00 am – 1:00 pm (Zoom)</b>
<b>Mon.</b> <b>9/16/2024</b>	Department P&B Committee completes actions on 5 <sup>th</sup> - 7 <sup>th</sup> reappointments for CLT, Lecturer, Assistant Professor & Associate Professor		
<b>Fri.</b> <b>9/20/2024</b>	Department submits to OAA for candidates' 5 <sup>th</sup> - 7 <sup>th</sup> reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) <i>*Include one original copy of an updated brief &amp; CV, annual evaluation, any other supporting documents &amp; the department personnel folder for the candidate (scan &amp; send electronically)</i>		
<b>Mon.</b> <b>9/23/2024</b>	Department Chairperson sends Department P&B notices of recommendations for 5 <sup>th</sup> - 7 <sup>th</sup> (except 2 <sup>nd</sup> reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor to OAA electronically by COB		
<b>Wed.</b> <b>9/25/2024</b>			<b>College P &amp; B Meeting</b> <b>10:00 am – 2:00 pm (Zoom)</b> 7 <sup>th</sup> Reappointment Associate Professor w/Tenure (2) 7 <sup>th</sup> Reappointment Assistant Professor w/Tenure (3)  <b>Academic Review Committee Meeting</b> <b>3:15 pm – 5:00 pm</b>
<b>Fri.</b> <b>10/11/2024</b>	Department P&B Committee completes actions on 2 <sup>nd</sup> - 4 <sup>th</sup> reappointments (except 2 <sup>nd</sup> for Lecturer) for CLT, Lecturer, Assistant Professor, Associate Professor & Professor		

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<b>Tues.</b> <b>10/22/2024</b>	Department submits to OAA for candidate's 2 <sup>nd</sup> - 4 <sup>th</sup> reappointment (CLT, Instructor, Lecturer, Assistant Professor, Associate Professor & Professor) <b>*Include one original copy of an updated brief &amp; CV, annual evaluation, any other supporting documents &amp; the department personnel folder for the candidate (scan &amp; send electronically)</b>		
<b>Wed.</b> <b>10/23/2024</b>			<b>College P&amp;B Meeting</b> <b>10:00 am – 2:00 pm (Zoom)</b>  6 <sup>th</sup> Reappointment Associate Professor (2) 6 <sup>th</sup> Reappointment Assistant Professor (4) 5 <sup>th</sup> Reappointment Assistant Professor (3)  <b>Academic Review Committee Meeting</b> 3:15 – 5:00 pm
<b>Fri.</b> <b>10/25/2024</b>	Department Chairperson sends Department P&B notices of recommendations for 2 <sup>nd</sup> – 4 <sup>th</sup> (except 2 <sup>nd</sup> reappointment for Lecturer) reappointment actions for CLT, Instructor, Lecturer, Assistant Professor & Associate Professor to OAA electronically by COB		
<b>Wed.</b> <b>10/30/2024</b>		)	<b>College P&amp;B Meeting</b> <b>10:00 am – 2:00 pm (Zoom)</b> 4 <sup>th</sup> Reappointment Assistant Professor (2) 4 <sup>th</sup> Reappointment Lecturer (1) 3 <sup>rd</sup> Reappointment Instructor (2) 3 <sup>rd</sup> Reappointment Lecturer (and Doctoral) (3)  <b>Academic Review Committee Meeting</b> <b>TBD</b>
<b>Fri.</b> <b>11/1/2024</b>		Candidates requesting leaves (Fellowship, Reassignment, Leaves of Absence & Leaves without Pay) for <b>Fall 2025 or 2025-2026 academic year</b> must submit application, updated CV & supporting materials to Chairperson (scanned & send electronically)	

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<b>Fri.</b> <b>11/8/2024</b>		Department completes actions on leaves (Fellowship, Reassignment, Leaves of Absence, & Leaves without Pay) Department submits paperwork for leaves to OAA. <i>*Include one original copy of an updated brief &amp; CV, annual evaluation, any other necessary supporting documents &amp; the department personnel folder for the candidate (scan &amp; send electronically)</i>	
<b>Fri.</b> <b>11/15/2024</b>		Department Chairperson notifies candidates & Secretary of College P&B of actions on leave requests.	
<b>Fri.</b> <b>11/22/2024</b>			<p style="text-align: center;"> <b>College P &amp; B Meeting</b>  <b>10:00 am – 2:00 pm (Zoom)</b>            3<sup>rd</sup> Reappointment Lecturer (Cont'd)(4)            3<sup>rd</sup> Reappointment CLT (1)            2<sup>nd</sup> Reappointment Assistant Professor (4)            Fellowship Leaves &amp; Reassignment Leaves   <b>Academic Review Committee</b>  <b>TBD</b> </p>
<b>Wed.</b> <b>12/4/2024</b>			<p style="text-align: center;"> <b>College P &amp; B General Meeting</b>  <b>10:00 am – 12:00 pm</b>  <b>Zoom</b>            Fellowship Leaves &amp; Reassignment Leaves (if needed)         </p>
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