

**BCC Auxiliary Enterprises Corporation  
(AEC)**  
**General Plenary Board Meeting Minutes**  
**October 22, 2025**  
**President's Conference Room – LH17**  
**2:00 p.m.**

**Convener:** Andrea Pinnock, Chair

**Present:** David Taylor, Michael Williams, Bryan Gomez, David Murch, Dionne Dodson, Kathy McGuire, Karen Thomas

**Absent:** Kiarra Maxwell, Akalia Dixon, Paramita Sen

**Guests:** Alex Luma, Taylor Alford, Eric Castillo, Eugene Adams

The meeting was called to order at 2:09 p.m. by Andrea Pinnock

**1. Opening Remarks/Review/Recap:**

- The Fall 2025 first Auxiliary Enterprises Corporation (AEC) board meeting took place on 10/22/25. Introductions and an overview were discussed with the group by AVP Pinnock. AVP Pinnock announced the remaining meeting dates. A roll call was done of the AEC board members. AVP Pinnock (Chair), AVP Taylor (Treasurer), Ms. Karen Thomas (Secretary), Mr. Bryan Gomez (student), Mr. David Murch (student), Dionne Dodson Administrator, Kathy McGuire (External), Michael Williams (External), Paramita Sen (Faculty), Kiarra Maxwell (Student) and Akalia Dixon (Student).
- A review/approval of the minutes from the May 2025 meeting was tabled.

**2. Open Discussions:**

- AVP Taylor explained about the definition of Auxiliary Enterprises Corporation (AEC) which is tax levy monies that help fund various student activities and events. The AEC Board projects the revenue for the year. AVP Taylor passed out a copy of the FY 2026 preliminary financial statements. These statements are audited by an outside independent entity. AVP Taylor stated that the AEC is chaired by the President or designee. Normally the board members would vote on a Vice Chair of AEC which is typically the SGA president (currently Mr. Bryan Gomez). Since there is no quorum, the board may conduct an e-vote.
- AVP Pinnock concurred that there was not a quorum in today's board meeting. Quorum would consist of having 8 board members present.
- The committee moved on to new business. Ms. Taylor (Registrar's Office) give a brief verbal request for funds for the Graduation Unit's Degree Completion Mixer event being held on November 13, 2025. Ms. Alford had requested 200 box lunches for students to attend this

event. Also, she stated that the Graduation Unit expects 718 potential graduates. At last year's event, only potential graduates from Spring 2025 were invited. This year both Spring 2026 and potential reconnect students will be invited. Ms. Taylor is requesting \$3,400 for food. AVP Pinnock requested a written plan/form for the request with supporting documentation. AVP Taylor requested a RSVP process be put in place to help keep count of the students attending.

- Mr. Alex Luma and Mr. Eugene Adams presented a verbal request for students to attend the Bay of STEM conference being held in February 2026 (registration begins December 2025) as well as the HBCU conferences. The request is for \$7,500 (which includes transportation, African American Museum and meals for the students). Mr. Adams stated that last year his program took 33 BCC students to the STEM conference and 35 students to HBCU schools. He received funding from Academic Affairs and other sources. He stated that the conference was beneficial to the students in which they learned about NASA, different tech companies like Google and Facebook. AVP Taylor asked for a written plan/form with supporting documentation. AVP Pinnock asked if the same amount of student will be attending like last year.
- AVP Taylor gave a brief overview about the Bridges and Tunnel toll charges have gone to collection agencies. He noted that BCC did not at the time have an EZpass to pay for tolls. Ms. Dionne Dodson added that two of the violations were from the Athletics Department vans. AVP Taylor expressed that one of the outstanding balances was for a judgment of \$7,000. Since there may not be enough monies in the AEC budget line to pay for the tolls, the board needed approximately \$7,700 to help restore the \$20,000 budget line. AVP Pinnock stated that there will be a one time pay for the outstanding balances because the college now has purchased an EZpass. Also, an e-vote may be done for this item.
- On another note, there will be a presentation on the cafeteria coming soon. The board members discussed the parking situation on campus. It was stated that the vendors while on campus are required to pay for a parking decal/fee. These monies are a part of the AEC revenue. For the next meeting Ms. Thomas asked if there were any new proposals be submitted ahead of time to her electronically.

**3. Next Meeting:**

- The next Auxiliary Enterprises Corporation General Plenary Board Meeting will be held on November 6, 2025.

The meeting was adjourned at 2:51 p.m. by AVP Andrea Pinnock, Chair

Prepared by Karen Thomas, Secretary