

**Bronx Community College
City University of New York
Student Technology Fee Committee MINUTES
Tuesday, September 30, 2025**

Present: Provost Luis Montenegro, Assistant Vice President Luisa Luchy Martich, Nancy De La Rosa, Director Mark Lennerton, Professor Pedro Lopez, Victor Carrión Jiménez (student representative), Jason Santos (student representative), Ulises Alvarez (student representative), and Nelson Santana.

I. Meeting Called to Order at 3:07 p.m.

II. Committee Membership and Governance

- a. Faculty representation must be approved by the Faculty Senate; Dr. Diane Banks is on leave this semester.
- b. Professor Pedro Lopez will be nominated to serve on the committee, per discussion with Provost Montenegro.
- c. Student members must be approved by the Student Government Association (SGA) before voting privileges are granted.
- d. The committee is currently awaiting confirmations and therefore will not hold votes until these approvals are finalized.

III. Review of Student Technology Fee Purpose and Policy

- a. Members present reviewed the committee's charge and the CUNY Student Technology Fee Policy (2019), emphasizing:
 - The STF supports projects that enhance teaching, learning, and student access to technology.
 - A percentage of funds must be allocated to both the Library and Disability Services, per CUNY guidelines.
- b. The projected STF budget for FY2025–2026 is \$1.9 million, with the expectation to remain within this target range, though the final figure may fluctuate slightly based on CUNY Central allocations.
- c. All purchases must follow CUNY procurement rules and align with approved categories.

IV. Timeline and Deliverables

- a. The 2026–2027 STF Plan cycle has begun.
- b. Drafting starts now, with committee review scheduled for early Spring 2026.
- c. The plan should be ready by February 2026.

- d. The President should receive the final version by March–April 2026, and it must be submitted to CUNY Central before July 1, 2027.

V. Discussion Highlights

- a. AVP Martich recommended beginning review of the current 2025–2026 plan and identifying areas that require updates or new proposals.
- b. Provost Montenegro suggested assessing the effectiveness of prior funding cycles, capturing both financial spend-out and tangible outcomes for each project.
 - o The Provost recommended meeting with AVP Martich and Chair Santana offline to discuss reporting and assessment methods.
- c. Mark Lennerton noted that only projects requiring assessment or CUNY review should be included in the annual report, citing Project #14 as one that must be evaluated.
- d. The STF website is being updated; Chair Santana now has editorial access. AVP Martich and the Provost discussed posting photos and short write-ups of recently funded projects.

VI. Student Questions and Engagement

- a. Student representative Jason Santos raised questions regarding the ePortfolio platform, asking:
 - i. How can students provide input or suggest improvements to the ePortfolio system?
 - ii. Could a student-led ePortfolio support or ambassador team be established?
 - iii. Can ePortfolio be used to highlight student clubs, creative projects, and campus life beyond academics?
- b. Provost Montenegro encouraged continued discussion of these ideas in future meetings, connecting them to student engagement and experiential learning goals.
- c. Ulises Alvarez also inquired about the process for submitting new project proposals, to which the Provost responded that such proposals are typically reviewed during the planning phase and prioritized based on alignment with strategic goals and available funding.

VII. Upcoming Meeting Dates

Confirmed Dates (Tuesdays, 3:00–4:00 p.m.):

- September 30
- October 28
- November 18

Tentative/Voting Meetings (Tuesdays, 3:00–4:00 p.m.):

- October 7
- November 4
- December 2

VIII. Next Steps and Adjournment

- The committee will reconvene on Tuesday, October 7, 2025.
- The next meeting will focus on follow-ups to the Provost's recommendations
- regarding funding effectiveness and project spend-out reporting.

Meeting adjourned at 4:10 p.m.