

### CUNY RESIDENCY FORM: Part A

Semester: \_\_\_\_\_

1. Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_
2. SS# \_\_\_\_\_ Date of Birth \_\_\_\_\_ Phone # \_\_\_\_\_
3. Are you a U.S. citizen? Yes ... No ... Are you a permanent resident alien? Yes ... No ...  
Are you here on a visa? Yes ... No ... Type: \_\_\_\_\_ Expiration Date: \_\_\_\_\_
4. Did you attend a New York high school for two or more years, and graduate from that high school?  
Yes ... No ... If yes, high school name and location \_\_\_\_\_  
Period of Attendance \_\_\_\_\_ Graduation Date \_\_\_\_\_
5. Do you have a GED issued by New York State? Yes ... No ... Date Issued \_\_\_\_\_

**PLEASE NOTE:**

- If you are a U.S. citizen, permanent resident alien, or have a visa type eligible to qualify for resident tuition you must complete Part C of this Residency Form. Please refer to the instructions to complete this form for a comprehensive list of eligible visa types.
- If you answered "yes" to question 4 or 5 above and do not currently have lawful immigration status but have filed an application to legalize your immigration status or will file such an application as soon as you are eligible to do so, you must complete the affidavit (Part B of this Residency Form) before a Notary Public.

**TO BE COMPLETED BY ALL STUDENTS**

- ... I certify that all information provided and all statements made in all sections of this Residency Form are true and correct to the best of my knowledge.
- ... I understand that if I provide false information or withhold relevant information in order to obtain the resident tuition rate, The City University may revoke its determination of in-state residency, and that I will owe non-resident tuition to the University for each semester or session that I have attended under these circumstances. I also understand that I may be subject to disciplinary action.

**STUDENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PLEASE NOTE:**

- The college will not review any residency determination unless the request for the review is made, and all the required documentation is submitted, during the semester for which resident tuition is being sought.
- If the College finally determines that you are non-resident, you may appeal by notifying the Registrar's Office (or other designated college appeal office) in writing within ten days of the adverse decision. At that time you may submit a statement indicating why you disagree with the College's decision. The Registrar (or other designated official) will submit the City University Residency Form, copies of all documentation provided by you and any statement made by you, along with the College's determination, to the University's Office of the Vice Chancellor for Legal Affairs and General Counsel which will render a decision on your appeal.

**CUNY RESIDENCY FORM: Part B**

Affidavit of Intent to Legalize Immigration Status

\_\_\_\_\_, being duly sworn, deposes and says that he/she does not  
(Student's Name)  
currently have lawful immigration status but, has filed an application to legalize his/her immigration status or  
will file such an application as soon as he/she is eligible to do so.

\_\_\_\_\_  
(Student's Signature)

Sworn to me this \_\_\_\_\_ day of the month of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_, State of New York, County of \_\_\_\_\_

1. Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

2. Social Security # \_\_\_\_\_

3. a). Current Address \_\_\_\_\_  
Street City State Zip

b). Live with parents? Yes ... No ...

c). Live with other relatives? Yes ... No ... Describe relationship: \_\_\_\_\_

d). Live with non-relatives? Yes ... No ... Describe situation: \_\_\_\_\_

Below, please list all addresses used during the past 12 months, starting from your current address and working backwards to include temporary addresses and summer addresses.

From: \_\_\_\_\_ To: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4. a). Parents' permanent address

Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

b). If you are under the age of 18, does anyone other than your parents serve as your legal guardian?  
 Yes ... No ...

c). If yes, what is their name and address?

Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Street \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

d). If address where you lived during the last June – August period is different from 4a, please give reason for living elsewhere \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

5. a). Below, please list all full-time and part-time employment during the past 12 months, starting with the most current and working backwards to include summer employment and voluntary activities.

EMPLOYER	ADDRESS	FROM	TO
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b). What is the source of your support? \_\_\_\_\_  
\_\_\_\_\_

c). Did you file a NY City/State resident income tax return during the past 12 months? Yes ... No ...  
d). Did you file a Federal income tax return during the past 12 months? Yes ... No ...

6. What are your purposes for residing in New York City or New York State? \_\_\_\_\_  
\_\_\_\_\_

7. Have you applied for any financial aid, scholarships, or other benefits provided under the laws of the State of New York or the United States? Yes ... No ...  
If yes, specify and indicate what benefits you are receiving \_\_\_\_\_  
\_\_\_\_\_

8. Do you presently intend to permanently live in New York City or New York State? Yes ... No ...  
If uncertain, please explain \_\_\_\_\_  
\_\_\_\_\_

9. Do you have any explanation you wish to present as a reason for not submitting any of the required documents supporting residency determination? Yes ... No ...  
If yes, please provide details \_\_\_\_\_  
\_\_\_\_\_

10. Do you have any other proof other than the items indicated on the attached instructions for completing the Residency Form you wish to present in support of your application to be declared a resident of York City/State for City University tuition purposes? Yes ... No ...  
If yes, please provide details and attach relevant documents \_\_\_\_\_  
\_\_\_\_\_