Introducing Bronx Community College

BCC MISSION, VISION, AND GOALS
(Approved by the College Senate - December 8, 2006)

Mission Statement
Bronx Community College serves students of diverse backgrounds, preparations, and aspirations by providing them with an education that is both broad in scope and rigorous in standards. Our mission is to give our students the foundation and tools for success, whether they choose to continue their education and/or enter a profession immediately upon graduation and to instill in them the value of informed and engaged citizenship and service to their communities.

Vision Statement
Bronx Community College will lead the way in providing students with an education that enables them to move with equal facility into productive and rewarding careers or increasingly advanced higher education programs. BCC will graduate students who are prepared to live within, profit from and contribute to a 21st century global environment marked by diversity, change and expanded opportunities for learning and growth.

Ongoing Goals
1. Ensure academic excellence
2. Enrich the academic experience and promote student success
3. Sustain fiscal stability and enhance management effectiveness
4. Provide leadership (and engage in partnerships) on local, national and global issues

HISTORY OF BRONX COMMUNITY COLLEGE
Classes began with 120 students at Hunter College in February 1959 and moved to the former site of the Bronx High School of Science at Creston Avenue and West 184th Street the following year. With Dr. Morris Meister as its first president, the College soon developed into a much-acclaimed comprehensive community college offering a broad range of academic programs.

In April 1961, The City University of New York was created by the State Legislature, with Bronx Community College as one of its seven constituent undergraduate colleges. Dr. James A. Colston became the second president of Bronx Community College on August 1, 1966, following Dr. Meister’s retirement. For the next decade, the College grew dramatically, spurred in 1970 by the introduction of open admissions. By 1972, the College was occupying seven additional locations within walking distance of the main building.

In July 1973, the Dormitory Authority of the State of New York acquired the New York University Heights Campus for the use of Bronx Community College. Beginning with the fall 1973 semester, operations were moved to the present 44.6-acre site high above the Harlem River. Today there are modern classrooms, lecture halls and laboratories; a student center, cafeteria and lounges; shaded walks and a grassy mall; athletic fields, tennis courts, and a swimming pool. The campus features the architectural masterpieces of Stanford White and Marcel Breuer and includes the landmarked Hall of Fame for Great Americans.

Upon Dr. Colston’s retirement in 1976, Dr. Morton Rosenstock was named acting president. On September 1, 1977, Dr. Roscoe C. Brown, Jr. became the third president of Bronx Community College. During his 17-year tenure, the College intensified its outreach to New York City’s economic and educational institutions through partnerships with business and industry to better ensure the success of graduates. New programs were developed for high growth professions in the fields of health, technology and human services.

Dr. Leo A. Corbie was named acting president after Dr. Brown’s retirement in June 1993. On August 26, 1996, Dr. Carolyn G. Williams became the College’s fourth president. During her 15-year tenure, more than 10,000 students were enrolled in 30 associate degree and certificate programs. Additionally, more than 14,000 individuals took advantage of BCC’s Continuing and Professional Studies and Community and Workforce Development programs. During this time, the College also became home to the Center for Sustainable Energy, which promotes the use of renewable and efficient energy technologies in urban communities through research, education, training, workforce development and small business incubation.

On July 5, 2011, following Dr. Williams’ retirement, Dr. Carole M. Berotte Joseph became the College’s fifth president. Continuing a career that included some 25 years as a faculty member and administrator in the CUNY system, her years in office thus far have seen the opening of North Hall and Library and the designation of the campus and its classic buildings as a National Historical Landmark – making BCC the only community college in the country to achieve that distinction. Dr. Berotte Joseph inaugurated the First Year Seminar, an orientation course that produced dramatic and measurable improvement in student performance in its very first year. She is also the guiding force behind the President’s Lecture Series, which first brought the campus and the community together...
for a powerful exchange of views on gun violence and more recently featured a debate among the candidates for New York City mayor.

Doctor Berotte Joseph has overseen the revitalization of BCC’s Center for Sustainable Energy, a globally influential non-profit organization devoted to researching and promoting renewable energy, particularly in urban areas. She has also embarked on efforts to advance several major workforce development initiatives – including BCC’s role in “START-UP NY,” which offers tax-free status for enterprises that align with the College’s academic mission.

**ACCREDITATION**

Bronx Community College is accredited by the Middle States Association of Colleges and Secondary Schools–Commission on Higher Education (3624 Market Street, Philadelphia, PA 19104-2680; 267.284.5000). Website: http://www.msche.org/

The Automotive Technology Program is accredited by the National Automotive Technicians Education Foundation (NATEF, 101 Blue Seal Drive, Suite 101, Leesburg, Virginia 20175; 703.669.6650) Website: http://www.natef.org/Home.aspx

The programs in Business and Information Systems are accredited nationally by the Association of Collegiate Business Schools and Programs (ACBSP, 11520 West 119th Street, Overland Park, KS 66213; 913-339-9356). Website: http://www.acbsp.org/page/main

The Electronic Engineering Technology Program is accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology (ABET, 111 Market Pl., Suite 1050, Baltimore, MD 21202-4012; 410.347.7700). Website: http://www.abet.org/

The Nuclear Medicine Technology Program is accredited by the Joint Review Committee on Education in Nuclear Medicine Technology (JRCNMT, 2000 W. Danforth Rd., Suite 130, No. 203, Edmond, OK 73003; 405-285-0546). Website: http://jrcnmt.org/

The Paralegal Studies Program is approved by the American Bar Association (ABA, 321 North Clark St., Chicago, IL 60654-7598; 312-988-5000). Website: http://www.americanbar.org/aba.html

The Radiologic Technology Program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT, 20 N. Wacker Drive, Suite 2850, Chicago, IL 60606-3182; 312-704-5300). Website: http://www.jrcert.org/

The RN Nursing Program is accredited by the Accreditation Commission for Education in Nursing (ACEN, 3343 Peachtree Road, NE, Suite 850, Atlanta, GA 30326; 404-975-5000). Website: http://acenursing.org/

**CHARTER**

The New York State Board of Regents, through the Division of Higher Education of the New York State Department of Education, has chartered and approved all curricula and programs of Bronx Community College.

**Statement of Nondiscrimination and Sexual Harassment**

It is the policy of The City University of New York and the constituent colleges and units of The University to recruit, employ, retain, promote, and provide benefits to employees and to admit and provide services for students without regard to race, color, creed, national origin, ethnicity, ancestry, religion, age, sex, sexual orientation, gender identity, marital status, legally registered domestic partnership status, disability, predisposing genetic characteristics, alienage, citizenship, military or veteran status, or status as a victim of domestic violence.

Sexual harassment, a form of sex discrimination, is prohibited under the University’s Policy Against Sexual Harassment.

The City University of New York, as a public university system, adheres to federal, state, and city laws and regulations regarding non-discrimination and affirmative action including among others Section 1324b of the Immigration and Nationality Act (INA), Executive Order 11246, as amended, Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Section 402 of the Vietnam Era Veterans’ Readjustment Assistance Act of 1974, as amended, the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, as amended, and the Age Discrimination Act of 1975, the New York State Human Rights Law and the New York City Human Rights Law. The “protected classes,” as delineated in Executive Order 11246: (i.e., Black, Hispanic, Asian/Pacific Islander, American Indian/Alaskan Native and Women), were expanded on December 9, 1976 by the chancellor of The City University of New York to include Italian-Americans. The Office of Management and Budget further expanded these protected classes in 2006 to include two or more races (not Hispanic or Latino) and replaces Asian/Pacific Islander with Asian (not Hispanic or Latino) and Native Hawaiian (not Hispanic or Latino). Black was renamed Black or African American (not Hispanic or Latino).

Should any federal, state or city law or regulation be adopted that prohibits discrimination based on grounds or characteristics not included in this policy, this policy shall be read to prohibit discrimination based on those grounds or characteristics as well.

**GRIEVANCE PROCEDURES**

Any student or employee of Bronx Community College who wishes to file a claim of discrimination or a violation of any affirmative action regulation may contact the affirmative
GENERAL EDUCATION

Students who graduate from Bronx Community College fulfill New York State Education Department (SED) requirements for courses in the liberal arts and sciences in four subject areas; humanities, social sciences, mathematics and natural sciences. Each BCC program meets the percentage of liberal arts and science credits that SED requires for associate degrees:

Associate in Arts (AA): 45 credits (3/4 of coursework)
Associate in Sciences (AS): 30 credits (1/2 of coursework)
Associate in Applied Sciences (AAS):
20 credits (1/3 of coursework)

The courses that fulfill these requirements are indicated according to degree program for each major within the categories of Core Requirements and Required Areas of Study. Some programs also include some of these courses within Specialization Requirements.

Students in all majors take ENG 10/11 (Fundamentals of Composition and Rhetoric / Composition and Rhetoric I). Almost all majors also take CMS 11 (Fundamentals of Interpersonal Communication) and HIS 10/11 (History of the Modern World / Introduction to the Modern World). Other liberal arts and science courses, specified according to major, are in the humanities (e.g., art, geography, literature, history, modern languages, music, and philosophy); the social sciences (e.g., anthropology, economics, political science, psychology, and sociology); the natural sciences (e.g., astronomy, biology, chemistry, earth science, and physics); and mathematics (e.g., survey of mathematics, calculus, and statistics).

General education at BCC is reflected in the statement that was approved by the College Senate to emphasize general education goals for all students in all curricula:

**General Educational Objectives**

Graduates from BCC will have acquired and demonstrated the knowledge and proficiencies they need to successfully transfer to a four-year baccalaureate program and/or work in their chosen fields. They will be well-informed, globally aware, and engaged world citizens making a meaningful contribution to society. They will be self-directed and committed to their physical and mental well-being, and to lifelong learning.

**General Education Proficiencies**

A. Communication - Use reading, writing, listening and speaking to find, interpret, and communicate information in various modes, including aesthetic, statistical, symbolic and graphic.

B. Reasoning and Analysis - Use abstract reasoning, including the ability to analyze, interpret, evaluate and integrate information; apply the results; and formulate and solve problems.

C. Mathematical Methods - Use mathematics/statistics to solve problems.

D. Scientific Methods - Use the scientific method to understand the natural and physical worlds.

E. Information Literacy - Use information technology to support professional and academic careers.

F. Personal Growth and Professional Development - Use continued self-development to examine personal values and civic responsibilities. Navigate college and career requirements with academic, personal, and professional integrity and accountability.

BCC faculty and staff are dedicated to helping students become proficient in these areas throughout all of their educational experiences at the College – from liberal arts and science courses to learning experiences outside the classroom. Consistent use of integrative learning experiences provides students with multiple opportunities to learn from a wide scope of perspectives.

**WRITING INTENSIVE COURSES**

To help students develop writing proficiency, all associate degree students are required to take two Writing Intensive (WI) courses, including courses in the major or area of specialization that use writing to advance learning. WI courses are taught by faculty who have special training in Writing Across the Curriculum teaching techniques and view writing as both an important tool for learning and a product for communication.

A key goal is to introduce students to the different forms of writing and habits of thinking that are prominent in academic subjects and professional career areas. WI courses provide students with opportunities for drafting and revision, with individual feedback on work in progress. Students in WI courses also have opportunities to work closely with Writing Fellows, who serve as writing consultants and work with WI courses across the disciplines.

A course section designated as WI has both informal (for example, reading logs) and graded formal writing assignments, with writing intensive objectives incorporated into the course syllabus or outline. Students write papers of 12 pages (approximately 3,000 words) or more. Formal writing assignments may include some short papers and/or a longer assignment, which is staged into smaller parts. WI course grades are based in significant part on written assignments, such as response papers, lab reports, book reviews, or research papers. At least one quarter of the course assignments that count towards the final grade involve writing.

A course section designated as Writing Intensive is a section of a course, given in a department other than English (with the exception of 3-credit, 3-hour literature courses).

English courses focused on writing are not considered as
fulfilling the WI requirement, but English literature courses do fulfill the WI requirement. Therefore, any ENG course may fulfill the WI requirement except for the following courses: ENG 01, ENG 02, ENG 09, ENG 10, ENG 11, ENG 12, ENG 14, ENG 15, ENG 16 and ENG 223. All other ENG courses will fulfill the writing intensive requirement. Each semester, a list of courses that fulfill the WI requirement is published in the Schedule of Classes. This list may include English literature courses as well as courses in other departments, including courses in the major.

The prerequisites and/or co-requisites for WI sections are identical to the prerequisites and/or co-requisites for non-WI sections of such courses, as listed in the BCC Catalog. Students may take any designated WI course as their first selection. However, it is recommended that WI courses have at least a prerequisite or co-requisite of English 02 and/or RDL 02. Further, it is recommended that students take their second WI course after completing or while taking English 11.

**SUMMER SESSION**

Announcements and a bulletin of courses offered in day and evening classes in the Summer Session are issued in the spring by the College.

**CAMPUS SERVICES AND FACILITIES**

Bronx Community College is situated on a beautiful 44.6-acre campus high above the Harlem River. The buildings originally housed the New York University School of Engineering and include several landmark structures, including the first “Hall of Fame” in this country.

**Auditoriums**

The BCC campus has three major auditoriums. The largest is in the Gould Memorial Library [GM]. Its capacity of 650 allows its use for a variety of events, including College convocations, cultural programs, and community activities.

The Hall of Fame Playhouse in the Roscoe Brown Student Center [BC], with a capacity of 350, is used as a theater for dramatic productions, musicals, and concerts. Schwendler Auditorium in Meister Hall, which seats 186, is also used for concerts and community activities.

**Bookstore**

The bookstore in the Roscoe Brown Student Center [BC], stocks all required and supplementary textbooks and supplies, in addition to greeting cards, stationery and College branded sportswear.

**Cafeteria**

A cafeteria, located in the Roscoe Brown Student Center [BC], is operated for the convenience of students and faculty. In addition to the meals and refreshments available, the cafeteria offers catering services for meetings and receptions throughout the campus. The faculty/staff lounge located in Language Hall [LH], has snack and beverage vending machines.

**Early Childhood Center**

The mission of the ECC is to provide and promote the delivery of developmentally appropriate, quality early care and education for the children of Bronx Community College students in a safe and nurturing environment. The Center provides a multicultural, educational, social, recreational and nutritional program to children between two years and nine months to 12 years of age. One of the first childcare centers within The City University of New York, it has been committed to offering excellent childcare since its founding in 1972. The Center offers affordable service to children of BCC students. With such services, students can continue their studies with peace of mind, knowing their young ones are in a safe and secure environment.

The Early Childhood Program is licensed to service 66 preschool children between the ages of two and five years. It offers a free Universal Pre-K Program (UPK), funded by the NYC Department of Education, for 2-1/2 hours a day that can be extended to a full day based on a sliding fee scale.

The School-Age program is licensed to serve children 5 to 12 years old. The program operates afternoons and evenings while the semester is in session.

Enrollment is on a first-come, first-served basis. 718.289.5461 | 718.289.6432

**Office of Communications and Marketing**

The College’s Office of Communications and Marketing is located in Language Hall [LH], room 16. Information about College activities and cultural events is available there. This office compiles the College catalog; prepares brochures for academic departments and special programs; and develops press releases, posters, flyers, Update newsletter, the faculty/staff newsletter (Voice), the alumni newsletter (Gateway), the CONNECT@BCC e-newsletter and the College’s annual report.

The office also monitors the official College website. Phone: 718.289.5145.

**Disability Services**

Loew Hall [LO], Room 211 | 718.289.5874

The Office of Disability Services provides access and equal educational opportunity for students with disabilities, enabling them to succeed academically, socially and professionally.

The Office of Disability Services also acts as a liaison between the student, faculty and staff. Once students have self-identified, applied for services, and provided documentation
of their disability, staff works to determine eligibility for reasonable accommodations. Under the Americans with Disabilities Act (ADA), both the student and the College must carry out these responsibilities in a timely manner.

The Office of Disability Services is an official New York State Voter Registration site. Individuals who visit our office are given the opportunity to register as NYS voters. Assistance is available to complete the registration.

**Evening and Weekend Office**

Evening, Saturday and Sunday classes are scheduled each semester to accommodate students’ work and home commitments. Many BCC courses are available during evening and weekend hours. The Evening Office, located in Colston Hall (CO), room 506A, provides referral services, support and information to evening/weekend faculty, students and the general public. During the semester, the office is open as follows when classes are in session:

- Monday: Thursday: 2 p.m.-9 p.m.
- Friday: 11 a.m.-6 p.m.
- Saturday: 8 a.m.-3 p.m.
- Sunday: 8 a.m.-1 p.m.

**Gymnasium, Cardio Fitness Center, and Swimming Pool**

The gymnasium, cardio fitness center, swimming pool and weight training areas—located in Alumni Gym—are used by the College’s Department of Health, Physical Education and Wellness classes. The facilities are also available for student and faculty recreational use during specified hours.

**Health Services**

The services offered include physical assessments with counseling and referrals. Treatment for minor injuries and over-the-counter medication for minor health problems are provided. Free immunization for measles, mumps, rubella, hepatitis B and flu (in season) is offered. Confidential oral HIV testing sponsored by the Hispanic AIDS Forum, with pre and post counseling.

Comprehensive educational literature on health and social issues is available. Visit or check our website for this information.

**Information Technology Department**

The Information Technology group consists of four main areas: Academic Computing, Administrative Computing, Technology Service Center/Training Services and Telecommunications, Networking and Computer Support.

The Academic Computing Center consists of 18 diverse facilities. The main multi-purpose center is in Sage Hall with 17 satellites (15 computer labs and 2 lounges) located in Brown Annex (BA), Colston Hall (CO), Loew Hall (LO), Carl Polowczyk Hall (CP), Meister Hall (ME), New Hall (NH) and Roscoe Brown Student Center (BC). More than 475 PC Windows/Macintosh users may use various site-licensed applications as well as commercial educational programs. Networked desktop computers, such as Apple iMacs and Dell Pentium systems, are available for students, faculty and staff use under the guidance of trained support staff. Wireless connectivity is available in several facilities. For more information, please visit our website at www.bcc.cuny.edu/AcademicComputing.

The Administrative Computing Center provides technology-based services for students, faculty, staff and administrators. One of these services is OSSES (One Stop Shop eServices), a web-based interface providing the College community with access to information and communication technologies. Administrative departments have access to the Fully Integrated Resources and Services Tool (CUNYfirst), which provides quick and efficient access to student information. Students can access their records via CUNYfirst, a web-based interface. The Administrative Computing Center works closely with the College community to develop and implement new and useful technology tools to maximize the College’s efficiency and success in accordance with the College’s mission and goals.

The Technology Service Center (formerly Helpdesk) is a centralized facility designed to serve the College community in all of its requests and inquiries demanding immediate assistance or scheduled technical services. The Technology Service Center will analyze, prepare and dispatch work orders to the appropriate unit of the Information Technology Department. More specifically, the Technology Service Center is responsible for:

- providing assistance to faculty, staff and students on all available information technologies at the College;
- supporting electronic mail, CUNY Portal inquiries and requests for email and portal accounts;
- assisting in resolving computer hardware/software problems and College licensed applications;
- disseminating information on hardware/software standards and site licensing at the College;
- management of laptop loaners for administrative staff;
- provision and maintenance of a Self-Service (RightAnswers™) knowledge-base (accessible through the College’s website);
- providing training and assistance to faculty using Smart Boards and Video Conferencing facilities on campus; and
- primary contact on CUNYfirst™ Customer Relationship Management (CRM).

The Technology Service Center (formerly Help Desk) staff may be reached at extension 5970, or by email: helpdesk@bcc.cuny.edu. For more specific details, please consult the College’s website at www.bcc.cuny.edu.

Telecommunications, Networking and Computer Support manages and maintains the centralized telecommunications, data infrastructure network, internet access, wireless, remote access, information security and email services available on campus. Maintenance and repair services, new telephone line installations, and other telephone system configurations are just a few of the types of support work performed by the
telecommunications staff. The network team provides data services to students, faculty and staff offices, classrooms and computer facilities. Our trained personnel provide physical computer and network installation services for administrative and instructional servers, as well as computer setups for individual departments, faculty and staff. We strive to support a secure computing environment, as this is an important component to building robust and confident networks of information. For further information please visit our website at www.bcc.cuny.edu/InformationTechnology.

Center for Teaching, Learning, and Technology (CTLT)
The Center for Teaching, Learning, and Technology was formed through a merger of two formerly independent units: the Office of Instructional Technology (OIT) and the Center for Teaching Excellence. As the comprehensive center for faculty development activity at BCC, the CTLT is committed to building an environment in which Bronx Community College instructional staff explore innovative approaches to teaching and learning, establish a common understanding of tested best practices, and collaborate with colleagues to share their efforts. The CTLT is committed to supporting BCC’s key academic goals: strengthening students’ engagement with learning and increasing the numbers of students who persist and graduate. In pursuit of these goals, the CTLT fosters collaborative relationships across disciplines, across the BCC campus, and across the University. CTLT programs may focus on digital technologies, on assessment, on disciplinary knowledge, or on theories of learning. All such programs, and all CTLT activities, are centered on academic goals and the pursuit of effective pedagogy. Wherever possible, CTLT development programs are designed and led by faculty.

Public Safety
The Department of Public Safety operates on a Campus Community Policing Model consisting of sworn peace officers who patrol all of the campus and exterior on a 24-hour-a-day, 7-day-a-week schedule, as well as Campus Security Assistants (Non-Sworn Security Guards) who conduct access control and on campus patrols. The department maintains a 24-hour day emergency operator in the Public Safety Communications and Surveillance Center, who dispatches Peace Officers and Campus Security Assistants to all reported incidents. Everyone is encouraged to report all crimes / fire conditions / medical conditions and any suspicious conditions to the Public Safety Department. All crimes are reported to the New York Police Department and records are maintained on campus as well. The Public Safety Communications and Surveillance Center can be reached at 718.289.5911 for Emergencies and 718.289.5390 for information / non emergencies. As Per the Cleary Act, a yearly crime report is issued, which can be obtained from the College’s website at www.bcc.cuny.edu/publicsafety.

Copies may also be obtained at the Department of Public Safety and the Offices of Admissions, Human Resources and Continuing and Professional Studies.

The director of Public Safety can be reached at 718.289.5922. Individuals requesting campus crime statistics will be mailed a copy within 10 days of the request, and that information will include all of the statistics that the campus is required to ascertain under Title 20 of the United States Code, Section 1092(f).

LIBRARY
Office: North Hall and Library [NL], Levels II and III
Chairperson and Acting Chief Librarian: Prof. Michael J. Miller
Professors: D. Koenigstein, Teresa L. McManus, J. Skurdenis
Associate Professors: M. Padnos
Lecturer: K. Parsons
Instructor: J. Pollack
Higher Education Assistant: D. Billups
Sr. College Laboratory Technicians: E. Nieves, M. Sanchez
College Laboratory Technicians: B. Atkinson, J. Canales

The BCC Library provides essential support for academic success. Come browse the collection at the new Library in North Hall, and visit the library website at http://www.bcc.cuny.edu/library. Collections include resources for every discipline taught at the College, in diverse formats including books, CDs, DVDs, videocassettes, periodicals, reference sources and full text digital delivered via licensed electronic databases. Copiers, computers, and printers are available for student use.

The BCC Library offers students, faculty and staff privileges, including access to all CUNY Libraries’ collections and remote access to full text electronic resources. BCC Library also provides access to collections of other research libraries through resource sharing initiatives. Librarians have faculty rank, and are dedicated to providing learning, support for academic success. Students should seek out reference librarians, ask questions, and learn about resources available to support their academic achievement.

Faculty may schedule library instruction classes for hands-on, customized instruction focusing on specific assignments. BCC faculty and librarians collaborate to empower students to master information literacy competencies to achieve life-long learning and career goals. To schedule a class, contact the Head of Learning Services at 718.289.5348, or the Learning Services staff at 718.289.5347. Faculty may place materials on reserve for student use. Call 718.289.5947 for assistance with reserve services. Research needs of faculty members are supported via Inter-Library Loan, Document Delivery and cooperative agreements with other research libraries.

This is your library. Use it and learn about the resources and services available to you. Open seven days a week during the fall and spring academic semesters, with many resources available 24/7, the BCC Library delivers essential access to technology, information sources, and research tools.

We welcome your input; please direct any questions to Professor Michael J. Miller, Acting Chief Librarian, at 718.289.5439.